

CURRICULUM REVIEW GUIDE and WORKSHEET

Courses and Programs

Current Review Date 2/24/2019

Reviewer Alex Kahane

1. Courses

- List all courses, which were active in your program at the time of the last CPPR.
- Review the current CurricUNET Course Outline of Record (COR) for each course and indicate yes/no for each column below.
- For each new, modified, and deactivated course provide the effective term posted on CurricUNET.

Course (Prefix / Number)	Currently active	New course since last CPPR	Major modification since last CPPR	Minor modification since last CPPR	Deactivated since last CPPR Notified impacted program(s)*
CHEM 201A	<input checked="" type="checkbox"/> / no	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date
CHEM 201AX (formerly 201X)	<input checked="" type="checkbox"/> / no	<input type="checkbox"/> / yes: date	<input checked="" type="checkbox"/> / yes: date 4/3/2015	<input checked="" type="checkbox"/> / yes: date 12/2/2016	<input type="checkbox"/> / yes: date
CHEM 201B	<input checked="" type="checkbox"/> / no	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date
CHEM 201BX	<input checked="" type="checkbox"/> / no	<input checked="" type="checkbox"/> / yes: date S2019	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date
CHEM 201P	<input checked="" type="checkbox"/> / no	<input checked="" type="checkbox"/> / yes: date F2015	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date
CHEM 210FL	<input checked="" type="checkbox"/> / no	<input type="checkbox"/> / yes: date	<input checked="" type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date
CHEM 211	<input checked="" type="checkbox"/> / no	<input type="checkbox"/> / yes: date	<input checked="" type="checkbox"/> / yes: date 5/1/2015	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date
CHEM 212A	<input checked="" type="checkbox"/> / no	<input type="checkbox"/> / yes: date	<input checked="" type="checkbox"/> / yes: date 11/4/2016	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date
CHEM 212B	<input checked="" type="checkbox"/> / no	<input type="checkbox"/> / yes: date	<input checked="" type="checkbox"/> / yes: date 11/4/2016	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date
CHEM 245A	<input checked="" type="checkbox"/> / no	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date
CHEM 245B	<input checked="" type="checkbox"/> / no	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date	<input type="checkbox"/> / yes: date
CHEM 245C	<input checked="" type="checkbox"/> / no	<input type="checkbox"/> /	<input type="checkbox"/> /	<input type="checkbox"/> /	<input type="checkbox"/> /

		yes: date	yes: date	yes: date	yes: date
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*Note: Please state if the deactivated course impacted any other program(s) and if and when the affected program(s) was/were notified:

Deactivated Course	Impacted Program (s)	Date affected program was notified

2. Course Review

- Please review the current CurricUNET CORs for all active courses in your program for currency and accuracy and annotate the items below.
- If you find any mistakes in the CORs (e.g. non-content related items such as typos), contact the Curriculum Chair or Curriculum Specialist for correction.
- All other changes require either a minor or major modification. Your curriculum representative will assist you.
- Some modifications need to be processed in the current term (see annotations # 2 and #3 below).
- Some modifications can be done over the period of the next five years (see annotation #1 below).
- Indicate on the Five-Year Cycle Calendar below when a minor or major modification will be submitted.

Course Number	201A	201AX	201B	201BX
1. Effective term listed on COR	Date: F2014	Date: F2018	Date: F2017	Date: S2018
2. Catalog / schedule description is appropriate	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹
3. Pre-/ co-requisites / advisories (if applicable) are appropriate	<input type="checkbox"/> yes / no ²	<input type="checkbox"/> yes / no ²	<input type="checkbox"/> yes / no ²	<input type="checkbox"/> yes / no ²
4. "Approved as Distance Education" is accurate (and new addendum complete)	yes / <input type="checkbox"/> no ⁴ Part of Pilot; not listed?	<input type="checkbox"/> yes / no ⁴	<input type="checkbox"/> yes / no ⁴	<input type="checkbox"/> yes / no ⁴
5. Grading Method is accurate	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹
6. Repeatability is zero	<input type="checkbox"/> yes / no ⁴	<input type="checkbox"/> yes / no ⁴	<input type="checkbox"/> yes / no ⁴	<input type="checkbox"/> yes / no ⁴
7. Class Size is accurate	<input type="checkbox"/> yes / no ²	<input type="checkbox"/> yes / no ²	<input type="checkbox"/> yes / no ²	<input type="checkbox"/> yes / no ²
8. Objectives are aligned with methods of evaluation	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹
9. Topics / scope are aligned with objectives	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹
10. Assignments are aligned with objectives	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹
11. Methods of evaluation are appropriate	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹
12. Texts, readings, materials are dated within last 5 years	yes / <input type="checkbox"/> no ³ 2014/2013	yes / <input type="checkbox"/> no ³ 2014	yes / <input type="checkbox"/> no ³ 2014/2013	<input type="checkbox"/> yes / no ³ 2017
13. CSU / IGETC transfer & AA GE information (if applicable) is correct	<input type="checkbox"/> yes / no ⁴	<input type="checkbox"/> yes / no ⁴	<input type="checkbox"/> yes / no ⁴	<input type="checkbox"/> yes / no ⁴
14. Degree / Certificate information (if applicable) is correct	yes / no ⁴	yes / no ⁴	yes / no ⁴	yes / no ⁴

15. Course Student Learning Outcomes are accurate	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴
16. Library materials are adequate and current *	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹

Course Number	201P	210FL	211	212A
1. Effective term listed on COR	Date: F2017	Date: F2018	Date: S2016	Date: F2017
2. Catalog / schedule description is appropriate	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹
3. Pre-/ co-requisites / advisories (if applicable) are appropriate	<input type="checkbox"/> yes / <input type="checkbox"/> no ²	<input type="checkbox"/> yes / <input type="checkbox"/> no ²	<input type="checkbox"/> yes / <input type="checkbox"/> no ²	<input type="checkbox"/> yes / <input type="checkbox"/> no ²
4. "Approved as Distance Education" is accurate (and new addendum complete)	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴
5. Grading Method is accurate	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹
6. Repeatability is zero	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴
7. Class Size is accurate	<input type="checkbox"/> yes / <input type="checkbox"/> no ²	<input type="checkbox"/> yes / <input type="checkbox"/> no ²	<input type="checkbox"/> yes / <input type="checkbox"/> no ²	<input type="checkbox"/> yes / <input type="checkbox"/> no ²
8. Objectives are aligned with methods of evaluation	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹
9. Topics / scope are aligned with objectives	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹
10. Assignments are aligned with objectives	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹
11. Methods of evaluation are appropriate	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹
12. Texts, readings, materials are dated within last 5 years	yes / <input type="checkbox"/> no ³ 2014	<input type="checkbox"/> yes / <input type="checkbox"/> no ³ 2016/2017	yes / <input type="checkbox"/> no ³ 2013/2009/2015	yes / <input type="checkbox"/> no ³ 2013/2017
13. CSU / IGETC transfer & AA GE information (if applicable) is correct	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴
14. Degree / Certificate information (if applicable) is correct	yes / <input type="checkbox"/> no ⁴	yes / <input type="checkbox"/> no ⁴	yes / <input type="checkbox"/> no ⁴	yes / <input type="checkbox"/> no ⁴
15. Course Student Learning Outcomes are accurate	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴
16. Library materials are adequate and current *	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹

Course Number	212B	245A	245B	245C
1. Effective term listed on COR	Date: F2017	Date: S2018	Date: S2018	Date: S2018
2. Catalog / schedule description is appropriate	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹
3. Pre-/ co-requisites / advisories (if applicable) are appropriate	<input type="checkbox"/> yes / <input type="checkbox"/> no ²	<input type="checkbox"/> yes / <input type="checkbox"/> no ²	<input type="checkbox"/> yes / <input type="checkbox"/> no ²	<input type="checkbox"/> yes / <input type="checkbox"/> no ²
4. "Approved as Distance Education" is accurate (and new addendum complete)	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴
5. Grading Method is accurate	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹
6. Repeatability is zero	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴	<input type="checkbox"/> yes / <input type="checkbox"/> no ⁴
7. Class Size is accurate	<input type="checkbox"/> yes / <input type="checkbox"/> no ²	<input type="checkbox"/> yes / <input type="checkbox"/> no ²	<input type="checkbox"/> yes / <input type="checkbox"/> no ²	<input type="checkbox"/> yes / <input type="checkbox"/> no ²
8. Objectives are aligned with methods of evaluation	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹	<input type="checkbox"/> yes / <input type="checkbox"/> no ¹

9. Topics / scope are aligned with objectives	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹
10. Assignments are aligned with objectives	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹
11. Methods of evaluation are appropriate	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹
12. Texts, readings, materials are dated within last 5 years	yes / <input type="checkbox"/> no ³ 2013/2017	yes / <input type="checkbox"/> no ³ 2013	yes / <input type="checkbox"/> no ³ 2013	yes / <input type="checkbox"/> no ³ 2013
13. CSU / IGETC transfer & AA GE information (if applicable) is correct	<input type="checkbox"/> yes / no ⁴	<input type="checkbox"/> yes / no ⁴	<input type="checkbox"/> yes / no ⁴	<input type="checkbox"/> yes / no ⁴
14. Degree / Certificate information (if applicable) is correct	yes / no ⁴	yes / no ⁴	yes / no ⁴	yes / no ⁴
15. Course Student Learning Outcomes are accurate	<input type="checkbox"/> yes / no ⁴	<input type="checkbox"/> yes / no ⁴	<input type="checkbox"/> yes / no ⁴	<input type="checkbox"/> yes / no ⁴
16. Library materials are adequate and current *	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹	<input type="checkbox"/> yes / no ¹

¹ If no, a major modification is needed within the next 5 years (see five-year cycle calendar).

² If no, a major modification is needed in the current term. (For increase in class size, see your curriculum representative for details.)

³ If no, a minor modification is needed in the current term.

⁴ If no, contact the Curriculum Chair or Curriculum Specialist.

3. Programs

- List all programs/certificates that were active at the time of the last CPPR.
- Review the CurricUNET “Program of Study” outline and indicate yes/no for each program/certificate.
- For each deactivated program provide the effective term posted on CurricUNET.

Program / Certificate Title	Currently active	New program since last CPPR	Program modification since last CPPR	Deactivated since last CPPR
Chemistry AS	<input type="checkbox"/> yes / no	<input type="checkbox"/> no / yes: date	<input type="checkbox"/> no / <input type="checkbox"/> yes: date 11/4/2016; change became active 2018-2019	<input type="checkbox"/> no / yes: date
	yes / no	no / yes: date	no / yes: date	no / yes: date
	yes / no	no /	no /	no /

		yes: date	yes: date	yes: date
	yes / no	no / yes: date	no / yes: date	no / yes: date
	yes / no	no / yes: date	no / yes: date	no / yes: date
	yes / no	no / yes: date	no / yes: date	no / yes: date

4. Program Review

- Review the CurricUNET “Program of Study” outline for each active program/certificate and indicate yes/no for each column below.

Currently active Program / Certificate: Title	Required courses and electives, incl. course numbers, course titles, and course credits, are accurate	Program description is current	Program Learning Outcomes are accurate and include method of assessment
Chemistry AS	yes / no*	yes / no*	yes / no**
	yes / no*	yes / no*	yes / no**
	yes / no*	yes / no*	yes / no**
	yes / no*	yes / no*	yes / no**
	yes / no*	yes / no*	yes / no**
	yes / no*	yes / no*	yes / no**

* If not, program modification is needed.

** If not, Program Learning Outcomes modification is needed.

5. Five-Year Cycle Calendar

- During the following five-year cycle all aspects of the course outline of record and program curriculum will be reviewed for currency, quality, and appropriate CurricUNET format.
- Indicate if a course needs a major or minor modification based on the current course review. Your curriculum representative will assist you.
- When submitting a major or minor modification, please enter or update the Student Learning Outcomes for each course.

COURSES

Course Number	Spring 2019	Fall 2019	Spring 2020	Fall 2020	Spring 2021	Fall 2021	Spring 2022	Fall 2022	Spring 2023
201A	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor

201AX	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor
201B	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor
201BX	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor
201P	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor
210FL	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor
211	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor
212A	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor
212B	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor
245A	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor
245B	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor
245C	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor	major / minor

PROGRAMS / CERTIFICATES

Program/Certificate Title	Fall	Spring 2020	Fall	Spring	Fall	Spring	Fall	Spring	Fall	Spring
Chemistry AS		modify	modify	modify	modify	modify	modify	modify	modify	modify
		modify	modify	modify	modify	modify	modify	modify	modify	modify
		modify	modify	modify	modify	modify	modify	modify	modify	modify
		modify	modify	modify	modify	modify	modify	modify	modify	modify

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