

**SLOCCCD Board of Trustees (Wednesday, February 6, 2019)
Generated by Todd Frederick on Thursday, February 7, 2019**

A. Convening Items

Procedural: 1. Call to Order/Roll Call/Establish Quorum

The meeting convened at 3:03 p.m.

Members present

Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge,
Student Trustee Jantzen -Advisory Vote-

Action: 2. Approval of Agenda

Approve the agenda for the February 6, 2019, regular board meeting as presented.

Motion by Barbara George, second by Angela Mitchell.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge

Information: 3. Public Comment on Closed Session Items

None

B. Closed Session

Discussion: 1. Public Employee Performance Evaluation; Government Code, Section 54957(b)

Action, Discussion: 2. Conferences with Labor Negotiators; Government Code Section 54967.6, Unrepresented Employees; Management, Supervisors and Confidential Employees.

Action, Discussion: 3. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957

Action, Discussion: 4. Conferences with Labor Negotiators; Government Code Section 54967.6, Classified Employees

Action, Discussion: 5. Conferences with Labor Negotiators; Government Code Section 54967.6, Academic Employees

C. Reconvening Items

Procedural: 1. Pledge of Allegiance

Dr. Mark Sanchez, Assistant Superintendent/Vice President, Student Services and College Centers.

Procedural: 2. Announcement of Action in Closed Session

The Board conducted its monthly mutual review of the Superintendent/President's goals.

The Board provided direction to agency representatives regarding employee negotiations.

No other action was taken by the Board in closed session.

Information: 3. Introductions and Recognitions

Dr. Jason Curtis, Dean Academic Affairs introduced the following personnel:

Michael McDonough – Interim Associate Director of Allied Health

Claire Hawkins – Allied Health Program Specialist

Deborah Adams – Nursing & Allied Health Clinical Coordinator

Dr. Stearns commented on the Community Counseling Center's awarding of the Arlene Chandler Award to Trustee Barbara George.

Trustee Sysak made a statement on Black History Month and the SLO Campus Library's exhibit entitled, "America's Forgotten Greatness," curated by Cuesta College English faculty Eric Atkinson.

Information: 4. Public Comment

Dr. Greg Baxley, Chemistry faculty and CCFT Vice President, commented with appreciation, regarding the collegial tone and success of the faculty negotiations. He also noted with appreciation, the assistance received from Human Resources staff.

D. Board Budget Workshop

Board Workshop: 1. Board Budget Workshop - Governor's 2019-2020

State Budget Proposal

Dan Troy, Assistant Superintendent/Vice President, Administrative Services presented an update to the board on the Governor's January state budget proposal, fiscal outlook, and possible impacts to the District.

Discussion took place regarding the potential buy-down on STRS, which would save the District approximately \$215,000.00.

Discussion took place regarding the slowing of the phase-in of the new student funding formula.

This is an informational item and no action was taken by the Board.

E. Consent

Action (Consent): 1. Consent Agenda

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Student Trustee Jantzen -Advisory Vote-.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Action (Consent), Minutes: 2. Board Minutes - January 9, 2019

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Student Trustee Jantzen -Advisory Vote-.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Action (Consent): 3. Payroll Orders for January 2019

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Student Trustee Jantzen -Advisory Vote-.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Action (Consent): 4. Warrant Listings for January 2019

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Student Trustee Jantzen -Advisory Vote-.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Action (Consent): 5. Public Employee Appointments; Government Code Section 54957(b) - Employee Appointments, Changes, Resignations, Retirements, Disciplines, Dismissals and Releases

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Student Trustee Jantzen -Advisory Vote-.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Action (Consent): 6. Proposed New and Revised Job Descriptions for Classified, Faculty, Management, and Short-term/Temporary Designations

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Student Trustee Jantzen -Advisory Vote-.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

F. Business Agenda**Action: 1. Sabbatical Leave Recommendations for the 2019-2020 Academic Year**

Approve Sabbatical leave for Ron McCarley for the fall semester during the 2019-2020 academic year, and Gary Rubin for the spring semester during the 2019-2020 academic year.

Motion by Angela Mitchell, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Action: 2. Institutional Tenure Review Committee (ITRC) Faculty Tenure and Tenure-track Contract Recommendations

Stacy Millich commented on recommendations and noted faculty

accomplishments.

Dr. Deb Wulff commented on quality of the College's faculty and their contributions to student success.

Approval of the Institutional Tenure Review Committee (ITRC) faculty tenure and tenure-track contract recommendations as presented.

Motion by Patrick W Mullen, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Action, Discussion: 3. Curriculum Recommendations

Discussion took place about the number of Associate Degrees for Transfer the College offered, as it leads the state.

Approve the Curriculum recommendations as presented.

Motion by Patrick W Mullen, second by Angela Mitchell.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Action, Discussion: 4. Board Policy Review - Chapter 2 Board of Trustees; First Read

Discussion took place regarding Academic Senate recommendations for the proposed new and revised board policies presented to the Board for first-read.

BP 2200 language change to read from "Authorize the Superintendent/President and the Assistant

Superintendents/Vice Presidents as agents of the Board to Manage and control District Property." to "Supervise the Superintendent/President in the management and control of District property".

Discussion took place regarding the time limit set for public comment.

Discussion took place regarding the order of succession during short-term absences of the Superintendent/President (BP 2432).

Revisions and corrections will be made and returned to the Board for second-read.

Discussion, Information: 5. Budget Development and College Planning

No additional comment was provided based on the Board's discussion during the budget workshop.

Action, Procedural: 6. Establish the Nonresident Tuition Fee for 2019-2020

Establish the 2019-2020 Nonresident Tuition Fee at the state average of \$265 per unit and a Nonresident Capital Outlay fee of \$5 per unit, for a total of \$270 per unit.

Motion by Barbara George, second by Angela Mitchell.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Discussion, Information: 7. Teaching Credentialing Program – Outlook and Partnerships

Dr. Deb Wulff spoke to the Board regarding the ongoing efforts of the Administration to establish a Teaching Credentialing Program at Cuesta in partnership with a 4-year institution.

Discussion took place regarding the college having a dedicated transfer institution, and the ongoing conversations that have taken place focusing on program proposals.

Detailed discussion took place regarding public and private institutions, benefits, pitfalls, and possibilities.

Action, Discussion: 8. Proposed list of agenda items for the next regularly scheduled meeting.

No modifications were made regarding the proposed agenda for the March 6, 2019 board meeting.

Diversity Training (EEO)-30 minutes

Consent Agenda Items

Minutes

Warrant listings and payroll

Public Employment - appointment, re-appointment, resignation, retirement, discipline/dismissal/release

Job Descriptions

Declaration of surplus equipment

Action/Discussion/Information

Curriculum

CCCT Board Elections - Vote

Board Policy Review

Budget and Planning Updates

Facilities/Project Contracts

Reports

Institutional Planning (standing item)

Measure L (standing item)

Facilities Use (Fees, Program, and Process Review) Update

Agenda Items Pending / Not yet scheduled

Naming Opportunities - Temporary to Permanent (George)

Facilities Use – Processes and Fees – (Board)

Accreditation Training - ACCJC (August 2019)

Bond Oversight Committee Annual Report (April 2019)

G. Contracts - Bond Projects

Action: 1. Agreement for Ongoing Project Inspector Services with Nick Rountree & Associates

Approve the Agreement for Ongoing Project Inspector Services with Nick Rountree & Associates as presented.

Motion by Angela Mitchell, second by Trustee Jantzen -Advisory Vote-.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Action: 2. Prime Contract Change Order No. 014 with Newton Construction, BP 01 Structural & Site Concrete for the North County Campus Center

Approve the Prime Contract Change Order No. 014 with Newton Construction, BP 01 Structural & Site Concrete for the North County Campus Center as presented.

Motion by Angela Mitchell, second by Trustee Jantzen -Advisory Vote-.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Action: 3. Project Assignment with PMSM Architects for Measure L Third (3rd) Issuance Implementation Plan

Discussion took place, addressing the difference between a master agreement project assignment and project bidding, and what is allowed by Education Code.

Approve the Project Assignment with PMSM Architects for Measure L Third (3rd) Issuance Implementation Plan as presented.

Motion by Angela Mitchell, second by Patrick W Mullen

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Action: 4. Project Assignment with PMSM Architects for San Luis Obispo 2000 Complex Roofing & HVAC Replacement

Approve the Project Assignment with PMSM Architects for San Luis Obispo 2000 Complex Roofing & HVAC Replacement as presented.

Motion by Angela Mitchell, second by Patrick W Mullen

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Action: 5. Project Assignment No. One (1) with Nick Rountree for R & B Shultz Early Childhood Education Center Project on the North County Campus

Approve the Project Assignment No. One (1) with Nick Rountree for R & B Shultz Early Childhood Education Center Project on the North County Campus as presented.

Motion by Angela Mitchell, second by Patrick W Mullen

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Information: 5. Project Assignment No. One (1) with Nick Rountree for R & B Shultz Early Childhood Education Center Project on the North County Campus

H. Stakeholder Reports

Information, Report: 1. Reports from Employee Organizations and the Superintendent/President

Academic Senate

Stacy Millich, President, commented on the following:

- She congratulated Trustee Sysak on his appointment as board chair.
- She commented on faculty activities on opening day.
- She noted a desire among faculty to develop a better sense of collegial community.
- She stated that the Senate had confirmed the support for three \$250 student academic scholarships for the upcoming year.

Cuesta College Federation of Teachers (CCFT)

Dr. Debra Stakes, President, commented on the following:

- She noted the pending tentative agreement for the faculty contract, pointing out how well the negotiations went.
- The ratification vote by membership is scheduled for this month.

Management Senate – Dr. Jason Curtis

No report.

Cuesta College Classified United Employees (CCCUE) – Rebecca Carter

No report.

Superintendent/President

Dr. Stearns commented on the following:

- The success of the College's ADT program.
- The enrollment and demographics for spring semester, noting strong enrollment, up over last year's numbers.
- She expressed appreciation of faculty and staff who have worked diligently to identify new ways to work towards new funding.

Information, Report: 2. Updates/Information from Board Members

Trustee Strobridge reported the following:

- She attended the Cuesta Police awards luncheon, spring opening day, the SLO Chamber annual dinner, the student meet and greet at the North County campus, and the College League's Effective Trusteeship Workshop in Sacramento.
- She commented on the Monterey County farm day and the North County Early Childhood Education (ECE) Center groundbreaking.

Trustee Mitchell reported the following:

- She attended the Paso Robles Chamber annual dinner; and

- She commented on the new CAVA RV Resort in Paso Robles.

Trustee George reported the following:

- She attended the Cuesta retiree social, North County ECE ground breaking, and the SLO campus gymnasium naming dedication in honor of Superintendent/President Emeritus, Dr. Gil Stork.
- She commented on spring opening day, noting awards and presentations.
- She commented on the recent edition of the Cuesta College News, noting the stories on Mario Espinoza, who specifically calls out individuals that played a key role in his success at Cuesta — Counselors Heidi Webber and Janet Flores, and Instructor, Chris Nielsen.
- She noted the story about Cuesta Business Partners, and inspired donor Bob Garrett, who calls the CPAC the crown jewel of a culturally rich community.
- She commended Community Programs for the opportunities it provides for local citizens.

Trustee Jantzen reported the following:

- The food pantry had 738 visits on both campuses within the first 9 days of the semester.
- He attended opening day and invited the board to join him in attending an active shooter awareness event at Cuesta.

Trustee Mullen reported the following:

- He attended spring opening day and the State Skills Board meeting.
- He announced the Regional Competition taking place on February 23d in Paso Robles.
- He will not attend the May regular board meeting.

Trustee Sysak reported the following:

- He attended the South County Chambers annual dinner.
- He noted Trustee Strobridge's attendance at the annual Effective Trusteeship Workshop in Sacramento.
- He attended the Cuesta Retiree luncheon and the Cuesta Police Awards Luncheon
- He noted that the plaque in Public Safety that list former student public safety officers contains the names of over 50 students who have moved on to a career in law enforcement.

I. Institutional Reports

Information, Report: 2. Measure L - Implementation, Issuance, and Projects

Dan Troy, Assistant Superintendent/Vice President, Administrative Services acknowledged a recent Board of Governors award received by Cuesta College for its boiler project. He thanked the support of the Foundation and staff for their contributions to the ground-breaking event for the ECE.

Mr. Troy briefed the Board on the status of ongoing projects and planning. He also commented on the upcoming gym floor replacement and the planned way-

finding project.

Information, Report: 3. Foundation Monthly Report of Activity

Shannon Hill, Executive Director, Foundation Advancement presented the report.

She noted the contributions of Brian McAlister and Facilities staff in planning and executing the ground-breaking event.

Information, Report: 4. Institutional Advancement Quarterly Report

Shannon Hill, Executive Director, Foundation Advancement presented the report.

J. Discussion

Discussion: 1. February Monthly Board Self Evaluation

1) Follow up to discussion during the January 9, 2018, board meeting, trustees discussed the following question - What does the Board want to learn when establishing self-evaluation tools and assessing its performance?

During the discussion, the board agreed through consensus that this particular question/topic should be brought back for further input and analysis.

Trustee George noted that the trustee handbook addressed the question listing measures of effective board functioning. On page 61, it notes specific criteria and board performance standards.

Trustee Strobridge suggested using a breakdown of the larger approach in smaller assessment assignments.

Trustee Sysak agreed with using the handbook and addressing the performance standards on a monthly basis.

Trustee Mullen agreed with using the handbook, and also recalled when the Board brought in a consultant to work with the Board in developing its approach regarding self-evaluation.

Dr. Stearns noted that board accreditation/standard training was scheduled for August 2019.

The President's office will integrate the items discussed into the Board's monthly self-evaluation and use the assessment summary as part of its overall annual self-evaluation.

2) Meeting and Process: What went well — What improvements could be made? Consensus of the Board is that the meeting went well.

K. Adjournment

Information: 1. Adjournment and Notice of Next Meeting

The meeting adjourned at 6:45 p.m.