

SLOCCCD Board of Trustees (Wednesday, June 3, 2020)
Generated by Todd Frederick on Thursday, June 11, 2020

Members present

Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas -Advisory Vote-

A. Convening Items

Procedural: 1. Call to Order/Roll Call/Establish Quorum

Meeting called to order at 3:02 PM via online meeting platform (ZOOM); quorum established.

Action: 2. Approval of Agenda

Approve the agenda for the June 3, 2020, regular board meeting as presented.

Motion by Mary Strobridge, second by Angela Mitchell.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge

Information: 3. Public Comment on Closed Session Items

None

B. Closed Session

Discussion, Information, Procedural: 1. Public Employee Performance Evaluation; Government Code, Section 54957(b) Superintendent/President Year-2 Evaluation

Action, Discussion: 2. Conferences with Labor Negotiators; Government Code Section 54967.6, Classified Employees

Action, Discussion: 3. Conferences with Labor Negotiators; Government Code Section 54967.6, Academic Employees

Action, Discussion: 4. Conferences with Labor Negotiators; Government Code Section 54967.6, Unrepresented Employees; Management, Supervisors and Confidential Employees.

Action, Discussion: 5. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

C. Reconvening Items

Procedural: 1. Pledge of Allegiance

Dan Troy, Assistant Superintendent/Vice President, Administrative Services

Procedural: 2. Oath of Office - Student Trustee

Dr. Stearns administered the oath of office to student trustee elect Jesus Cendejas.

Procedural: 3. Announcement of Action in Closed Session

The Board discussed the Superintendent/President's annual performance evaluation.

The Board provided direction to agency representatives regarding employee negotiations.

No other action was taken by the Board in closed session.

Information: 4. Introductions and Recognitions

Dr. Sanchez, Assistant Superintendent/Vice President, Student Services and College Centers introduced the new Associate Dean of Financial Aid and Records, Zhrinna McDonald.

Information: 5. Public Comment

None

D. Consent

Action (Consent): 1. Consent Agenda

Approve those items published on the consent agenda, as presented.

Motion by Angela Mitchell, second by Mary Strobridge.

Final Resolution: Motion Passed by roll-call vote.

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge

Action (Consent), Minutes: 2. Board Minutes - May 6, 2020, regular board meeting
Action (Consent): 3. Payroll Orders for May 2020
Action (Consent): 4. Warrant Listings for May 2020
Action (Consent): 5. Public Employee Appointments; Government Code Section 54957(b) - Employee Appointments, Changes, Resignations, Retirements, Disciplines, Dismissals and Releases
Action (Consent): 6. Revised Salary Schedules for Classified and Confidential Employees
Action (Consent): 7. Employment Contracts

E. Business Agenda

Action, Discussion: 1. Curriculum Recommendations

Alex Kahane presented the curriculum recommendations to the Board.

Approve the curriculum recommendations, as presented.

Motion by Angela Mitchell, second by Patrick W Mullen.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas
-Advisory Vote-

Action, Discussion: 2. Cuesta College Federation of Teachers (CCFT) Collective Bargaining Agreement 2020-2021 and 2021-2022

Approve the Ratified Agreement between the San Luis Obispo Community College District and Cuesta College Federation of Teachers (CCFT) for the period of July 1, 2020 through June 30, 2022, as presented.

Motion by Barbara George, second by Mary Strobridge.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas
-Advisory Vote-

Action, Discussion: 3. Cuesta College Classified United Employees (CCCUE) Collective Bargaining Contract 2020-2021 and 2021-2022

Approve the Ratified Agreement between the San Luis Obispo Community College District and the Cuesta College Classified Union Employees (CCCUE) for the period of July 1, 2020 through June 30, 2022, as presented.

Motion by Angela Mitchell, second by Mary Strobridge.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas
-Advisory Vote-

Action: 4. San Luis Obispo County Community College District / Cuesta College 2020 Institutional Self Evaluation Report (ISER)-Draft; Second Read

Dr. Jason Curtis, Assistant Superintendent/Vice President, Academic Affairs presented the ISER to the Board for second-read.

Discussion took place regarding the content and work remaining to be completed prior to submitting the report to the Accrediting Commission for Community and Junior Colleges.

Action, Discussion: 5. Board Self-Evaluation Assessment Instrument

Trustee George inquired regarding assessment statement #3 under institutional performance, and statement #2 under board operations. Discussion took place regarding the elements related to statement #3 and the language "requires and is **involved** in long range fiscal planning.

Through consensus the Board agreed to change the word "involvement" involvement...change to "understands"

Approve the Board Self-Evaluation Assessment Instrument for 2019-20, as amended.

Motion by Mary Strobridge, second by Angela Mitchell.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas
-Advisory Vote-

Action, Discussion: 6. Board Policy Review - BP 5015, and BP 5035; Second Read

Approve board policies BP 5015 Residence Determination, and BP 5035, Withholding Student Records, as presented.

Motion by Angela Mitchell, second by Mary Strobridge.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas

-Advisory Vote-

Discussion, Procedural: 7. Board Policy Review - BP 5031 Required Instructional Materials, and BP 5120 Transfer Center; First Read

Dr. George suggested removing "The District further recognizes that students who have historically been underrepresented in transfer to baccalaureate level institutions are a special responsibility" from the second sentence of paragraph (1), BP 5120 Transfer Center."

Discussion took place regarding the structure and meaning of the language used.

Consensus of the Board to strike the second sentence of the first paragraph, or revise identifying the District's responsibility to address underrepresented students with regard to transfers.

Dr. Sanchez will adjust and present the revised document for a second read.

Action: 8. Review the Quarterly Financial and Budget Report, CCFS-311 and Approve the 2019-2020 Budget Transfer Financial Activity Report for the Quarter ending March 31, 2020

Approve the Review the Quarterly Financial and Budget Report, CCFS-311 and the 2019-2020 Budget Transfer Financial Activity Report for the Quarter ending March 31, 2020, as presented.

Motion by Angela Mitchell, second by Mary Strobridge.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas

-Advisory Vote-

Action: 9. 2022-2026 Five-Year Capital Outlay Plan

Approve the District's Order of Priority for the 2022-2026 Five-Year Capital Outlay Plan, and the Initial Project Proposals (IPP) for the Science Forum Modernization (SLO), and Business Education Modernization (SLO), as presented.

Motion by Barbara George, second by Angela Mitchell.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas

-Advisory Vote-

Discussion, Information: 10. Budget Development and College Planning

Dan Troy presented an update to the board regarding changes to the Governor's proposed budget and May revise as a result of negative economic impacts due to the COVID-19 pandemic. He noted that the deadline for the tentative budget had been extended by the Chancellor's office.

Action, Discussion: 11. Proposed list of agenda items for the next regularly scheduled meeting.

The tentative budget item is moved to the July 1, 2020, meeting.

Trustee Sysak requested a summary of costs incurred by the District in response to the COVID-19 Pandemic.

F. Contracts Bond Projects

Action: 1. Proposal with Ben Graves Construction for the Aquatics Center Restroom Project

Ratify the Proposal with Ben Graves Construction for the Aquatics Center Restroom Project, as presented.

Motion by Angela Mitchell, second by Patrick Mullen.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas

-Advisory Vote-

Action: 2. Prime Contract Change Order No. 003 with AMG Associates for the North County Campus Early Childhood Education Center Project

Ratify the Prime Contract Change Order No. 003 with AMG Associates for the North County Campus Early Childhood Education Center Project, as presented.

Motion by Angela Mitchell, second by Patrick Mullen.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas

-Advisory Vote-

Action: 3. Project Assignment No. 35 with 19six Architects for Architectural Services for the Aquatics Mechanical Room Post Replacement Project

Ratify the Project Assignment No. 35 with 19six Architects for Architectural Services for the Aquatics Mechanical Room Post Replacement Project, as presented.

Motion by Angela Mitchell, second by Patrick Mullen.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas

-Advisory Vote-

Action: 4. Increase to Proposal with T&T Truck & Crane Services for Crane Service on the Aquatic Center Restroom Project

Ratify the Increase to Proposal with T&T Truck & Crane Services for Crane Service on the Aquatic Center Restroom Project, as presented.

Motion by Angela Mitchell, second by Patrick Mullen.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas

-Advisory Vote-

Action: 5. Change Order No. 01 with Earth Systems Pacific for Aquatics Center Restroom Project

Ratify the Change Order No. 01 with Earth Systems Pacific for Aquatics Center Restroom Project, as presented.

Motion by Angela Mitchell, second by Patrick Mullen.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas

-Advisory Vote-

Action: 6. Proposal with CDW-G for Technologies Upgrades at North County Campus

Ratify the Proposal with CDW-G for Technologies Upgrades at North County Campus, as presented.

Motion by Angela Mitchell, second by Patrick Mullen.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas

-Advisory Vote-

Action: 7. Contract to Lowest Bidder for the San Luis Obispo Campus Asphalt Repairs Project

Approve the Contract to Lowest Bidder for the San Luis Obispo Campus Asphalt Repairs Project, as presented.

Motion by Angela Mitchell, second by Patrick Mullen.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas

-Advisory Vote-

Action: 8. Contract Agreement with Graphic Solutions for North County Campus Center Wayfinding and Signage

Ratify the Contract Agreement with Graphic Solutions for North County Campus Center Wayfinding and Signage, as presented.

Motion by Angela Mitchell, second by Patrick Mullen.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas

-Advisory Vote-

Action: 9. Measure L Bond - Purchase Order Summary

Approve the Measure L Bond Purchase Order Summary, as presented.

Motion by Angela Mitchell, second by Mary Strobridge.

Final Resolution: Motion Passed by roll-call vote

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge, Student Trustee Cendejas

-Advisory Vote-

Information: 10. Prime Contract Change Order Summary

The prime contract change order summary was presented to the Board as information only.

G. Stakeholder Reports

Information, Report: 1. Reports from Employee Organizations and the Superintendent/President

Cuesta College Classified United Employees (CCCUE) – Rebecca Carter

No report.

Academic Senate – Dr. Roland Finger, President, reported the following:

- He welcomed Student Trustee Cendejas.
- He Commented on Dr. Bontenbal's departure after his many years of service to the College and the District.
- The Senate approved the shift of release time from senators to Alex Kahane for her work as Curriculum Chair.

- He commented on death of George Floyd and the Chancellor's call to action that was announced during a recent webinar.

Through consensus, the Board expressed interest in publishing an official statement regarding the recent events impacting the nation.

Cuesta College Federation of Teachers (CCFT) – Dr. Debra Stakes, President reported the following:

- She expressed her appreciation and commented on Board's action with regard to employee negotiations.
- She commented on the progress being made regarding faculty evaluations.
- She commented on current events impacting the Nation.

Trustee Sysak expressed his appreciation for the successful negotiations between the District and the Union.

Management Senate – Bryan Millard, President reported the following:

- He noted the recent Senate's special meeting held to address future fiscal implications due to the negative economic impacts caused by the COVID-19 crisis.
- He expressed appreciation to the executive team.
- He announced that this was his last meeting as Management Senate President.

Superintendent/President – Dr. Stearns reported the following:

- She noted Jeffrey Alexander's successful defense of his dissertation.
- She recognized Dr. Bontenbal, commenting on his departure from the College.
- She commended Alex Kahane for her work as Curriculum Chair and the Committee's rapid adjustments to facilitate online instruction in response to the COVID-19 crisis.
- She thanked Classified staff for the ongoing support they have provided to students, which has been creative and consistent in its delivery.
- She thanked the Academic Senate for their response in adapting grading options in response to the COVID-19 crisis.
- She commented on the killing of George Floyd; noting the District's data regarding unique students. Respectively, 2.4% percent of the College's students are black, 17 black students participate in dual enrollment. She also noted that those percentages increase to 25% for those students participating from the Men's Colony, with a total county demographic of only 2.1 percent. She shared the information for others to consider when thinking about the College's current and future student population. The District is entrusted to serve all who want a higher education and serve historically underrepresented students.
- She noted that there is no better group to meet the challenge until there is no room for racism at Cuesta.

Information, Report: 2. Updates/Information from Board Members

Trustee George reported the following:

- Welcomed Student Trustee Cendejas.
- She noted Bryan Millard's service as Management Senate President.
- She commented on the virtual presidents' meeting hosted by the Foundation.
- She expressed appreciation for classified employees.
- She noted the video created for 2020 graduates.
- She participated in the President's open forum on COVID and the district budget.
- She commented on the Chancellor's call to action in response to the death of George Floyd.
- She commented regarding the need to review and update equity plan.

Trustee Strobridge reported the following:

- She agreed with Trustee George's remarks.
- She attended the President's open forum and Presidents' virtual meeting.

Trustee Mitchell

- She commented on the COVID impact on Paso Robles noting closings of businesses and restaurants.
- She acknowledged that recent peaceful protest regarding George Floyd were respectful and meaningful.

Trustee Mullen

- He welcomed Trustee Cendejas.
- He congratulated Bryan Millard on a successful year as Management Senate President.
- He attended the Presidents' virtual luncheon.
- He stated that he has hope - peaceful protests are growing and unrest is being addressed by those participating.
- He expressed appreciation of Cuesta's efforts and commitment.

Trustee Sysak

- He welcomed Zhrinna McDonald, new Associate Dean of Financial Aid and Records and Trustee Cendejas.
- He thanked Bryan Millard for his leadership of the Management Senate.
- He expressed appreciation to the College with regard to its COVID response.

Trustee Cendejas

- He announced the CaFe Center would be open during summer.

- He congratulated all graduates.
- He commented on the mental health of students, noting some are outraged and nervous over recent events.
- He asked the District to support protests and condemn excessive force.

H. Institutional Reports

Information: 1. Foundation Monthly Report of Activity

Shannon Hill, Executive Director, Advancement/Foundation presented the report to the Board.

Information, Report: 2. Measure L - Implementation, Issuance, and Projects

Dan Troy, Assistant Superintendent/Vice President, Administrative Services presented the update to the Board.

Information, Report: 3. COVID-19 Administrative and Operational Update

Dr. Stearns and the Vice Presidents of Academic Affairs, Student Services, and Administrative Services, each presented updates regarding operations and administration of summer and fall classes featuring the proposed schedule, children's center, aquatics center, and athletics.

I. Discussion

Discussion: 1. June Monthly Board Self Evaluation

1) Meeting and Process: What went well — What improvements could be made?

Trustee Mullen - the meeting went well.

Trustee Mitchell - She acknowledged Trustee Sysak had done a great job as board president.

Trustee George - the meeting went well.

Trustee Strobridge - the meeting went well.

Trustee Cendejas - the meeting went well.

Trustee Sysak - noted the online meetings have been a challenge.

2) Does the board ensure that the district is fiscally healthy?

Trustee Mullen - it is difficult to address considering current circumstances.

Trustee Mitchell - the District works with what the state provides and does the best it can.

Trustee George - it is complex, major accountability regarding education and student services to meet and serve local needs.

Trustee Strobridge - the District does what it can with the available resources.

Trustee Cendejas - is hoping for the best from the State.

Trustee Sysak - it is the paramount responsibility of the Board. He appreciates the Administration's approach with how do deal with potential shortfalls.

J. Adjournment

Information: 1. Adjournment and Notice of Next Meeting

The meeting adjourned at 6:30 p.m.