



Course Outline

BASIC COURSE INFORMATION

Course Number: ESL 701

Course Title: INTRODUCTION TO LITERACY

Total Student Hours and Credit	
Lecture Hours Per Week	4.50 - 6.00
Lab Hours Per Week	0 -
Total Contact Hours Per Week	4.50 - 6.00
Total Lecture Hours	81.00 - 108.00
Total Lab Hours	0 - 0
Total Contact Hours	81.00 - 108.00
Units of Credit:	0 - 0

Fall semester term is 18 weeks. Spring semester term is 17 weeks. The term length multiplier is 17.5 weeks.
Curriculum is calculated based on 18 weeks.

Catalog Description:

Develops students' English literacy and study skills at the introductory literacy level. Focuses on basic language necessary to function successfully in everyday situations.

Schedule Description:

Develops students' English literacy and study skills at the introductory literacy level. Focuses on basic language necessary to function successfully in everyday situations.

Division: Student Development and Success

Department: English Second Language - CR

**Minimal Qualification
Discipline Designation
(MQDD):** English as a Second Language (ESL) OR English as a Second Language (ESL): Noncredit CCR 53412(e)

Degree Applicability: Noncredit

Methods of Instruction:

- Lecture and/or discussion

Grading Method:

- Non-credit Course
- P/NP Only

Repeatability: 99

Course Cap: 24

Face-to-Face Modality Limit: 24

DE Modality Limit: 24

STUDENT LEARNING OUTCOMES

1. Identify, copy, and produce the letters of the alphabet and numbers.
2. Complete simple forms that include basic personal information.
3. Respond to simple questions demonstrating understanding of familiar vocabulary.

COURSE CONTENT**Objectives:**

Upon completion of this course the student will be able to:

1. Identify and copy the letters of the alphabet and numbers.
 - Class Performance(s)
 - Quizzes/Exams
 - Written/Typed Homework
2. Identify and produce sounds that correspond to letters.
 - Class Performance(s)
3. Copy basic personal information.
 - Class Performance(s)
 - Quizzes/Exams
 - Written/Typed Homework
4. Respond to simple questions.
 - Class Performance(s)
5. Demonstrate understanding of familiar vocabulary.
 - Class Performance(s)
 - Quizzes/Exams
 - Written/Typed Homework

Topics & Scope:

1. Alphabet and Numbers
 - a. Letter formation/pronunciation
 - b. Capitals and lower case
 - c. Numbers 1-100

(Obj 1, 2)

2. Reading

- a. Sound/letter correspondence
- b. Signs and symbols
- c. Personal information

(Obj 1, 2, 5)

3. Writing

- a. Capitalization and end punctuation
- b. Personal information
- c. Copy letters, words, and simple sentences

(Obj 1, 3, 5)

4. Listening and Speaking

- a. Yes/no and Wh- questions
- b. Simple responses
- c. Physical responses to simple commands

(Obj 4, 5)

5. Vocabulary

- a. Social greetings
- b. Everyday topics including family, home, work, health, food, and currency
- c. Days, months, and time

(Obj 3, 4, 5)

Assignments:

Examples of independent assignments to fulfill total hours of required out-of-class work:

- 1. Letter and sentence writing exercises. (Obj 1, 3)
- 2. Written Dialogues (e.g., gap-fill exercises where students complete dialogues). (Obj 4, 5)

3. Vocabulary exercises (Obj 5)

Class participation and assignments require and develop critical thinking.

Methods of Evaluation:

- Written/Typed Homework
- Class Performance(s)
- Quizzes/Exams
- Performance Exams
- CASAS Assessment

Texts, Readings, and Materials:

- **Textbooks**

Bitterlin, G, et al *Ventures Basic* Cambridge University Press, (2013).

Lynn, S *Future English for Results Literacy Workbook* (1/e). Pearson Longman, (2012).

Rationale: This is the most up-to-date edition of this book, and it is still relevant for literacy level students.

Diaz, B & Magy, R *Future English for Results Intro* (1/e). Pearson Longman, (2017).