



**Academic Senate Council MINUTES - DRAFT**  
**February 28, 2020: 1:30-3:30 p.m.**  
**SLO Room 3134 (PDC) | NCC Room 3213 (Polycom)**

x	<b>Roland Finger</b> President	x	<b>Wesley Sims</b> Vice-President	x	<b>Alexandra Kahane</b> Curriculum Chair		<b>Debra Stakes</b> CCFT President
x	<b>Galadriel Bree Highhouse</b> N. County At-large	x	<b>Benjamin Arrona</b> Part-time At-large	x	<b>Regina Voge</b> Student Development and Success	x	<b>Erich Tucker</b> Lang. & Communication
x	<b>Silvio Favoreto</b> Biology		<b>Dean Harrell</b> Business	x	<b>Heidi Webber</b> Counseling	x	<b>Kelli Gottlieb</b> Physical Sciences
	<b>Dave Fernandez</b> Engineering & Tech.	x	<b>Matt Fleming</b> English		<b>Canguo Liu</b> Fine Arts	x	<b>Kevin Bontenbal</b> Learning Resources
x	<b>Allison Merzon Head</b> <b>John Marsh</b> Kinesiology, Health Science, and Athletics	x	<b>Lise Mifsud/ Fionnuala Butler</b> Social Science	x	<b>P. Michele Gordon Johnson</b> Applied Behavioral Science	x	<b>Jennifer Sanders/Gabriel Cuarenta-Gallegos</b> Mathematics
	<b>Catherine Ruiz</b> Nursing	x	<b>bree valle</b> Performing Arts	x	<b>Seth Hurley</b> ASCC		<b>Vacant</b> DSPS
x	<b>Laurie Buchholz</b> Full-time At-large		<b>Vacant</b> Secretary				

**Cards: Kelly Gottlieb      Time Keeper: Erich Tucker      Computer: Heidi Webber**

**I. APPROVAL OF AGENDA (5 mins.)**

- Motion to pull item #6 on today’s agenda. Consensus.
- Motion to approve changed agenda. Consensus.

**II. APPROVAL OF MINUTES – ([31 JANUARY 2020](#)) (5 mins.)**

- Motion to approve minutes. Consensus.

**III. PUBLIC COMMENT: *All public comments will be limited to three minutes in length for each speaker.***

- Senator made comment to remind rest of senate that the scholarship application review committee is in need of volunteers. Each volunteer only needs to review 25 applications.
- Online Ed. Committee, noted with Canvas that we use apps and then they are not continually funded past 1 year. For example, ‘Proctorio’ used for authentication. We need to figure out a different system of how to get apps moved into and out of Canvas. The thought is we are being used to test it, but that is a waste of time for folks that do adopt it. We need to expand the committee of 6 so that it would be representative and so that the apps are vetted. We should not adopt them and always have them later pulled because of funding. Please go back to departments and divisions to see how apps are being used, and provide ideas on how to provide feedback on process to vet, implement, and keep apps that are used.

**IV. BUSINESS AGENDA: *Be sure to discuss these items with your division faculty so you can adequately represent your division in reaching consensus on these items.***

- President recommends that we bring this back for a second read after the feedback is considered.
- Motion to recommend that the proposal be amended. Consensus.
- Presenter thanked AS for their input and noted that the feedback will be taken by task force and considered in proposal changes.

Consensus on amended proposal. Will return for a second read.

## 2. 2019 Institutional Learning Outcomes Report (First Read) (N. Higgins and S. Kline, 10 mins.)

**Background:** The ILO Report is written every year. Previously the data was generated from student surveys sent to students who had applied for graduation, but because of decreasing response rates, ILO data is generated from eLumen reports based upon student learning outcomes at the course level mapped to an Institutional Learning Outcome. The ILO Report for 2019 is being presented for feedback.

### Supporting Documents:

[2019 ILO Report](#)

[2018 ILO Report](#)

**Proposal:** The Academic Senate Council provides feedback on the 2019 ILO Report.

- Presenter noted they are here for feedback only. Formerly surveys were given to graduates. Due to less responses process has been changed. Now the data is pulled from eLumen and the data includes all students in process.
- Noted red indicates those that went down. Green went up.
- The amount of assessed courses has gone down from one year to the next.
- Bottom of page 1 highlights some of the changes here.
- Senator suggested that under #4, that if it was a smaller number of statements from 15 to make it easier to assess.
  - Presenter noted we do have more statements than actual learning outcomes we look for.
- Will this be on web site?
  - Currently on share point. Will be put on IR website.
- Senator posted question to presenter if there are ways to improve?
  - If we had the courses reviewed more often, so you can get more data.
  - When SLO's were done by a task force, we ask DC to have their faculty go in and make sure they are linked the way they thing it should be linked. The SLOA coordinators currently do not have a way to confirm this is done.
- Senator commented this is a frustrating process.
  - Presenter agreed. It is difficult to see the data decline for various reasons.
- Math has a rolling list of when things are being assessed. Noted that there may be 20 section of once course and the next time another course is assessed there are only 2... this will show a decline in data.
- Motion to approve feedback.

Consensus on feedback provided.