

Effective: Fall 2020
Last Reviewed: 11/01/2019

Commented [AH1]: Reviewed 10.9.2019

Commented [RM2]: Reviewed 10/10/19



Course Outline

BASIC COURSE INFORMATION

Course Number: AGB 206

Course Title: Supervision and Management in Agriculture

Total Student Hours and Credit		
	Hours/Week	Hours/Term
Lecture Hours in-class	3.00	54.00
out-of-class	6.00	108
Lab Hours in-class		0
out-of-class	0	0
Activity Hours in-class		0
out-of-class	0	0
TBA Hours Per Term		0
Total Student Hours Per Term:		162.00
Hours-per-unit Divisor		54.00
Units of Credit:		3.00

Fall semester term is 18 weeks. Spring semester term is 17 weeks. The term length multiplier is 17.5 weeks.
Curriculum is calculated based on 18 weeks.

Status Pending

Catalog Description:

Introduces students to the knowledge and skills relevant to the supervisor in agricultural business. Topics include the regulatory requirements relevant to labor management in agriculture and effective communication with native and non-native English speakers. The course will include case studies on labor management, human relations, public relations, production control techniques and job analysis.

Commented [AK3]: Includes

Commented [AK4]: Covers or includes (best to keep the same tense throughout).

Schedule Description:

This course introduces students to the knowledge and skills relevant to the supervisor in agricultural business. Topics include the regulatory requirements relevant to labor management in agriculture and effective communication with native and non-native English speakers. The course will include

Commented [AK5]: Make same changes here as above

case studies on labor management, human relations, public relations, production control techniques and job analysis. Transfer: CSU.

Division: Business Education
Department: Agriculture
Minimal Qualification Discipline Designation (MQDD): Agriculture OR Agriculture Business and Related Services
Degree Applicability:
Methods of Instruction:

- Lecture and/or discussion
- Distance Education

Grading Method:

- Letter Grade or P/NP

Repeatability:
Course Cap: 40
Face-to-Face Modality Limit: 40
DE Modality Limit: 40

STUDENT LEARNING OUTCOMES

1. Identify and apply the regulatory requirements related to labor management in agriculture
2. Explain and employ characteristics of an effective manager in an agricultural setting

COURSE CONTENT

Objectives:

Upon completion of this course the student will be able to:

1. Identify and describe the regulatory requirements relevant to labor management in agriculture, including farm worker safety training and documentation, migrant labor documentation requirements, and pesticide use in the workplace.
 - o Essay Exams
 - o Group Work

Commented [RM6]: I would be OK to drop 'Identify' and 'Explain' in these SLOs.

Commented [AK7R6]: Agree, good suggestion.

Commented [AH8]: Should there be an outcome related to the other components as presented in the course description (e.g. public relations or production control?)

Commented [AK9R8]: Communication since it appears in description, objectives, and topics.

Commented [AK10]: Add an objective related to safety- there's two topics on it (worker safety and haz mat)

- Quizzes/Exams
 - Term or Other Papers
 - Written/Typed Homework
2. Analyze the legal requirements for agricultural employees that have been established by the Agricultural Labor Relations Board.
 - Essay Exams
 - Group Work
 - Quizzes/Exams
 - Term or Other Papers
 - Written/Typed Homework
 3. Identify and describe the characteristics of an effective supervisor in an agricultural business.
 - Essay Exams
 - Group Work
 - Quizzes/Exams
 - Term or Other Papers
 - Written/Typed Homework
 4. Communicate effectively with native and non-native English speakers.
 - Group Work
 - Quizzes/Exams
 - Written/Typed Homework

Commented [AK11]: It seems like this would be covered in the Obj 1 umbrella. If so, delete.

Topics & Scope:

1. Introduction to the role of the supervisor in agricultural business
(Obj 3)
2. Characteristics of an effective supervisor/manager
(Obj 3)
3. Techniques for effective communication with native and non-native English speakers in agricultural settings
(Obj 1, 4)
4. Background, culture, and expectations of the Latinx labor force
(Obj 3, 4)
5. Skills and tools of supervision in the agricultural workplace
(Obj 3, 4)

Commented [RM12]: This topics look good and seem to be appropriately aligned, but a few of them (maybe 2, 7, 8) should probably have some mention of the scope that the class might go to. For example: #2 Characteristics of an effective supervisor/manager: A. Clear communication, B. Motivation, C. achieving efficiency D. Understanding employee dynamics (I'm just making all this up, buy you would know what to put).

Commented [AK13R12]: Agree, except that pretty much all of these need scope added. As written, they are too broad/vague to support the detailed objectives above. Topics and scope should be the most detailed/thorough section of the COR, a real outline of what the course will cover and to what depth

Commented [AH14]: Are there other communities of workers that should be presented? Should a specific community (e.g. Latinx) be called out?

6. Employer and employee responsibilities with regard to hazardous substances such as pesticides

(Obj 1, 2)

7. Workplace safety training, including documentation

(Obj 1)

8. Management techniques

(Obj 1, 3, 4)

9. Labor relations, unions, and laws and procedures as established by the California Labor Relations Board

(Obj 1, 2)

Assignments:

Examples of independent assignments to fulfill 108 total hours of required out-of-class work:

1. Read the section of the text dealing with preparing worker evaluations. Be prepared to define and discuss the three primary types of evaluations in class. (Obj 3)
2. Write a 3 page paper comparing Theory X and Theory Y management styles. The paper will include thorough definitions of each, a pro/con analysis of each, and a hypothetical example of each in the workplace. (Obj 3)

Commented [AK15]: 3-page

Class participation and assignments require and develop critical thinking.

1. Prepare a 3 page new employee orientation manual for a production oriented business. Include workplace policies, procedures, and rules to support a safe and efficient environment. (Obj 1, 2)
2. Interview an employee in an agriculture firm that employs more than 10 people. Ask about motivation and retention and draw conclusions based on what you learn. Present findings in class. (Obj 1, 2, 3)

Commented [AK16]: 3-page

Methods of Evaluation:

- Written/Typed Homework
- Term or Other Papers
- Group Work
- Quizzes/Exams
- Essay Exams

Texts, Readings, and Materials:

- **Textbooks**

Certo, S. *Supervision: Concepts and Skill Building* (10/e). McGraw-Hill, (2018).

CSU Transfer Course

California Polytechnic State University

