



College Council Meeting Agenda

October 22, 2019 | 2:00-3:30 | 3134/N3102

Committee Description:

College Council is a central committee that acts as an advisory group to the Superintendent/President for Board policies, administrative procedures and district goals, plans and priorities. It is a communication vehicle for recommendations and proposals that come through the participatory governance system and serves as a clearinghouse for college-wide information. College Council is responsible for approving new college-wide committees and revisions to existing college-wide committees, acknowledging and reviewing initiatives and end-of-the-year assessments from specified content committees, conducting and analyzing the faculty hiring prioritization process, providing new program development recommendations to Planning and Budget and the Academic Senate, providing new restrictive fund faculty recommendations to Planning and Budget and reviewing proposals and making recommendations for program revitalization, suspension, and/or discontinuance.

Committee members:

- Jason Curtis, Interim Vice President for Academic Affairs, Co-Chair of College Council
- Bret Clark, Division Chair, Physical Sciences, Co-Chair of College Council
- Jill Stearns, Superintendent/President, *Ex-Officio, non-voting*
- Mark Sanchez, Vice President for Student Services and College Centers
- Dan Troy, Vice President for Administrative Services, *Ex-Officio, non-voting*
- Maria Escobedo, Dean for North County Campus and South County Center
- Madeline Medeiros, Dean of Arts, Humanities and Social Sciences, Academic Affairs
- John Cascamo, Dean of WED, Academic Affairs
- Genevieve Siwabessy, Dean of Student Services
- John Stokes, Engineering and Technology Division Chair

- Steve Leone, English Division Chair
- Jodi Meyer, North County Faculty Representative
- Matthew Green, Director WED & Community Programs
- Heidi Webber, Counseling, Student Services Representative
- Roland Finger, Academic Senate President
- Debra Stakes, Physical Sciences, CCFT Representative
- Hunter Perry, Cuesta College Classified United Employees Representative
- ASCC Representative**
- Melinda Weaver (minutes)
- Guest:

Committee Initiatives:

ACCJC Standard(s)	In Progress	Complete	Timeline	Initiatives
	X			1) Monitor the progress of the 2020 Institutional Self- Evaluation Report
	X			2) Collaborate with the Academic Senate to assess the faculty prioritization process
	X			3) Monitor the progress of the Guided Pathways plan
	X			4) Improve communication to the college community regarding College Council activities

AGENDA ITEMS	WHO	TIME	INTENT	ACCJC Standard or Institutional Goal/Objective
1. Approval of minutes from September 24, 2019	All	2 min.	Action	
2. Approval of agenda	All	2 min.	Action	
3. Time Keeper: Computer:				
<p>3. BP 4025 and AP 4025 Philosophy and Criteria for Associate Degree and General Education – 2nd Read</p> <p>Description: BP/AP 4025 Philosophy and Criteria for Associate Degree and General Education are required policies, but the District does not have them in place. These policies are also needed for the upcoming ACCJC self-study, so they are now being brought forward. These policies document the District’s criteria for developing and evaluating both Associate degrees and General Education courses. This is College Council’s second read. They have been approved at Academic Senate Council.</p> <p>BP 4025 Philosophy and Criteria for Associate Degree and General Education</p> <p>CCLC BP 4025 Philosophy and Criteria for Associate Degree and General Education</p> <p>AP 4025 Philosophy and Criteria for Associate Degree and General Education</p> <p>CCLC AP 4025 Philosophy and Criteria for Associate Degree and General Education</p> <p>Proposed Outcome: College Council approves BP 4025 and AP 4025.</p>	A. Kahane	10 min.	Action	ACCJC II.A

<p>Institutional Self Evaluation Report (ISER) Drafts – 2nd Read/Approval Standard II.A and 1st Read Standard II.B and Standard II.C</p> <p>Description: The Accreditation Steering Committee is submitting the Standard II.A component of Cuesta’s ISER to College Council for 2nd read and approval. Standard II.B and II.C are submitted as a 1st read for discussion and feedback. Final consideration of all feedback will be made by the Accreditation Steering Committee.</p> <p>Standard II.A – 2nd Read</p> <p>Standard II.B – 1st Read</p> <p>Standard II.C – 1st Read</p> <p>Proposed Outcome:</p> <ol style="list-style-type: none"> 1) Read and approve Standards II.A. 2) Provide feedback on Standard II.B and II.C. 	K. Bontenbal	20 min.	Action Item & Discussion Item, No Action	ACCJC II.A, II.B, II.C
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<p>5. Equity and Student Success Committee: Change in Description and Membership</p> <p>Description: The Equity and Student Success Committee currently lists as one of its voting members the Basic Skills Initiative Coordinator. This faculty member also serves as one of the co-chairs for the committee. Because 2019-2020 is the final year of the Basic Skills Initiative program and of the associated funding, the ESS Committee must remove as one of its members the BSI Coordinator, effective for the 2020-2021 academic year. Because the BSI Coordinator is a faculty member, the ESS Committee is proposing that the BSI Coordinator be replaced by one faculty member from a division other than Math, English or SDS, and that any one of the faculty members who serve on the committee also serve as a committee co-chair. The ESS Committee description states that in addition the Dean and the BSI Coordinator serving as co-chairs, a “third co-chair will be selected from the membership at the beginning of the new academic year.” The committee proposes to amend this language to state, “The Dean will serve as one co-chair. Two other co-chairs will be selected at the beginning of the new academic year. At least one of the co-chairs will be a faculty member.” Further, because the committee description states that the ESS Committee acts as an advisory group for the Credit and Noncredit Student Success and Support Programs (3SP), Student Equity and the Basic Skills Initiative, the description will also need to be updated to reflect the integration of these programs into Student Equity and Achievement (SEA).</p> <p>Summary of Proposed Changes:</p> <ol style="list-style-type: none"> 1. Remove BSI Coordinator as a committee member and replace with one faculty member from a division other than Math, English or SDS. (Effective for the 2020-2021 year) 2. Update the co-chairs selection process to state that, in addition to the Dean serving as one of the co-chairs, two additional co-chairs will be selected and one of the co-chairs will be a faculty member. (Effective for the 2020-2021 year) 3. Remove Credit and Noncredit 3SP, Student Equity and Basic Skills Initiative from the committee description and replace it with the Student Equity and Achievement (SEA) Plan. (Effective immediately upon approval by the Academic Senate) <p>Equity and Student Success Committee Description-Membership -- Redline</p> <p>Proposed Outcome: This is an information item and is coming forward to the College Council for feedback before going to the Academic Senate Council for approval.</p>	<p>M. Medeiros R. Voge</p>	<p>10 min.</p>	<p>Discussion Item, No Action</p>	<p>ACCJC IV.A</p>
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<p>6. Guided Pathways Implementation Team: Membership Change Proposal</p> <p>Description: The Guided Pathways Implementation Team (GPIT) composition was established in the fall 2018 semester, and members began meeting in spring 2019. The GPIT composition included as one of its voting members the Student Support and Success (3SP) Director. At the end of the spring 2019 semester, Cuesta’s 3SP Director resigned leaving this position vacant on the GPIT. To ensure ongoing Student Services administrative representation on the Team, the GPIT is proposing that the voting member position of the 3SP Director be changed to a “Student Services Administrator, appointed by the Vice President of Student Services.” In addition to this change, we are proposing adding a counseling faculty representative from either the Career & Transfer Center or adding the Articulation Officer. Currently, the GPIT membership includes five instructional faculty, but it only explicitly includes one Student Services Faculty representative; one of the faculty co-coordinators is also a Student Services faculty representative, who happens to be a counselor. However, the membership does not explicitly state that a counselor should serve on the committee. Having either the Career & Transfer Center Coordinator or the Articulation Officer serve on the GPIT would help ensure the Team can implement Guided Pathways initiatives with student transfer support and opportunities in mind. The Articulation Officer would help ensure the College remains on the forefront of curricular changes and updates impacting students’ time to transfer and program completion. The work of the GPIT is robust and an additional counseling faculty representative would assist the Team in implementing and maintaining the Program Mapper and embedding the Guided Pathways Framework into Cuesta’s student success programs, including Connect @ Cuesta, Promise Day, Cougar Welcome Days, and our Student Success Festivals. Additional faculty involvement on the Team will help the College accomplish the work that is outlined in our Guided Pathways Plan. Finally, the GPIT is also asking to add a Marketing and Communications representative as a voting member. This representative will be instrumental in providing insight and feedback during our bi-monthly GPIT meetings regarding marketing and promotional practices utilized as part of the GP Framework. Examples of this work include the development and maintenance of the GP webpage, GP practices promotional flyers and brochures, and GP communications to the campus community as well as the greater community. Below is a brief summary of the three GPIT membership proposals:</p> <ol style="list-style-type: none"> 1. Change the 3SP Director position to a Student Services Administrator position appointed by the VPSS. 2. Add a counseling faculty member: Career & Transfer Center Coordinator or the Articulation Officer. 3. Add a Marketing & Communications representative as a new voting member. <p>All changes would be effective immediately upon approval by the Academic Senate.</p> <p>Guided Pathways Implementation Team Description/Composition</p>	<p>M. Medeiros H. Webber L. Baxley R. Carnal</p>	<p>15 min.</p>	<p>Discussion Item, No Action</p>	<p>ACCJC IV.A</p>
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<p>Proposed Outcome: This is an information item and is coming forward to the College Council for feedback before going to the Academic Senate Council for a first read and then for approval.</p>				
<p>7. Cuesta College 2020-2023 DRAFT Strategic Plan – 1st Read</p> <p>Description: This is the first read for the Cuesta College Strategic Plan (2020-2023). As outlined in the Cuesta College 2019 Integrated Planning Manual, the timeline for soliciting input and feedback on the next three-year College Strategic Plan from campus governance groups is October 2019. The plan has been reviewed by the Strategic Planning Committee (9-26 & 10-16), College Council (10-22), Academic Senate (first read 10-25), and will continue through the governance process to be presented to the Board of Trustees on 12-11-19.</p> <p>The Cuesta College Strategic Plan 2020-2023 has been developed using the 2016-2026 San Luis Obispo Community College District Educational Master Plan, Facilities Master Plan, Technology Master Plan, Chancellor’s Office Local Vision for Success Goals, and Student Centered Funding Formula (SCFF) as guiding tools to assist in the development of the strategic plan goals and objectives. Aligning the college’s strategic plan goals and objectives with the Chancellor’s Office Local Vision for Success Goals was methodical since Cuesta College will be required to report on these metrics annually and will impact elements of the funding received by the state in the new SCFF.</p> <p>SLOCCCD Strategic Plan 2020-2023 Draft (Cover Photo 1)</p> <p>SLOCCCD Strategic Plan 2020-2023 Draft (Cover Photo 2)</p> <p>SLOCCCD Strategic Plan 2020-2023 Draft (Cover Photo 3)</p> <p>Cuesta College Local Vision Goals 2019</p> <p>Chancellor’s Office Updated Local Vision Goals</p> <p>Proposed Outcome: Review of the next three-year Cuesta College Strategic Plan.</p>	<p>M. Sanchez</p>	<p>10 min.</p>	<p>Discussion Item, No Action</p>	<p>ACCJC I and IV Institutional Goals 1-5</p>

<p>8. Cuesta College Student Services- Financial Aid Management Restructure</p> <p>Description: The goal is to restructure the management of the Financial Aid office to ensure an organizational design that will build in more support for additional functions including: leadership for the Cuesta College Promise, Return to Title IV, Veteran’s Program including Department of Defense reporting, and oversight of the California College Promise Grant (CCPG), AB 19, Scholarships and Records.</p> <p>This will be achieved by merging two existing Director positions (Director of Financial Aid and Director of Student Success- Vacant) into one Associate Dean of Financial Aid and Records. The Associate Dean position will be supported by an Associate Director of Financial Aid position.</p> <p>This restructure will save Student Services \$26, 460 in annual personnel costs (first-year).</p> <p>Student Services Reorganization October 2019: Projected Outcomes/Benefits</p> <p>Projected Financial Aid Management Restructure</p> <p>Associate Dean of Financial Aid Job Description -- Redline</p> <p>Associate Dean of Financial Aid Job Description -- Clean</p> <p>Cerritos College Job Description Dean of Student Services</p> <p>Proposed Outcome: Merging two Director positions into one Associate Dean position in Financial Aid and Records. Hiring an Associate Director of Financial Aid to support the day to day operations of Financial Aid and Veteran’s programs.</p>	<p>M. Sanchez</p>	<p>10 min.</p>	<p>Information Item, No Action</p>	<p>ACCJC I, II, III Institutional Goal 2 Institutional Objectives 2.1 and 2.3</p>
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REPORTS

1. Planning and Budget Committee			Report	
2. Academic Senate Council				
3. Content Committees: a. Accreditation Steering Committee b. Enrollment Management Committee c. Equity and Student Success Committee d. Institutional Effectiveness Committee e. Institutional Program Plan and Review Committee f. Online Education Committee g. Strategic Planning Committee h. Technology and Web Committee				

SUMMARY of Meeting Actions, Decisions, and Future Steps

1.	Co-chairs			
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FUTURE AGENDA ITEMS

1.				
2.				

Next Meeting November 26, 2019 2:00-3:30, Rooms 3134 and N3102

Resources are available on the [Governance](#) webpage

- Mission Statement
- Participatory Governance: Decision-making and Committee Handbook
- Integrated Planning Manual
- Comprehensive Master Plan
- Strategic Plan