



College Council Meeting Minutes

October 23, 2018 | 2:00 -3:30 p.m. | 3134/N3213

Committee Description

College Council is a central committee that acts as an advisory group to the Superintendent/President for Board policies, administrative procedures and district goals, plans and priorities. It is a communication vehicle for recommendations and proposals that come through the participatory governance system and serves as a clearinghouse for college-wide information. College Council is responsible for approving new college-wide committees and revisions to existing college-wide committees, acknowledging and reviewing initiatives and end-of-the-year assessments from specified content committees, conducting and analyzing the faculty hiring prioritization process, providing new program development recommendations to Planning and Budget and the Academic Senate, providing new restrictive fund faculty recommendations to Planning and Budget and reviewing proposals and making recommendations for program revitalization, suspension, and/or discontinuance.

Committee members:

X	Jill Stearns, Superintendent/President, <i>Ex-Officio, non-voting</i>
	Deb Wulff, Vice President for Academic Affairs, Co-Chair of College Council
X	Bret Clark, Division Chair, Co-Chair of College Council
X	Mark Sanchez, Vice President for Student Services and College Centers
	Dan Troy, Vice President for Administrative Services, <i>Ex-Officio, non-voting</i>
X	Maria Escobedo, Dean for North County Campus and South County Center
	Madeline Medeiros, Interim Dean of Humanities Academic Affairs
	John Cascamo, Dean of WED Academic Affairs
	Catherine Riedstra, Dean of Student Services
X	Camri Wilson, ASCC President

X	Cherie Moore, Applied Behavioral Sciences Division Chair
X	Stacy. Millich, Academic Senate President
X	Hunter Perry, Cuesta College Classified United Employees Representative
X	Susan Kline, Business Education Division Chair, Interim
X	Anthony Gutierrez, Coordinator, Student Life and Leadership, service faculty
X	Debra. Stakes, Physical Sciences, CCFT
	Jodi Meyer, North County Faculty Representative
X	Steve. Leone, English Division Chair
X	Shannon Hill, Management Senate Representative
	Guests: Toss Frederick, Heidi Webber, Ryan Cartnal, Susan Kline, Neil Higgins

Committee Initiatives 2018-2019:

ACCJC Standard(s)	Completed	In Process / Ongoing	
		X	1. Monitor the progress of the 2020 Comprehensive Self- Evaluation Report
		X	2. College Council will collaborate with the Academic Senate to review and/or update the faculty prioritization process
		X	3. Monitor the progress of the Guided Pathways plan
		X	4. Improve communication to the college community regarding college council

AGENDA ITEMS	
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College Council Agenda: October 23, 2018

	<p>the Board; they're only in front of board for information only. The language should reflect the Participatory Governance Process.</p> <p>S. Millich: Elimination of 2720 regarding gifts.</p> <p>T. Frederick: Covered in Conflicts of Interests.</p> <p>A. Gutierrez: In 2410 there's no reference to students. It gives the impression that no student is on the Board. I know it's mentioned somewhere else. Does one supersede the other.</p> <p>T. Frederick: No.</p> <p>A. Gutierrez: Can a student run for the Board?</p> <p>T. Frederick: Other colleges are dealing with this now. There's no Ed Code or legal precedent that addresses a student running as a board member.</p>
<p>6. ILOs Results and Analysis</p> <p>The ILO Survey has been sent to students who apply for graduation for the past seven years. The report then summarizes the responses and is disseminated to the college at large, after review by the College Council. Additionally, this year, we are seeking input about actionable improvement items. After seven years, clear themes in the data can be seen, and it seems appropriate to review the ILO's if not in whole, then at least in part. The SLOA Coordinators are looking to make recommendations about how to move ILOs forward, but are seeking input first from College Council, and then perhaps the college at large.</p> <p>ILO Report 2018 ILO Survey Data Summary: 2012-2018 eLumen vs ILO Survey Results</p> <p>Proposal: Provide feedback about the report & data from the ILO Survey to inform recommendations to be made by SLOA Coordinators at a future College Council meeting.</p>	<p>S. Kline: N. Higgins and I have eLumen data in copy form to supplement the ILO report. This year we only got 44 responses. We thought it was the time to look at a 7 year trend</p> <p>J. Stearns: who replies?</p> <p>S. Kline: Students who have applied for graduation. Usually about 900 apply, but we only received 44 responses. In a previous ILO report it was suggested that we transition to eLumen, but wanted to wait for consistency. We need feedback about the report. Also, since we are writing the accreditation report, as SLOA coordinators, we need to write about ILOs. We don't have questions for each of the ILOs. I inherited this, and now seems like a good time to rethink the survey. Do go to eLumen or go this way one more year? We give incentives of Starbucks gift cards to 5 winners. There may be some survey fatigue.</p> <p>J. Stearns: Do we draw from eLumen?</p> <p>S. Kline: I found the right format from eLumen and put it into a pivot table. This is the first time we're able to present the data through eLumen.</p> <p>M. Sanchez: It's a nice survey and tied to the Mission standard. Do students know what an "engaged citizen" is?</p> <p>S. Kline: Yes, it's defined in the survey. This is the smallest amount of comments we've received.</p> <p>B. Clark: when we canvassed the graduating class and asked them to complete the survey it worked. Did we stop doing that?</p> <p>S. Kline: We haven't done that since I became the SLOA Coordinator.</p> <p>B. Clark: Have you looked into why this was such a low turnout?</p> <p>S. Kline: Previously, I was able to access the survey personally when I would send out reminder emails to students, but I'm not able to have access like that this year.</p> <p>B. Clark: We've seen this data, whether with eLumen or the survey. There is a fairly high percentage who are ranking their knowledge base high. It's only one aspect of the SLOA process. Has anyone closed the loop by having dialogue and proposed changes?</p>

S. Kline: No. We are meeting with the Vice President and coming here for feedback. We have ideas for streamlining. One thing that we see is that the ILOs come from the Mission Statement, which come from Vision Statement. Our Vision Statement isn't a Vision Statement. It's difficult to bring changes to survey when the Vision Statement isn't a Vision Statement. At a later date, we plan to have a flex activity with ILOs and guided recommendations where people say what works and what doesn't.

N. Higgins: As far as feedback on the process for changing ILOs, where would the people come from to participate?

B. Clark: We have the ILO data, so we can have a dialog.

N. Higgins: Now, it's just Susan and me who look at the data. It is looked at here and at Academic Senate, but there isn't a process in place to review data and make recommendations.

B. Clark: in the past SLOA coordinators have found people to work with to make recommendations. IEC may be a place to start the conversation. ILO changes would go through Academic Senate.

D. Stakes: We need to solve why there was such a low response.

S. Kline: True, but this was 1 year of data. The question is do we want to continue if we continue getting such low rates.

D. Stakes: I don't want to lose the ILO survey.

S. Kline: Neil, Amy, and I mapped the ILOs to the SLOs 2 years ago in order to have the data.

S. Leone: Based on concerns, are you open to recommendations to doing surveys in the future? Guided Pathways classes should be surveyed—English and others. We could use this information right now. I'm hoping this will be a way to do it in the future. We need ways to get better feedback.

S. Kline: We could do that this year, but we would need to identify capstone courses to find the correct students.

S. Leone: Try to identify students leaving classes. Find those classes for next spring.

A. Gutierrez: Incorporate it as part of graduation rehearsal.

D. Stakes: You need to give context to students. It's a way to leave a legacy, let students speak about the vision and mission statements in their classes then do the survey.

S. Kline: How do you want comments edited? Not all of them need to go out to campus.

S. Leone: Leave out any that are character attacks.

Meeting adjourned by B. Clark

Next Meeting will be on November 13, 2018 in room 3134/NC 3213