



San Luis Obispo County Community College District  
COMMITTEE MEMBERSHIP LIST 2018-2019

**PARTICIPATORY GOVERNANCE COMMITTEE STRUCTURE AND DESCRIPTIONS**

**Central Committees** have final recommendation authority over specified district-wide matters unless otherwise prescribed by educational code, collective bargaining agreements, Board Policy, or other legally binding statutes. College Council and Planning and Budget represent broad perspectives to provide recommendations that support the district’s mission, vision, values, institutional goals and objectives and district-wide operational plans.

**Content Committees** are more narrowly focused, in terms of content, than central committees. These committees serve to inform the work of central committees by providing their expertise in matters that have district-wide or specific stakeholder impact. Through formal reporting lines, each of these committees informs the work of one or more central committee.

**Standing Committees** serve a variety of functions across the district, but are most likely department or function specific, such as the Cuesta Scholarship Committee or the Wellness Committee. Standing committees may serve a specialized role in supporting negotiated elements of the Collective Bargaining Agreements, such as the Benefits Committee or the District Calendar Committee or in addressing other institutional functions like employee wellness and professional development. The standing committees report back to their respective constituent groups or departments.

**Stakeholder Groups** In addition to serving their collective groups, Stakeholder Group leaders appoint members to serve on content and central committees to represent their respective constituency group. Appointment underscores the important responsibility members have to interface with assigned content and central committees by attending committee meetings and reporting back to their particular Stakeholder Group. Stakeholder Groups include: Academic Senate Council, Associated Students of Cuesta College, Cuesta College Classified United Employees, Cuesta College Federation of Teachers, Cuesta College Management Senate, and Superintendent/President’s Cabinet.

**OTHER COMMITTEES**

**Ad-hoc Subcommittees or Groups** One way to increase the effectiveness of all committees is to assign work to smaller groups composed of committee and/or non-committee members. The larger committee directs these subcommittees/groups which are brought together to focus on determined, time-specific, or ad-hoc tasks.

**Task Forces** are temporary groups of people formed to carry out a specific task or project, or to solve a problem that requires a multi-disciplinary approach. Task forces will likely bring people together from across the district and committees to address a specific issue. When the task force work ends, so does the task force.

Committees are encouraged to publish agendas, goals and minutes on **myCuesta or SharePoint**. Email lists for committees are available in Outlook and are maintained as memberships are updated through committee chairs or liaisons.

*For information on participatory governance structure, committee relationships, workflow, the decision-making process, roles of faculty, staff and administrators, recommendation authority, and best practices for participatory governance committees, see the [San Luis Obispo County Community College District Participatory Governance: Decision-Making and Committee Handbook](#). Revised, SLOCCCD Participatory Governance: Decision Making and Committee Handbook, July 2017*



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**II. Content Committees, continued** (alphabetical order)

**TECHNOLOGY AND WEB COMMITTEE**

The Shared Governance Council approved the revised description December 8, 2009 and the revised membership February 9, 2010. College Council approved a revised description November 27, 2012. College Council revised the membership September 27, 2016. The Technology and Web Committees were combined, and the description and composition revised December 12, 2017.

**Description:**

The Technology and Web Committee is a content committee which develops and recommends standards and policies regarding technology and web resources at Cuesta College. The Educational and Facilities Master plans, the Strategic Plan, and the Technology Plan guide the Committee's decisions. The Committee facilitates college-wide participation to ensure appropriate and adequate technology and web services. The Committee recommends processes for updating and replacing district technology and web services.

**Composition:** *The appropriate committee members will select the committee chair or co-chairs. For example, faculty on the committee will select who the faculty chair or co-chair will be, and the same for administrators and classified. The only exception is if a stakeholder group leader has appointed the chair or co-chairs, or the committee chair or co-chair responsibility is one of the job requirements of a committee member.*

<b>Composition:</b>	<b>Member:</b>
<b>Executive Director, Information Technology (co-chair)</b>	Keith Stearns
<b>Dean of Academic Affairs Institutional Research, Library, Learning Resources and Instructional Technology</b>	Ryan Carnal
<b>1 Dean, Academic Affairs</b>	
<b>1 Cuesta College Management Senate Representative</b>	Jeffrey Alexander
<b>5 Faculty Members</b>	
<b>1 appointed by CCFT</b>	Praveen Babu
<b>4 appointed by Academic Senate (at least one per academic cluster)</b>	Neil Higgins Rick Staley, Jenel Guadagno
<b>Electronic Communications Designer / Coordinator</b>	Lana Rauch
<b>Service Faculty Member, appointed by Academic Senate</b>	Heidi Webber
<b>1 Student Services CCCUE Representative</b>	Adrienne Smith
<b>1 Administrative Services CCCUE Representative</b>	Carrie Buhl
<b>1 ASCC Representative</b>	



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	<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<b>First Week</b>		Planning & Budget 3:00 P.M.	Cabinet 9:00 A.M.  Book of the Year 12:00 P.M.	CCFT Executive Board 3:00 P.M.	Curriculum 1:30 P.M.
<b>Second Week</b>		Technology/Web 9:00 A.M.  College Council 2:00 P.M.	Cabinet 8:30 A.M.  IPPR 3:00 P.M.	Enrollment Management 1:30 P.M.  Management Professional Development 3:00 P.M.	Benefits 10:30 A.M.  Technology 1:30 P.M.  Academic Senate Council 1:30 P.M.
<b>Third Week</b>	Accreditation Steering 2:00 P.M.	Planning & Budget 3:00 P.M.	Cabinet Manager 8:30 A.M.  Management Senate 9:30 A.M.  Equity and Student Success 2:30 P.M.  Institutional Effectiveness 3:00 P.M.	Cuesta Scholarship 2:00 P.M.  Campus Safety 2:30 P.M.  CCFT Executive Board 3:00 P.M.	Staff Professional Development 11:00 A.M.  Distance Education 10:30 A.M.  Employee Wellness 12:00 P.M.
<b>Fourth Week</b>	Outreach 2:00 P.M.	College Council 2:00 P.M.	Cabinet 8:30 A.M.	Enrollment Management 1:30 P.M.  Strategic Planning 3:00 P.M.  CCFT Council of Reps 3:00 P.M.	Technology 1:30 P.M.  Academic Senate Council 1:30 P.M.

<b>COLLEGE COMMITTEES</b>	<b>ACADEMIC SENATE</b>	<b>CCFT</b>
CCFT/District Communication - As needed	Equivalency - TBD	Calendar Committee - TBD
District Calendar - TBD	Professional Standards - TBD	Committee on Political Education - TBD