

Curriculum Committee Minutes

Meeting: April 19, 2019 – Room 3134 (PDC Conference Room) - 1:30 p.m. to 3:00/3:15 p.m.

<https://cuestacollege.sharepoint.com/Committees/Academic%20Senate/curriculum%20handbook/Home.aspx>

VOTING MEMBERS

- ✓ Chair – Alexandra Kahane
- Academic Skills – TBD
- ✓ Biology – Christopher Machado
- Business Education – Tanya Downing
- ✓ Student Dev. and Success – Regina Voge
- ✓ Counseling – Blake Reed (T. Labrenz sub)
- ✓ Engineering & Technology – Rob Thoresen
- ✓ English – Sally Demarest (R. Finger sub)
- ✓ Fine Arts – Michelle Craig
- ✓ Human Development – Denae Boggs (E. Deswart sub)

- ✓ Languages & Communications – Brad Langer
- Leadership – TBD
- ✓ Library/Information Tech – Cynthia Wilshusen
- ✓ Math – Matt Knudsen
- Non-Credit – TBD
- Nursing – Beth Johnson
- ✓ Performing Arts – Ron McCarley
- Kinesiology/Health/Athletics – Allison Head
- Physical Sciences – Lara Baxley
- ✓ Social Sciences – Christopher Gilbert

NON-VOTING MEMBERS

- DSPS Representative – TBD
- ✓ Articulation – Thea Labrenz
- ✓ ASCC Representative – David Santander
- CCFT Representative – TBD
- ✓ Curriculum Resource Spec. – M. Fiscalini
- Evaluations – A. Smith, W. Wooster, B. Carter
- Financial Aid Representative – TBD
- Library/Distance Education – Ryan Cartnal
- WED/Non-Credit – Matthew Green
- ✓ VP, Academic Affairs – Deborah Wulff (Madeline Medeiros sub)
- Copy: Stacy Millich

CURRICULUM DEADLINES

2018-2019

Catalog-Related Curriculum Deadlines (Catalog is released March for the following academic catalog year)

Curriculum Changes Affecting...	Pre-Approval From Dean/Director (Including VPAA) Before Launch*	When to Submit In CurricUNET**	Curriculum Meeting Votes On	BOT Meeting Votes On	Requires CCCCC Approval?	When will my Curriculum become Effective?
New or Modified Certificates of Achievement	By Sept. 1st	By Oct. 1st	November	December	Yes	Next catalog year after CCCCC approval
New or Modified Local AA and AS Degrees (excluding Liberal Arts)	By Sept. 1st	By Oct. 1st	November	December	Yes	Next catalog year after CCCCC approval
New Non-Credit Courses, Course Unit or Prefix Changes***	By Sept. 1st	By Oct. 1st	November	December	Yes	Next catalog year after CCCCC approval
AA Liberal Arts: Arts and Humanities and AA Liberal Arts: Social and Behavioral Sciences Course Additions	No	By Oct. 1st	November	December	No	Next catalog year after CCCCC approval (LA Degrees modified/launched annual by AH and SB Emphasis Group Chairs)
New Credit Courses, Special Topics, Course Unit, or Prefix Changes***	By Oct. 1st	By Nov. 1st	December	January	No	Next catalog year after BOT approval
	By March 1st	By April 1st	May	June	No	Next catalog Addendum
New Department or Department Name Changes (Requires prior College Council Approval)	By Oct. 1st	By Nov. 1st	December	January	No	Next catalog year after BOT approval
Local Requirements: Cuesta General Education, Cuesta Diversity, and Cuesta Health	No	By Nov. 1st	December	January	No	Added by Articulation Officer once a year for catalog deadline
Course Number, Title, or Description Changes	No	By Nov. 1st	December	January	No	Next catalog year after Curriculum Committee approval
Course Deactivations and Reactivations***	No	By Nov. 1st	December	January	No	Next catalog year after Curriculum Committee approval
New or Modified Certificates or Specialization	No	By Jan. 1st	February	March	No	Next catalog year after Curriculum Committee approval
Pre and Co-requisites including Recency Prerequisites	No	By Jan. 1st	February	March	No	Next catalog year after Curriculum Committee approval

* "Pre-Approval from Dean/Director (including VPAA) Before Launch" consists of faculty discussing proposal with Division Chair and Dean/Director. Proposers should email answers to the new course Pre-requirements questions to the Dean/Director by the date indicated. Dean/Director will discuss with the VPAA. Faculty will submit electronic Dean/Director consent by attaching it to the COR or POR when launching the proposal.

** These are the last dates to make catalog. It is recommended that these proposals be submitted sooner. If a proposal doesn't pass on this date, the curricular change will be delayed by at least a year.

*** New courses and reactivations for meetings after semester breaks must be submitted in CurricUNET a month earlier so that Tech Review has time to review: due by December 1st for February meeting and due by July 1st for September meeting.

*Additional Deadlines continued on the next page.

Non-Catalog-Related Curriculum Deadlines

Curriculum Changes Effecting...	Prior Dean or Director Approval Before Launch	When to Submit in CurricUNET	Requires CCCCC Approval	When will my Curriculum become Effective?
Distance Education	No	By February 1 st By August 1 st	No	Summer and Fall semesters if launched 11/1 – 2/1 upon Board of Trustees approval Spring semester if launched 3/1 – 8/1 upon Board of Trustees approval

Curriculum That May Be Submitted Ongoing Throughout the Year

Curriculum Changes Effecting...	Prior Dean or Director Approval Before Launch	When to Submit in CurricUNET	Requires CCCCC Approval?	When will my Curriculum become Effective?
New and Modified Associate Degrees for Transfer (ADTs)	No	August 1 st thru April 1 st	Yes	Upon CCCCC approval
Course Outline content-only changes (i.e. Objectives, Topics & Scope, Assignments, Textbooks)	No	August 1 st thru April 1 st (excluding December meeting which is for catalog-only proposals)	No	Upon Curriculum Committee approval for the next applicable semester
Course Caps	No	August 1 st thru April 1 st	No	Upon Curriculum Committee approval for the next applicable semester

New Course Pre-Requirements (Please send answers to these questions to your Dean):

1. What is the title of the course?
2. What is the tentative course description? (~5 sentences or less)
3. How many credits and lab/lecture hours are being proposed?
4. How will this course fit into any existing degrees or certificates?
5. What is the rationale for the course? (If intended for transfer or articulation, then have you consulted the Cuesta College Articulation Officer)?
6. How does the course fit into the college mission?
7. Does the course require additional resources? If so, how will resources covered for the course?
8. Does the department currently have faculty that meet MQs for the proposed MQDD for the course?
9. What will the course cap be and how will this affect the department's efficiency?
10. Does this course duplicate an already existing course in any department?

Once a general pre-approval to create curriculum is given, then faculty are expected to follow the expanded list of guiding questions for creating curriculum.

Guiding Questions to Consider when Reviewing Curriculum (as well as proposing curriculum changes):

1.	Do contact hours per week match credits (units)?
2.	Do the catalog and schedule descriptions start with a verb and clearly reflect the course content?
3.	Are the pre-/co-requisites/advisories (if applicable) appropriate and validated by content review or statistical
4.	Does "Degree Applicability" show correct choice? Note: Verify that all applicable degrees are checked on the drop-down menu. This information is not displayed on COR.
5.	Is the Method of Instruction indicated and appropriate?
6.	Is Distance Education approval (if applicable) indicated and substantiated. Note: The DE sub-committee will review and give a recommendation to the full committee; the detailed "application" is not on the COR and is viewed by looking in the edit function.
7.	Is the Grading Method indicated and appropriate?
8.	Is the Repeatability blank or zero? There are very few exceptions and those must be checked first though the Curriculum Chair and VPAA to see if they meet the state requirements.
9.	Is the class size (course cap is our college term) indicted and substantiated? Note: Narrative rationales in addition to checked categories are not displayed on COR.

10.	Do the Objectives use Bloom's Taxonomy verbs and are they aligned with Methods of Evaluation selected from drop-down menu?
11.	Are the Topics & Scope aligned with objectives selected from the drop-down menu and do they commensurate with the amount of course credits/units?
12.	Are the examples of independent work assignments aligned with objectives selected from the drop-down menu and do they commensurate with 2 hours of independent work for each hour in class (Carnegie Unit)?
13.	Are the examples of critical thinking drawn from class participation and assignments and aligned with objectives selected from the drop-down menu and are commensurate with the complexity expected at that course level?
14.	Are the Methods of Evaluation indicated and appropriate?
15.	Are the texts and materials primarily dated within the last 5 years?
16.	Is the Cuesta AA General Education / IGETC / CSU GE and UC Transfer information (if applicable) accurate?
17.	Is the rationale for new/major modification inclusive and clear?
18.	Are the Student Learning Outcomes indicated and Bloom's Taxonomy verbs used?
19.	Are the library materials adequate and current (not displayed on COR, see the edit version)?
20.	Has the proposer made applicable updates to any of their own degrees and/or certificates which this course is in?
21.	Do the courses proposed for GE, diversity, health, Liberal Arts, and Distance Ed meet the rubric / requirements? (Note: not displayed on COR; will be reviewed by sub-committees for a recommendation to the full committee)
22.	If the course is changing units, prefix, or name, have degree/certificate changes been launched for the same curriculum meeting and have all affected departments (who include this course in their degrees/certs) been notified
23.	Have program learning outcomes and a program description been included for certificates and degrees?
24.	Remind faculty to begin CPASes for new courses.

Criteria for Curriculum Development

When reviewing a new course for approval the following criteria should be taken into consideration:

- Appropriate to Mission (both college mission & system mission)
- Legitimate need
- Meets established curriculum standards
- Adequate resources available
- Compliance with Title 5 and Board policies

Cuesta College Board Policies

BP 4020 Program, Curriculum, and Course Development

The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Superintendent/President shall rely primarily on the Academic Senate in establishing procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance, based on Title 5 Section 53200 and Board Policy 2510.

Furthermore, these procedures shall include:

- Appropriate involvement of the faculty and Academic Senate in all processes as referenced in BP 2510;
- Regular review and justification of programs and course descriptions;
- Integration with the processes and content of institutional program plan and review;
- Consideration of job market and other related information for career and technical education programs;
- Opportunities for training for persons involved in aspects of curriculum development; and
- Consideration of current Board policies regarding curricular matters.

All new programs and program deletions shall be presented by the President/Superintendent or designee to the Board of Trustees for final approval.

All new programs shall be submitted to the Office of the Chancellor for the California Community Colleges for approval as required.

Individual degree-applicable credit courses offered as part of a permitted educational program shall be approved by the Board. Non-degree-applicable credit and degree-applicable courses that are not part of an existing approved program must satisfy the conditions authorized by Title 5 regulations and shall be approved by the Board.

AGENDA	WHO	TIME	NOTES
<p>1. Approval of Minutes - 3/1/2019 and Agenda Changes</p>	<p>All</p>	<p>5 min.</p>	<p>Agenda Approval M/S/P -- Gilbert/Craig With correction to MUS 263, ENGR 252B and ENGR 225 typos</p> <p>Minutes Approval M/S/P -- Craig/Voge</p>
<p>2. Business Item One Description: Action/Consent Agenda then Non Consent Agenda Items</p> <p>Proposed Outcome: Course and program approvals. Vote on action items that are consent then non consent.</p>	<p>Alex Kahane</p>	<p>20 min.</p>	<p>Curriculum Proposals <u>Action/Consent Items</u> New Courses Course Major Modifications Modifications Degrees/Certificates</p> <p>Consent Agenda M/S/P – Craig/Machado</p> <p><u>Action/Non Consent Items</u> Course Caps Minimum Quals Distance Education</p> <p>(Action/Consent Items and Action/Non Consent Items listed below)</p> <p>Non-Consent Agenda</p> <p>Course Caps M/S/P -- Machado/Knudsen Alex spoke with Jeff Jones and confirmed that ENGR 225 will have lab reports every week and students are getting continuous support. Alex will add to COR.</p> <p>Minimum Quals M/S/P -- McCarley/Craig Ron reported that additional qualifications were recommended. Alex edited the form in SharePoint.</p> <p>Distance Education M/S/P – Craig/Thoresen Engineering is happy with Engineering changes</p> <p>Approved by Vice President Information Only Minor Modifications Course Inactivation</p>
<p>3. Business Item Two Description: Course Dean Pre-Approval Form; compare questions to PCAH.</p>	<p>Alex Kahane</p>	<p>15 min.</p>	<p>Jotform will route a copy of the Course Dean Pre-Approval Form to the proposer, dean, dean’s assistant, curriculum chair and curriculum specialist</p>

<p>Proposed Outcome: Revise questions if needed and approve form for deployment.</p>			<p>Committee members offered suggestions for improvement which Monica will incorporate and share with Alex.</p> <p>Due to dean one month before submitting course</p> <p>Next steps:</p> <ul style="list-style-type: none"> • Monica will make edits and Alex will give OK. • Monica will post jotform link to the front of CurricUNET and send out email asking members to share link with divisions for Fall 2019 implementation.
<p>4. Business Item Three Description: Program Dean Pre-Approval Form</p> <p>Proposed Outcome: Propose questions for Program Dean Pre-Approval Form for JotForm development.</p>	<p>Alex Kahane</p>	<p>20 min</p>	<p>Proposed Program Dean Pre Approval Form will formalize the process of creating degrees and certificates in consultation with the dean.</p> <p>Degrees and certificates in existing programs are vetted by Curriculum Committee; however, new programs go to College Council.</p> <p>Discussion about what form should include:</p> <ul style="list-style-type: none"> • How does program relate to student success, equity and the funding formula? • Did advisory committee approve CTE program? • What are the PLOs? • Will this degree or certificate lead directly to a job or transfer? • Justification • Existing degrees and certificates in the program • Number of units • CDCP question <p>Will put a draft together for May meeting.</p>
<p>5. Business Item Four Description: AP 4020 update- BP 3515 Course Outline is being retired and we have been asked to incorporate the information from it into AP 4020 Program, Course, and Curriculum Development</p> <p>Proposed Outcome: Approve AP 4020</p>	<p>Alex Kahane</p>	<p>15 min.</p>	<p>Alex pasted BP 3515 into AP 4020 and updated reference to curriculum management system</p> <p>Added -- methods of evaluation "and representative texts"</p> <p>Motion to approve and send to Academic Senate</p>

and send it forward to the Academic Senate for feedback			M/S/P – Wilshusen/Voge
<p>6. Business Item Five Description: Chair’s Report</p> <p>Proposed Outcome: Additional updates and announcements.</p>	Alex Kahane	10 min.	<p>Text flex sessions are coming up as an alternative to submitting proposals for COR cleanup work. Send faculty members and Alex is available to enter submitted information, too.</p> <ul style="list-style-type: none"> • Wednesday, April 24 – 3:30 to 5 p.m., Room 3219 • Monday, April 30 – 10 a.m. to noon, Room 3219 <p>Fall flex activity ideas:</p> <ul style="list-style-type: none"> • Navigating the proposal process (with flowcharts) • Curriculum handbook unveiling • Articulation • Committee’s relationship to Guided Pathways work • A chart in CurricUNET distinguishing major and minor proposals could link back to handbook • Include Professional Development Committee so topics will go on Flex Flyers <p>Ideas for Curriculum Handbook, which will be updated over the summer:</p> <ul style="list-style-type: none"> • Restructure with sections for faculty, committee, etc. <p>Guided Pathways:</p> <ul style="list-style-type: none"> • Alex serves on the Guided Pathways Implementation Team and metamajors taskforce • Metamajors are going through governance <p>SLOs:</p> <ul style="list-style-type: none"> • SLOs are accurate in the 2019-2020 catalog and to help ensure they stay clean, faculty should complete a “student learning outcome only” “proposal in CurricUNET • Monica will update SLOs at the end of each semester.
Summary of Meeting Actions/Decisions/Future Steps			

Next Meeting May 3, 2019 – Room 3134 (PDC Conference Room), 1:30 p.m. to 3:00/3:15 p.m.

Action/Consent Items

NEW COURSES			
COURSE/TITLE	STAND ALONE	EFFECTIVE	ACTION
<p>ATCH 255 Modern Diesel Technology Course Cap: 21 (Category 9 – Small Lab) With the popularity of diesel engines growing among all US manufacturers, the utility in the agriculture industry, and the use in stationary power, a course including diesel power has increased the need for training in this type of engine and fuel delivery system.</p>		S20	
<p>ENGR 725 AutoCAD Course Cap: 28 (Category 9 – Small Lab) DE 28 (ON), (HY), (BL) Creating a non-credit version of ENGR 225 that will become part of the CTCH certificate/degree.</p>		S20	

MAJOR MODIFICATIONS																				
COURSE	EFFECTIVE SEMESTER	TITLE/NUMBER	CREDITS	LEC/LAB	COURSE/PROGRAM IMPACT	CATALOG DESCRIPTION	SCHEDULE DESCRIPTION	REQUISITES & ADVISORIES A=Add, D=Delete, C=Change	DISTANCE EDUCATION	METHODS OF INSTRUCTION	GRADING METHOD	COURSE CAPS	SLOs	OBJECTIVES	TOPIC & SCOPE	ASSIGNMENTS	METHODS OF EVALUATION	TEXTBOOKS	TRANSFER STATUS	
<p>ENGR 210 Computational Methods for Engineers Course Cap: 30 (Category 9 – Small Lab) DE 30 (ON), (HY), (BL) Revising course per comments received back from C-ID reviewers. Must be 3 units 2 lec and 1 lab. Also needs to address some content issues.</p>	S20			✓		✓	✓	C		✓			✓	✓	✓	✓	✓	✓		

MAJOR MODIFICATIONS - Continued

COURSE	EFFECTIVE SEMESTER	TITLE/NUMBER	CREDITS	LEC/LAB	COURSE/PROGRAM IMPACT	CATALOG DESCRIPTION	SCHEDULE DESCRIPTION	REQUISITES & ADVISORIES A=Add, D=Delete, C=Change	DISTANCE EDUCATION	METHODS OF INSTRUCTION	GRADING METHOD	COURSE CAPS	SLOs	OBJECTIVES	TOPIC & SCOPE	ASSIGNMENTS	METHODS OF EVALUATION	TEXTBOOKS	TRANSFER STATUS
ENGR 225 AutoCAD Course Cap: 28 (Category 9 – Small Lab) DE 28 (ON), (HY), (BL) Reactivating ENGR125. Will become part of the CTCH program. Will need to make it a 200 level course. New course number is ENGR225. Updated descriptions, content, SLOs, DE addendum, textbooks.	S20	✓		✓		✓	✓	C	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓
ENGR 246 Materials Engineering Course Cap: 24 (Category 2 – Small Lab) DE 24 (ON), (HY), (BL) Incorporate C-ID comments for C-ID ENGR140, the main comments are: -Increase units from 2 to 3. -Add Physics208A as a prerequisite. -Remove Math265A as a prerequisite. Updated SLOs, course content, assignments, and textbooks.	S20		✓	✓		✓	✓	C					✓	✓	✓	✓	✓	✓	

MAJOR MODIFICATIONS -Continued

COURSE	EFFECTIVE SEMESTER	TITLE/NUMBER	CREDITS	LEC/LAB	COURSE/PROGRAM IMPACT	CATALOG DESCRIPTION	SCHEDULE DESCRIPTION	REQUISITES & ADVISORIES A=Add, D=Delete, C=Change	DISTANCE EDUCATION	METHODS OF INSTRUCTION	GRADING METHOD	COURSE CAPS	SLOS	OBJECTIVES	TOPIC & SCOPE	ASSIGNMENTS	METHODS OF EVALUATION	TEXTBOOKS	TRANSFER STATUS
ENGR 246L Engineering Materials Lab Course Cap: 24 (Category 9 – Small Lab) Incorporate C-ID comments for C-ID: ENGR140L. No content has changed, same lab experiments, just reformatted content here to make it easier to read since the previous document garbled the content into one long paragraph. SLO's now match C-ID. Topics now list the actual experiments, this is a major deviation from how the C-ID was written.	S20							C					✓	✓	✓	✓	✓	✓	
ENGR 250 Engineering Statics Course Cap: 30 (Category 2 – Small Lab) DE 30 (ON), (HY), (BL) C-ID approval requires: - Math265B as a prerequisite. -Added last SLO Fixed formatting issues. Reorganized/combined SLOs. Mapped objectives and method of evaluations. Reformatted topics to have bullets rather than 27 topics per Tech Review. Updated assignments and textbooks.	S20						✓	C					✓	✓	✓	✓	✓	✓	

MAJOR MODIFICATIONS -Continued

COURSE	EFFECTIVE SEMESTER	TITLE/NUMBER	CREDITS	LEC/LAB	COURSE/PROGRAM IMPACT	CATALOG DESCRIPTION	SCHEDULE DESCRIPTION	REQUISITES & ADVISORIES A=Add, D=Delete, C=Change	DISTANCE EDUCATION	METHODS OF INSTRUCTION	GRADING METHOD	COURSE CAPS	SLOs	OBJECTIVES	TOPIC & SCOPE	ASSIGNMENTS	METHODS OF EVALUATION	TEXTBOOKS	TRANSFER STATUS
ENGR 252A Strength of Materials I Course Cap: 30 (Category 2 – Small Lab) DE 30 (ON), (HY), (BL) ENGR252A and ENGR252B were submitted for C-ID approval and was denied since the formatting was an issue. Updated course content, assignments, and textbooks.	S20					✓	✓							✓	✓	✓	✓	✓	
ENGR 252B Strength of Materials II Course Cap: 30 (Category 2 – Small Lab) DE 30 (ON), (HY), (BL) ENGR252A and ENGR252B were submitted for C-ID approval and was denied since the formatting was an issue. Updated course content, assignments, and textbooks.	S20					✓	✓							✓	✓	✓	✓	✓	
GER 201 German I Course Cap: 30 (Category 6 – Skills/Field Study) DE 30 (ON), (HY), (BL) To update course description, student learning outcomes, course content, and assignments	S20					✓	✓						✓	✓	✓	✓	✓	✓	✓

MAJOR MODIFICATIONS -Continued

COURSE	EFFECTIVE SEMESTER	TITLE/NUMBER	CREDITS	LEC/LAB	COURSE/PROGRAM IMPACT	CATALOG DESCRIPTION	SCHEDULE DESCRIPTION	REQUISITES & ADVISORIES A=Add, D=Delete, C=Change	DISTANCE EDUCATION	METHODS OF INSTRUCTION	GRADING METHOD	COURSE CAPS	SLOs	OBJECTIVES	TOPIC & SCOPE	ASSIGNMENTS	METHODS OF EVALUATION	TEXTBOOKS	TRANSFER STATUS
<p>MUS 232A Concert Jazz Ensemble</p> <p>Course Cap: 20 (Category 6 – Skills/Field Study)</p> <p>This is a course reactivation with some reworking of the content and formatting to bring it up to current standards. The need for this course is to provide students with a large ensemble experience that is more focused on improvisation. There will be no additional expense as this course will only be offered in place of existing courses or possibly cross listed.</p>	S20		✓	✓		✓	✓	C		✓			✓	✓	✓	✓	✓	✓	✓
<p>MUS 263 Choral Music of the Romantic to Modern Era</p> <p>Course Cap: 30 (Category 6 – Skills/Field Study)</p> <p>This is actually a re-activation. It is being submitted as a major revision for modernization and reformatting. This will add no FTEF. The plan is to offer this course in place of an existing course to expand and focus our course topics.</p>	S20	✓	✓	✓			✓	C		✓			✓	✓	✓	✓	✓	✓	✓

DEGREES/CERTIFICATES MODIFICATIONS	
TYPE/TITLE	EFF
A.S. Architectural Technology Total Major Requirement Credit: 41 Modifying the degree to add courses to the "elective" area of this major that also align with courses required to transfer. Revising program description and career opportunities.	S20 (Pending Chancellor's Office Approval)

Action/Non Consent Items

COURSE CAPS	
COURSE	EFF
ATCH 255 Modern Diesel Technology Course Cap: 21 (Category 9 – Small Lab)	S20
ENGR 225 AutoCAD Course Cap: 28 (Category 9 – Small Lab) DE 28 (ON), (HY), (BL)	S20
ENGR 725 AutoCAD Course Cap: 28 (Category 9 – Small Lab) DE 28 (ON), (HY), (BL)	S20
MUS 232A Concert Jazz Ensemble Course Cap: 20 (Category 6 – Skills/Field Study)	S20
MUS 263 Choral Music of the Romantic to Modern Era Course Cap: 30 (Category 6 – Skills/Field Study)	S20

CCCCO MINIMUM QUALIFICATIONS	
COURSE/TITLE	EFF
ATCH 255 Modern Diesel Technology (See Sharepoint for Form in Curriculum Meeting 4/19/2019)	S20
ENGR 225 AutoCAD (See Sharepoint for Form in Curriculum Meeting 4/19/2019)	S20
ENGR 725 AutoCAD (See Sharepoint for Form in Curriculum Meeting 4/19/2019)	S20
MUS 232A Concert Jazz Ensemble (See Sharepoint for Form in Curriculum Meeting 4/19/2019)	S20
MUS 263 Choral Music of the Romantic to Modern Era (See Sharepoint for Form in Curriculum Meeting 4/19/2019)	S20

DISTANCE EDUCATION

COURSE/TITLE	EFF
CJ 226 Investigative Report Writing Existing Course Fully Online (OL) DE Modality Limit 40 (Course Cap 40)	F19
ENGR 255 AutoCAD Existing Course - DE 28 (ON), (HY), (BL) (Course Cap 28)	S20
ENGR 725 AutoCAD New Course - DE 28 (ON), (HY), (BL) (Course Cap 28)	S20

APPROVED BY VICE PRESIDENT (INFORMATION ONLY)

MINOR MODIFICATIONS	EFFECTIVE SEMESTER	TITLE/NUMBER	SEQUENCE	GRADE	REPEAT	COURSE/PROGRAM IMPACT	CATALOG DESCRIPTION	SCHEDULE DESCRIPTION	ARTICULATION	OBJECTIVES	TOPIC & SCOPE	ASSIGNMENTS	TEXTBOOKS
NAST 148 Nursing Assistant Contact Hours	F19												
PHIL 205 Introduction to the Bible Update Textbooks	S20												✓
PHIL 206 Introduction to Philosophy Update Textbooks	S20												✓
PHIL 208 Introduction to Logic Update Textbooks	S20												✓
PHIL 209 World Religions Update Textbooks	S20												✓
SPAN 201 Spanish I Update Textbooks	S20												✓
SPAN 202 Spanish II Update Textbooks	S20												✓
SPAN 203 Spanish III Update Textbooks	S20												✓
SPAN 204 Spanish IV Update Textbooks	S20												✓

COURSE INACTIVATIONS	EFFECTIVE SEMESTER	COURSE/PROGRAM IMPACT	ACTION
CTCH 284 Solar Technology 1 Course has not been taught in about 10 years and there is no plan to offer it.	S20	none	
CTCH 285 Solar Technology Design and Construction Course has not been taught in about 10 years and there is no plan to offer it.	S20	none	