

COLLECTION DEVELOPMENT MISSION STATEMENT

The primary mission of collection development at the Cuesta College Library is to develop and maintain collections that support and enhance the curriculum and instructional programs of Cuesta College and the needs of students, faculty, and staff of the college. In doing such, Collection Development is charged with developing, organizing, and preserving effective, high-quality collections, by providing appropriate access to information regardless of location or format, and coordinating the selection and management of materials in print and other media to meet the current and long-term teaching, learning, research, and administrative needs of the college community.

PURPOSE OF COLLECTION DEVELOPMENT POLICY

- This policy is intended to define a collection development and information access program to meet the following objectives:
- To assist librarians in providing current, diverse, balanced collections of materials to support the instructional, institutional and individual needs of students, faculty, staff, and community member.
- To provide access to materials in appropriate formats including print, paid online services, and free web sites, consistent with the college's fiscal resources.
- To encourage instructional faculty participation in collection development and organized access to electronic resources.
- To foster coordinated collection development and resource sharing between campuses.
- To serve distance education students and faculty by providing remote access to materials in the most appropriate and cost-effective manner.

COLLECTION DEVELOPMENT GUIDING PRINCIPLES

The collection development policy provides guidelines for establishing priorities for the selection of library and audiovisual materials and the criteria for withdrawal of materials from the collection.

Although the library's staff is primarily responsible for the quality of the collection, the selection of new materials and the withdrawal of materials are collection development activities shared with other members of the college community.

Collection development is coordinated by all librarians for their assigned subject areas through the review of journals such as Library Journal and in coordination with faculty and others within the librarians assigned subject areas.

The library serves a community of life long learners with a broad range of interests and prior educational experiences. Therefore, library resources should also include a variety of general information resources in subject areas not

covered by classroom instruction, but generally supportive of a learning environment.

For those members of the college community whose scholarly or research needs are beyond the scope of Library collections, librarians will help to identify, locate, and borrow such materials through interlibrary loan.

Within the constraints of available funds, facilities, and staffing, the Library will acquire and make available materials and media in various formats, evaluate existing collections, and develop policies and procedures to maintain the quality of collections and information services.

Selection of materials by the library does not mean endorsement of the contents or the views expressed in those materials. No material will be excluded from the collection because of the race, nationality, religion, gender, sexual orientation, political or social viewpoint or controversial nature of either the author or of the material.