



**Wednesday, June 5, 2019  
SLOCCCD Board of Trustees**

**San Luis Obispo County Community College District**

**TIME: 2:30 p.m. — Call to Order and Recess to Closed Session**

**In the Associated Students Auditorium, room 5401, San Luis Obispo Campus, Highway 1, San Luis Obispo, California and via polycom (video conference) N3213, Learning Resource Center, North County Campus, 2800 Buena Vista Drive, Paso Robles, California**

**TIME: 4:00 p.m. — Continue in Regular Open Session**

**In the Associated Students Auditorium, room 5401, San Luis Obispo Campus, Highway 1, San Luis Obispo, California and via polycom (video conference) N3213, Learning Resource Center, North County Campus, 2800 Buena Vista Drive, Paso Robles, California**

**Main Governing Board**

## **A. Convening Items**

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**Subject**                      **1. Call to Order/Roll Call/Establish Quorum**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                        Public

Type                          Procedural

The board will convene the meeting and establish a quorum.

## **A. Convening Items**

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**Subject**                      **2. Approval of Agenda**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action

Recommended Action    Approve the agenda for the June 5, 2019 regular board meeting as presented.

The board must approved the agenda before proceeding with regular business.

**Motion & Voting**

Approve the agenda for the June 5, 2019 regular board meeting as presented.

Motion by Angela Mitchell, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge

## A. Convening Items

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<b>Subject</b>	<b>3. South County Real Estate Negotiation Notification; Government Code Section 54956.8</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Information, Procedural
Goals	<ol style="list-style-type: none"><li>1. Fiscal, 1.1 Enrollment</li><li>4. Integrated Planning – Ensure the institution addresses long-term planning and objectives through the implementation of the Educational/Facilities Master Plan and Strategic Plan.</li></ol>

**Originator:** President's Office

**Presented by:** Dr. Jill Stearns, Superintendent/President

### **Background Information:**

Government Code, Section 54956.8 provides that a local agency may hold a closed session with its negotiator prior to the purchase, sale, exchange, or lease of real property by or for the local agency to grant authority to its negotiator regarding the price and terms of payment for the purchase, sale, exchange, or lease.

Prior to the closed session, the legislative body of the local agency shall hold an open and public session in which it identifies its negotiators, the real property or real properties which the negotiations may concern, and the person or persons with whom its negotiators may negotiate.

### **Current Considerations:**

The Superintendent/President will identify the negotiator, the real properties which negotiations may concern, and the persons with whom the negotiators may negotiate.

## A. Convening Items

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**Subject**                      **4. Public Comment on Closed Session Items**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Information

The public may address the Board of Trustees on any matter pertaining to the College District that is not on the agenda. The public may also address the Board on each of the remaining items on the agenda. This is an opportunity for the public to address any agenda item under consideration by the board in closed session. Comments will generally be limited by the President of the Board of Trustees to three (3) minutes per item. If a large number of individuals wish to speak on a specific item, the Board may limit total input to thirty (30) minutes on any item. Individuals wishing to speak are asked to complete a request card and hand it to the Board secretary.

## **B. Closed Session**

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**Subject**                    **1. Public Employee Performance Evaluation; Government Code, Section 54957(b)**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Discussion

**Monthly mutual review of the Superintendent/President's goals.**

## B. Closed Session

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**Subject**                    **2. Conferences with Labor Negotiators; Government Code Section 54967.6, Classified Employees**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Action, Discussion

Preferred Date            Jun 05, 2019

Absolute Date            Jun 05, 2019

Fiscal Impact            No

Budgeted                No

Budget Source            N/A

Recommended Action    Address items as presented.

**Originator:** Human Resources and Labor Relations

**Presented by:** Melissa Richerson, Vice President Human Resources and Labor Relations

**Instructions Regarding Cuesta College Classified United Employees (CCCUE) Negotiations**

## B. Closed Session

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**Subject**                    **3. Conferences with Labor Negotiators; Government Code Section 54967.6, Academic Employees**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                      Action, Discussion

Preferred Date           Jun 05, 2019

Absolute Date           Jun 05, 2019

Fiscal Impact           No

Budgeted                No

Budget Source           N/A

Recommended Action   Address items as presented.

**Originator:** Human Resources and Labor Relations

**Presented by:** Melissa Richerson, Vice President Human Resources and Labor Relations

**Instructions Regarding Cuesta College Federation of Teachers (CCFT) Negotiations**

## B. Closed Session

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**Subject**                    **4. Conferences with Labor Negotiators; Government Code Section 54967.6, Unrepresented Employees; Management, Supervisors and Confidential Employees.**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Action, Discussion

Preferred Date           Jun 05, 2019

Absolute Date           Jun 05, 2019

Fiscal Impact           No

Budgeted                No

Budget Source           N/A

Recommended Action   Address items as presented.

**Agency Negotiator:** Jill Stearns, Ph.D

**Instructions Regarding Unrepresented Employees; Management, Supervisor and Confidential Employees.**



## B. Closed Session

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**Subject**                    **5. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Action, Discussion

Preferred Date            Jun 05, 2019

Absolute Date            Jun 05, 2019

Fiscal Impact            No

Budgeted                No

Budget Source            N/A

Recommended Action    Address items as presented.

**Originator:** Human Resources and Labor Relations

**Presented by:** Melissa Richerson, Vice President Human Resources and Labor Relations

**Background Information:**

N/A

**Current Considerations:**

## B. Closed Session

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**Subject**                    **6. Conference with Legal Counsel, Significant Exposure to Litigation, Pursuant to Government; One Case - Personal Property**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Discussion

**Originator:** Administrative Services

**Presented by:** Dan Troy, Administrative Services

**Current Considerations:**

Exposure to litigation, pursuant to Government Code 54596.9(a); One Case — Personal Property

## B. Closed Session

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<b>Subject</b>	<b>7. South County Real Estate Negotiation Notification; Government Code Section 54956.8</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Discussion, Information, Procedural
Goals	<ol style="list-style-type: none"><li>1. Fiscal, 1.1 Enrollment</li><li>4. Integrated Planning – Ensure the institution addresses long-term planning and objectives through the implementation of the Educational/Facilities Master Plan and Strategic Plan.</li></ol>

**Originator:** President's Office

**Presented by:** Dr. Jill Stearns, Superintendent/President

**Background Information:**

Government Code, Section 54956.8 provides that a local agency may hold a closed session with its negotiator prior to the purchase, sale, exchange, or lease of real property by or for the local agency to grant authority to its negotiator regarding the price and terms of payment for the purchase, sale, exchange, or lease.

**Current Considerations:**

The Board will discuss and review the purchase, sale, exchange, or lease of real property by or for the local agency to grant authority to its negotiator regarding the price and terms of payment for the purchase, sale, exchange, or lease.

## C. Reconvening Items

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<b>Subject</b>	<b>1. Pledge of Allegiance</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Procedural

## C. Reconvening Items

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**Subject**                    **2. Announcement of Action in Closed Session**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Procedural

Once a closed session has been completed, the legislative body must convene in open session. (GovCode § 54957.7(b).) If the legislative body took final action in the closed session, the body may be required to make a report of the action taken and the vote thereon to the public at the open session. (GovCode § 54957.1(a).) The report may be made either orally or in writing. (GovCode § 54957.1(b).)

## C. Reconvening Items

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**Subject**                    **3. Oath of Office - Student Trustee**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Procedural

**Originator:** President's Office

**Presented by:** Dr. Jill Stearns, Superintendent/President

### **Background Information:**

The Associated Students of Cuesta College held its general election from April 22, 2019 to May 1, 2019. Lindsay Bachman is the 2019-20 ASCC President-Elect and Student Trustee. Ms. Bachman received 88 percent of the 243 ballots cast.

### **Current Considerations:**

The Oath of Office for the SLOCCCD Student Trustee is administered by the Superintendent/President.

File Attachments  
[Bachman\\_Oath.pdf \(80 KB\)](#)

## C. Reconvening Items

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**Subject**                      **4. Introductions and Recognitions**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Information

Department Heads/Supervisors will introduce new employees and announce promotions to the board.

Admin Content

Dr. Jason Curtis will introduce:

- Rico Carvalho – Athletic Equipment Technician (approved at the March 2019 meeting)
- Lana Nelson – Nursing & Allied Health Academic Success Specialist (approved at the April 2019 meeting)
- Cheyenne Winn – Biology Laboratory Technician (approved at the March 2019 meeting)

## C. Reconvening Items

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<b>Subject</b>	<b>5. Public Comment</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Information

The public may address the Board of Trustees on any matter pertaining to the College District that is not on the agenda. The public may also address the Board on each of the remaining items on the agenda. Comments will generally be limited by the President of the Board of Trustees to three (3) minutes per item. If a large number of individuals wish to speak on a specific item, the Board may limit total input to thirty (30) minutes on any item. Individuals wishing to speak are asked to complete a request card and hand it to the Board secretary.



## D. Consent

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<b>Subject</b>	<b>1. Consent Agenda</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action (Consent)

Recommended Action Approve those items published on the consent agenda, as presented.

### **Background Information:**

The consent agenda is an instrument under Robert's Rules of Order that enables the body to consider and approve a grouping of routine items that do not require board discussion and to take action through a single agenda item. In voting to approve (i.e. consent to) what is on the consent agenda, the board is on record as having approved/accepted or given its blessing to these matters. It has established a record of having met its fiduciary or oversight responsibility (i.e. assure that no harm is done) over a wide range of matters, all of which have already occurred. Adding value to or insuring the soundness of future actions is the highest leverage activity of governance. The consent agenda strengthens board discipline and responsibility. Use of a consent agenda encourages members to read their packets in advance, foregoing unnecessary reconsideration of items included therein. It sets a higher standard for review of the packet prior to the meeting.

### **Current Considerations:**

The following items are presented for approval under the Consent Agenda.

2. Board Minutes for the SLOCCCD May 1, 2019, regular board meeting.
3. Payroll Orders for May 2019.
4. Warrant listings for May 2019.
5. Public Employee Appointments, Changes, Resignations, and Retirements.
6. Revised Salary Schedules
7. Manager employment contracts.
8. Review CCFS-311Q and approve Budget Transfer Activity.
9. Cuesta College Foundation Agreement for Services, Facilities, and Equipment.

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

### **Motion & Voting**

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## D. Consent

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**Subject**                      **2. Board Minutes - May 1, 2019**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action (Consent), Minutes

Fiscal Impact              Yes

Budgeted                    Yes

Budget Source              General and Categorical Funds

Recommended Action      Adopt the draft minutes of the May 1, 2019 regular board meeting, as presented.

Minutes                      [View Minutes](#) for May 1, 2019 - SLOCCCD Board of Trustees

**Originator:** Executive Assistant to the Board

**Presented by:** Dr. Jill Stearns, Superintendent/President

**Background Information:**

The Board maintains a written record of its public meeting proceedings as required by the Brown Act. The minutes provide an official record of the actions taken by the Board.

**Current Considerations:**

The draft minutes for the May 1, 2019, regular meeting are attached for review and adoption.

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

**Motion & Voting**

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## D. Consent

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<b>Subject</b>	<b>3. Payroll Orders for May 2019</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$4,609,240.65
Budgeted	Yes
Budget Source	General Fund, Revenue, and Categorical Funding
Recommended Action	Accept the payroll orders for May 2019, as presented.

**Originator:** HR/Payroll

	<b>Amount</b>	<b>Employees</b>
<b>Mid-Month:</b>	\$ 182,218.37	279
<b>End of Month:</b>	\$ 4,427,022.28	737

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**Total:**                    \$4,609,240.65                    1049

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

### **Motion & Voting**

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## D. Consent

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**Subject**                      **4. Warrant Listings for May 2019**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action (Consent)

Fiscal Impact              Yes

Dollar Amount              \$5,609,427.12

Budgeted                    Yes

Budget Source              General and Restricted Funds

Recommended Action      Accept warrant listings for May 2019, as presented.

**Originator:** Accounts Payable

<b>Check Date</b>	<b>Amount</b>
04/25/19	\$ 3,150.00
04/29/19	\$ 1,295,499.49
05/01/19	\$ 349,077.99
05/06/19	\$ 153,359.66
05/08/19	\$ 220,030.40
05/13/19	\$ 1,117,656.31
05/15/19	\$ 1,817,270.64
05/20/19	\$ 97,237.69
05/22/19	\$ 180,300.72
05/29/09	\$ 375,844.22

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**Total**                      **\$ 5,609,427.12**

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

**Motion & Voting**

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## D. Consent

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<b>Subject</b>	<b>5. Public Employee Appointments - Employee Appointments, Changes, Resignations, Retirements, Disciplines, Dismissals and Releases</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Jun 05, 2019
Absolute Date	Jun 05, 2019
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	There is no annual fiscal impact for new faculty positions at this time. There are no faculty changes to report at this time. There is no annual fiscal impact for new classified hires at this time. There are no administrative or management new hires to report at this time. The annual fiscal impact to the management, supervisor, confidential and classified changes is \$13,542.00, all of which are general funds.
Recommended Action	Approve public appointments, changes, resignations, retirements, disciplines, dismissals and releases as presented.

**Originator:** Human Resources

**Presented by:** Melissa Richerson, Vice President of Human Resources and Labor Relations

**Background Information:** This item presents the proposed salary/wages for appointments, changes, retirements, resignations, disciplines, dismissals, releases, faculty, classified, management, supervisors, confidential, short-term/temporary and student employees.

**Current Considerations:** See the attachments for details.

File Attachments

[Board of Trustees - Personnel Transactions\\_Attachment A.pdf \(120 KB\)](#)

[Board of Trustees\\_Personnel Transactions\\_Student Employees\\_Attachment B.pdf \(101 KB\)](#)

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

### Motion & Voting

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## D. Consent

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**Subject**                    **6. Revised Salary Schedules for Full-time and Part-time Faculty, Division Chairs, North County Coordinators, Non-Credit, Classified, Confidential, Supervisor and Management Employees**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                      Action (Consent)

Preferred Date           Jun 05, 2019

Absolute Date           Jun 05, 2019

Fiscal Impact           No

Budgeted                No

Budget Source           N/A

Recommended Action   Approval of the revised salary schedules as presented.

**Originator:** Melissa Richerson, Vice President Human Resources and Labor Relations

**Presented by:** Melissa Richerson, Vice President Human Resources and Labor Relations

**Background Information:**

The revised salary schedules reflect revised salary steps and ranges due to negotiated increases effective July 1, 2019.

**Current Considerations:**

Approval of the revised salary schedules as presented.

File Attachments

[Classified\\_2019-2020\\_Schedule\\_Eff\\_7-1-19.pdf \(71 KB\)](#)

[Confidential Salary Schedule 07-01-2019.pdf \(22 KB\)](#)

[Division\\_Chair\\_FT-PT\\_Salary\\_Schedule\\_Effective\\_07\\_01\\_2019.pdf \(40 KB\)](#)

[FT\\_PT\\_Salary\\_Schedule\\_Effective\\_07\\_01\\_2019.pdf \(93 KB\)](#)

[Management Schedule BOT 07-01-2019.pdf \(26 KB\)](#)

[Non-credit faculty Effective 7-2019.pdf \(14 KB\)](#)

[North\\_County\\_Coordinator\\_FT\\_PT\\_Salary\\_Schedule\\_Effective\\_07\\_01\\_2019.pdf \(31 KB\)](#)

[Supervisor Schedule 07-01-2019.pdf \(148 KB\)](#)

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

**Motion & Voting**

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## D. Consent

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**Subject**                      **7. Manager Employment Contracts**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action (Consent)

Preferred Date              Jun 05, 2019

Absolute Date              Jun 05, 2019

Fiscal Impact              No

Budgeted                    No

Recommended Action    Approve the management employment contracts, as presented.

**Originator:** Human Resources

**Presented by:** Melissa Richerson, Vice President, Human Resources and Labor Relations

**Background Information:**

The attached employment contracts are being presented for review:

- Claudan Bermudez, Associate Director of Marketing and Communications
- Karen Urquhart Tacket, Director of Philanthropy

**Current Considerations:**

The attached management contracts are presented to the Board for approval.

File Attachments

[Claudan Bermudez 2019-2020.pdf \(36 KB\)](#)

[Claudan Bermudez 2018-2019.pdf \(35 KB\)](#)

[Karen Urquhart Tacket Contract 2018-2019.pdf \(27 KB\)](#)

[Karen Urquhart Tacket Contract 2019-2020.pdf \(28 KB\)](#)

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

**Motion & Voting**

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## D. Consent

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**Subject** 8. Review the Quarterly Financial and Budget Report, CCFS-311 and Approve the 2018-2019 Budget Transfer Financial Activity Report for the Quarter ending March 31, 2019

**Meeting** Jun 5, 2019 - SLOCCCD Board of Trustees

**Access** Public

**Type** Action (Consent)

**Fiscal Impact** No

**Budgeted** Yes

**Recommended Action** Approval of the 2018-2019 Budget Transfer Financial Activity Report, as presented

**Goals** 1. Fiscal - Ensure fiscal stability through appropriate planning and awareness of fiscal challenges and environmental factors.

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services

### Background Information:

California Code of Regulation, Title 5, Section 58310, requires the District's Governing Board to review at a regularly scheduled meeting, the accompanying Quarterly Financial Status Report, Form CCFS-311Q, for the quarter ending March 31, 2019. Education Code Section 84040 provides that the Board of Governors periodically assess the financial condition of San Luis Obispo County Community College District. This assessment reviews the unrestricted portion of the General Fund and includes a four-year comparison of revenues and expenditures, cash balances, full-time equivalent students (FTES) and current year budget-to-actual amounts.

The CCFS-311Q also reports significant fiscal events for the current and future reporting periods.

Attached is the corresponding 2018-19 Budget Transfer Financial Activity Report that reflects budget transfers for the quarter ending March 31, 2019.

### Current Considerations:

For fiscal year 2018-2019, the District has received 65.1% of budgeted revenues and expended 71.3% of budget expenditures for unrestricted funds.

#### File Attachments

[CCFS\\_311\\_Q3\\_FY1819.pdf \(138 KB\)](#)

[2019 Q3 RESTRICTED GF FUND BUDGET TRANSFER REPORT.pdf \(102 KB\)](#)

[2019 Q3 UNRESTRICTED GF BUDGET TRANSFER REPORT.pdf \(104 KB\)](#)

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

### Motion & Voting

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge



## D. Consent

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<b>Subject</b>	<b>9. Cuesta College Foundation Agreement for Services, Facilities and Equipment 2019-2020</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Jun 05, 2019
Absolute Date	Jun 05, 2019
Fiscal Impact	No
Budgeted	No
Budget Source	n/a
Recommended Action	Approve the Cuesta College Foundation Agreement for Services, Facilities and Equipment for 2019-2020 as presented.

**Originator:** Foundation

**Presented by:** Shannon Hill, Executive Director, Foundation/Advancement

**Background Information:** This annual agreement renews the services, facilities and equipment between the Cuesta College Foundation and the San Luis Obispo County Community College District / Cuesta College. The Cuesta College Foundation's Board of Directors unanimously approved the agreement at their quarterly meeting on May 6, 2019.

**Current Considerations:** There are no red lined changes from this 2019-2020 agreement compared the previous 2018-2019 agreement (besides the date and Superintendent/President). There will be no additional impact on the District's resources / general fund. The Foundation's budget, also passed on May 6, 2019.

File Attachments  
[Agreement for Services - foundation approved.pdf \(189 KB\)](#)

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

### **Motion & Voting**

Approve those items published on the consent agenda, as presented.

Motion by Barbara George, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## E. Business Agenda

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**Subject** 1. SLOCCCD Resolution 09-19, Acknowledging Dr. Deborah Wulff

Meeting Jun 5, 2019 - SLOCCCD Board of Trustees

Access Public

Type Action

Fiscal Impact No

Recommended Action Approve SLOCCCD Resolution 09-19, Acknowledging Dr. Deborah Wulff, as presented.

**Originator:** Superintendent/President

**Presented by:** Pete Sysak, Board President and Dr. Jill Stearns, Superintendent/President

### **Background Information:**

Dr. Deborah Wulff came to Cuesta College in January 2008, serving as the Dean of Academic Affairs, Mathematics & Sciences, Nursing & Allied Health, and Athletics. She successfully served in that position until July, 2012, when she was selected as the Assistant Superintendent/Vice President, Academic Affairs.

Dr. Wulff provided steadfast leadership during a period when the College was faced with several challenges, including an economic recession, accreditation, and responding to the ever-changing initiatives passed by the state and charged to the District to implement. She has served the District and the community as a member of the Board of Directors for the San Luis Obispo Chamber Board of Directors and French Hospital, and statewide as the President of the California Community College Chief Instructional Officers.

Dr. Wulff is a champion of student success and equity and has exhibited an unwavering commitment in service to the District.

### **Current Considerations:**

San Luis Obispo County Community College District Resolution 01-19 is presented to the Board for approval, to acknowledge Dr. Wulff's contributions to higher education, the community, and the college.

#### File Attachments

[09-19\\_Recognizing\\_Deb\\_Wulff.pdf \(111 KB\)](#)

### **Motion & Voting**

Approve SLOCCCD Resolution 09-19, Acknowledging Dr. Deborah Wulff, as presented.

Motion by Angela Mitchell, second by Patrick W Mullen.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## E. Business Agenda

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**Subject**                      **2. SLOCCCD Resolution 10-19, Acknowledging Terry Reece**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action

Fiscal Impact              No

Recommended Action    Approve SLOCCCD Resolution 10-19 Acknowledging Terry Reece, as presented.

**Originator:** Superintendent/President

**Presented by:** Pete Sysak, Board President and Dr. Jill Stearns, Superintendent/President

**Background Information:**

Terry Reece began his distinguished service at Cuesta College in August 1996, serving as a skilled maintenance worker (H/VAC). He was later selected as the Supervisor, Maintenance, Operations and Grounds, and subsequently selected to serve as the Director, Facilities Services, Planning, and Capital Projects; a role which he has successfully filled since April, 2011.

Mr. Reece leads his department from the front, always present and willing to support the efforts of his staff. His innovative outlook and keen attention to detail have resulted in the formidable execution of capital projects under Measure L. His oversight has resulted in projects being completed on time, and on budget. Mr. Reece possesses an acute knowledge of state and federal regulations, which has served the District well. His work with the District's partners has made Cuesta College a center of energy savings, which has been ecologically and financially beneficial.

Mr. Reece concludes his service to Cuesta College in September 2019, after 23 years of selfless and dedicated service, having significantly contributed in providing a safe and welcoming environment, supporting the District's mission, vision, and values and promoting student success

**Current Considerations:**

San Luis Obispo County Community College District Resolution 10-19 is presented to the Board for approval, acknowledging Mr. Reece's contributions to higher education, the college, and the community.

File Attachments  
[10-19\\_Recognizing\\_Terry\\_Reece.pdf \(115 KB\)](#)

**Motion & Voting**

Approve SLOCCCD Resolution 10-19 Acknowledging Terry Reece, as presented.

Motion by Angela Mitchell, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## E. Business Agenda

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<b>Subject</b>	<b>3. Curriculum Recommendations</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action, Discussion
Fiscal Impact	No

**Originator:** Curriculum Committee

**Presented by:** Alex Kahane, Curriculum Committee Chair

**Background Information:** The following is a summary of highlights from the May 3rd Curriculum Meeting

- Subcommittee reports included Course Caps, Distance Education, and Minimum Qualifications Discipline Designations
- The committee reviewed the 2018-2019 curriculum deadlines and workflow, and set the 2019-2020 curriculum deadlines
- Proposals approved at this meeting are destined for the Fall Catalog Addendum and should be available to students next Spring

The Workload Committee approved the course caps listed below at their March, April, and May meetings.

### **Current Considerations:**

#### **New Courses**

CIS 225 Cloud Databases  
CIS 226 Cloud Architecture and Security  
CTCH 220 Foundations and Slabs  
CTCH 222 Floor Framing  
CTCH 224 Wall Framing  
CTCH 226 Roof Construction  
CTCH 232 Finish Carpentry  
CUL 254 Culinary Entrepreneurship  
CUL 290 Culinary: Weights, Measures And Calculations  
ECE 237 Curriculum And Strategies For Children With Special Needs  
GEOL 730 Introduction To Geographic Information Systems

#### **Course Major Modifications**

CIS 220 Introduction to Cloud Computing  
CIS 223 Cloud Programming  
CTCH 200 Workplace Safety – OSHA10  
CTCH 210 Blueprint Reading  
CTCH 270 Basic Water Treatment  
CTCH 272 Water Distribution Systems  
CUL 243 Cuisines of the World  
CUL 245 Advanced Pastry Arts  
EMS 211 Paramedic Theory II  
EMS 211L Paramedic Skills  
EMS 212 Paramedic Clinical  
EMS 213 Paramedic Internship  
MATH 220 Mathematics For Elementary School Teachers

#### **New Degrees/Certificates**

C.A. Inclusion and Special Needs Certificate of Achievement

#### **Modifications Degrees/Certificates**

C.A. Nursing, Licensed Vocational Nurse  
C.A. Nuclear Energy Systems  
C.A. Personal Training  
C.A. Power and Instrumentation

### **CCCCO Minimum Qualifications**

CIS 225 Cloud Databases  
CIS 226 Cloud Architecture and Security  
CTCH 220 Foundations and Slabs  
CTCH 222 Floor Framing  
CTCH 224 Wall Framing  
CTCH 226 Roof Construction  
CTCH 232 Finish Carpentry  
CTCH 700 Workplace Safety – OSHA 10  
CUL 243 Cuisines of the World  
CUL 245 Advanced Pastry Arts  
CUL 254 Culinary Entrepreneurship  
CUL 290 Culinary: Weights, Measures And Calculations  
ECE 237 Curriculum And Strategies For Children With Special Needs  
GEOL 730 Introduction To Geographic Information Systems

### **Distance Education**

CIS 220 Introduction to Cloud Computing  
CIS 223 Cloud Programming  
CIS 225 Cloud Databases  
CIS 226 Cloud Architecture and Security  
CTCH 200 Workplace Safety – OSHA10  
CTCH 210 Blueprint Reading  
CTCH 270 Basic Water Treatment  
CTCH 272 Water Distribution Systems  
CTCH 700 Workplace Safety – OSHA10  
ECE 237 Curriculum And Strategies For Children With Special Needs  
GEOL 730 Introduction To Geographic Information Systems  
MATH 123 Elementary Algebra  
MATH 128 Applied Beginning And Intermediate Algebra  
MATH 247 Introduction to Statistics  
MATH 265A Calculus I  
MATH 265B Calculus II

### **Course Inactivations**

EMS 213A Paramedic Internship I  
EMS 213B Paramedic Internship II  
NRAD 203 Nursing Transitions

### **Degree/Certificate Inactivations**

A.A. International Studies

### **Course Caps**

#### **The following Course Caps were approved at Workload Committee on May 10, 2019**

ATCH 101 – Survey of Automotive Mechanics, Course Cap 24  
ATCH 102 –Surv of Automotive Body Repair, Course Cap 24  
ATCH 164 –Basic Clean Air Car, Course Cap 24 (Category 6)  
ATCH 166 – Auto Maintenance, Course Cap 30 (Category 9)  
ATCH 168 – Auto Repair Business, Course Cap 30 (Category 6)  
ATCH 187 – Fuel Inj & Turbochg, Course Cap 24 (Category 9)  
ATCH 188 – Heat & Air Condition, Course Cap 24 (Category 9)  
ATCH 193 – ATCH Special Topic, Course Cap 0  
ATCH 195 – Career Prep Automotive, Course Cap 40 (Category 2)  
ATCH 252 – Wk Exp Auto Technology, Course Cap 30 (Category 6)  
ATCH 263 – Auto Fuel Systems, Course Cap 25  
CIS 225 – Cloud Databases, Course Cap 30 (Category 6)  
CIS 226 – Cloud Architecture and Security, Course Cap 30 (Category 6)  
CSS 125 – College Learning Strategies, Course cap 24 (Category 7)  
CSS 25 – College Success Studies Lab, Course Cap 35 (Category 8)  
CTCH 200 – Workplace Safety – OSHA10, Course Cap 55 (Category 1)  
CTCH 210 – Blueprint Reading, Course Cap 30 (Category 2)  
CTCH 222 – Floor Framing, Course Cap 20 (Category 6)  
CTCH 224 – Wall Framing, Course Cap 20 (Category 6)

CTCH 226 – Roof Construction, Course Cap 20 (Category 6)  
CTCH 232 – Finish Carpentry, Course Cap 20 (Category 6)  
CTCH 270 – Basic Water Treatment, Course Cap 55 (Category 1)  
CTCH 272 – Water Distribution Systems, Course Cap 55 (Category 1)  
CTCH 700 – Workplace Safety – OSHA10, Course Cap 55 (Category 1)  
CUL 243 – Cuisines of the World, Course Cap 30 (Category 9)  
CUL 245 – Advanced Pastry Arts, Course Cap 30 (Category 9)  
CUL 254 – Culinary Entrepreneurship, Course Cap 40 (Category 2)  
ECE 237 – Curriculum And Strategies For Children With Special Needs, Course Cap 40 (Category 2)  
EMS 212 Paramedical Clinical, Course Cap 24 (Category 6)  
EMS 213 Paramedic Internship, Course Cap 24 (Category 6)  
ENGR 225/725 Auto Cad, Course Cap 28 (Category 9)  
GEOL 730 – Introduction To Geographic Information Systems, Course Cap 30 (Category 9)  
KINE 201 – Intro to Kines, Course Cap 40 (Category 2)  
KINE 202 – Principles of Coaching, Course Cap 40 (Category 2)  
KINE 213 – Prevention/Care Athletic Injur, Course Cap 40 (Category 2)  
KINE 214 – Intro to Ex Sci, Course Cap 40 (Category 2)  
KINE 218 – Exercise Leadership, Course Cap 30 (Category 9)  
KINE 224 – Certified Personal Trainer, Course Cap 30 (Category 9)  
MATH 220 – Mathematics For Elementary School Teachers, Course Cap 30 (Category 3)  
MUS 263 – Choral Music of the Romantic to Modern Era, Course Cap 30 (Category 6)

**The following Course Caps were approved at Workload Committee on April 19, 2019**

DRA 260 – R and P: Children's Theatre, Course Cap 20 (Category 6)  
DRA 261 – R and P: Shakespeare/Classical, Course Cap 20 (Category 6)  
DRA 262 – R and P: Musical Theatre, Course Cap 20 (Category 6)  
DRA 263 – R and P: Devised/New Works, Course Cap 20 (Category 6)  
DRA 264 – R and P: Modern Theatre, Course Cap 20 (Category 6)  
MUS 193 – Music Special Topic, Course Cap 0  
MUS 232 – Beginning Jazz Improvisation, Course Cap 25 (Category 6)  
MUS 233 – Jazz Improvisation, Course Cap 25 (Category 6)  
MUS 245 – Jazz Workshop, Course Cap 15 (Category 6)  
MUS 247 – IS: Music, Course Cap 1

**The following Course Caps were approved at Workload Committee on March 15, 2019**

AGB 205 – Farm Management, Course Cap 40 (Category 2)  
AGM 252 – Wk Ex Ag Mech, Course Cap 30 (Category 6)  
AGPS 252 – Wk Ex Ag Plant Sc, Course Cap 30 (Category 6)  
ARCH 217 – History of World Arch I, Course Cap 40 (Category 2)  
ARCH 218 – History of World Arch II, Course Cap 40 (Category 2)  
ARCH 255 – Wk Ex Arch, Course Cap 30 (Category 6)  
ART 259 – Wk Exp Art, Course Cap 30 (Category 6)  
BUS 285 – Human Res Mgmt, Course Cap 40 (Category 3)  
BUS 290 – Retail Mgmt, Course Cap 40 (Category 3)  
CHEM 231 – Biochemistry, Course Cap 40 (Category 2)  
CJ 252 – Wk Exp Criminal Just, Course Cap 30 (Category 6)  
CNET 252 – WK Exp Com/Netwk, Course Cap 30 (Category 6)  
CTHC 252 – Wk Exp Const Tech, Course Cap 30 (Category 6)  
CUL 215 – Food Safety, Course Cap 40 (Category 2)  
CUL 252 – Wk Exp Cul Arts, Course Cap 30 (Category 6)  
CUL 713 – Basic Food Safety, Course Cap 45 (Category 1)  
DRA 253 – Wk Exp, Drama Course Cap 30 (Category 6)  
ECE 212 – Childhood and Play, Course Cap 40 (Category 2)  
ECE 217 – The Study of Parenting, Course Cap 40 (Category 2)  
ECE 252 – Wk Exp ECE, Course Cap 30 (Category 6)  
ECOL 437 – Community Music Ensemble, Course Cap 25 (Category 9)  
EDUC 252 – WK Exp Educ, Course Cap 30 (Category 6)  
FTVE 252 – Wk Exp FTVE, Course Cap 30 (Category 6)  
GEOG 230 – Intro GIS, Course Cap 30 (Category 9)  
GEOL 232 – Web Apps in GIS, Course Cap 30 (Category 9)  
GEOL 233 – Data Acquisition, Course Cap 30 (Category 9)  
GEOL 234 – Intro Remote Sensing, Course Cap 30 (Category 9)  
GEOL 253 – Wk Exp GIS, Course Cap 30 (Category 6)  
HDHS 219 – Intro Queer studies, Course Cap 40 (Category 2)  
HDHS 252 – Wk Exp Human Ser, Course Cap 30 (Category 6)

HEED 252 – Wk Exp Public Health, Course Cap 30 (Category 6)  
HOSP 250 – Intro Hotel Mgmt, Course Cap 40 (Category 1)  
HOSP 270 – Hospitality Cost Control, Course Cap 40 (Category 1)  
HOSP 700 – Intro Hospitality, Course Cap 40 (Category 1)  
HOSP 725 – Hospitality Law, Course Cap 40 (Category 1)  
HOSP 730 – Intro to Food and Bev Mgmt, Course Cap 40 (Category 1)  
HOSP 750 – Hospitality Cost Control, Course Cap 40 (Category 1)  
JOUR 252 – Wk Exp Jour, Course Cap 30 (Category 6)  
KINA 209 – Intro to Ultimate Frisbee, Course Cap 45 (Category 8)  
KINE 252 – Wk Exp Kine, Course Cap 30 (Category 6)  
MATH 147S – Stats Support, Course Cap 40 (Category 2)  
MUS 252 – Wk Exp Music, Course Cap 30 (Category 6)  
NCTE 615 – Foster Yth Adv 1, Course Cap 40 (Category 2)  
NCTE 616 – Foster Yth Adv 2, Course Cap 40 (Category 2)  
NCTE 725A – CA Conservation Awareness, Course Cap 30 (Category 3)  
NUTR 252 – Wk Exp Nutrition, Course Cap 30 (Category 6)  
REC 203 – Sport Programming, Course Cap 30 (Category 6)  
REC 204 – Rec Program Plan, Course Cap 30 (Category 6)  
REC 205 – Leadership and Diverse Groups, Course Cap 30 (Category 6)  
WELD 252 – Wk Exp Weld, Course Cap 30 (Category 6)

File Attachments

[BOT\\_curriculum\\_packet\\_June\\_2019.pdf \(2,081 KB\)](#)

**Motion & Voting**

Approve the Curriculum recommendations, as presented.

Motion by Patrick W Mullen, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## E. Business Agenda

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**Subject**                      **4. Retired Faculty Emeritus Recommendations**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action

Fiscal Impact              No

Recommended Action    Approve the recommendations to confer faculty emeritus status for Deborah Barker, as presented.

**Originator:** Academic Senate

**Presented by:** Stacy Millich, Academic Senate President

**Background Information:**

Board Policy 7210.3, Emeritus Faculty Status and Board Policy 7265, Emeritus Management and Classified Staff Status, provides for the granting of emeritus status to faculty, management, and classified staff who meet the requirement, and are recommended by the respective employee group.

Recognition of emeritus status shall include, but not be limited to the following privileges, benefits, and courtesies:

1. An official document certifying Emeritus Status of the respective employee.
2. All employees who have Emeritus Status shall have their names listed in the college catalog.
3. Identification card indicating status as Faculty, Management, or Classified Emeritus at the College.
4. A library card allowing full use of the library.
5. Complimentary or reduced price admission to Cuesta College athletic, dramatic, film, lecture, musical, and other events at Cuesta College will be provided on the same basis as that provided to other regularly employed staff members.
6. Use of recreational and social facilities of the college with access and ticket arrangement similar to that available to the regularly employed Cuesta College staff.
7. Eligibility to receive campus news publications upon request.
8. A permanent emeritus parking permit.
9. A waiver of all fees to audit a course offered as part of the regular college curriculum (excluding courses offered through Community Education).
10. Eligibility to participate in Cuesta's Wellness Program on the same fee or non-fee basis as regularly-employed staff members.

**Current Considerations:**

As recommended by the Academic Senate; the Superintendent/President endorses the following employee for Faculty Emeritus Status:

NAME	DATE HIRED	DATE RETIRED	DEPARTMENT
Deborah Barker	8/20/1990	5/1/2019	Biological Sciences

**Motion & Voting**

Approve the recommendations to confer faculty emeritus status for Deborah Barker, as presented.

Motion by Barbara George, second by Angela Mitchell.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge



## E. Business Agenda

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**Subject**                      **5. Parking Permit Fee Increase Proposal, SLOCCCD Resolution No. 08-19 Parking Permit Fees**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action, Discussion

Fiscal Impact              No

Budgeted                    Yes

Budget Source              Revenue

Recommended Action    Approve SLOCCCD Resolution 08-19 Raise Parking Permit Fees, as presented.

**Originator:** Administrative Services

**Presented by:** Bryan Millard, Chief of Police – Director of College Safety Services

**Background Information:**

The original parking fees increase proposal went to the Board of Trustees for consideration at the May 1, 2019, meeting. At that meeting, the Board inquired about alternative fee structures that would address parity between current staff fees (\$10 per term) and student fees (\$30). There was also a request to increase the size of the parking fee survey to include a more robust sample of the California community colleges.

**Current Considerations:**

The attached presentation and parking fee survey spreadsheet seeks to address those questions raised and will be elaborated on during a presentation by Chief Bryan Millard at the board meeting. The resolution for parking fee increases is submitted to the Board of Trustees for review and approval.

File Attachments

[Parking Fees Update 06\\_2019.pdf \(135 KB\)](#)

[Parking Fees Update 2019.pdf \(547 KB\)](#)

[Parking Fee Assessment 05\\_19.pdf \(108 KB\)](#)

[08-19\\_Parking\\_Fee\\_2018\\_19.pdf \(132 KB\)](#)

**Motion & Voting**

Approve SLOCCCD Resolution 08-19 Raise Parking Permit Fees, as presented.

Motion by Angela Mitchell, second by Patrick W Mullen.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## E. Business Agenda

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**Subject**                      **6. 2019-2020 CCAP Agreements**

Meeting                         Jun 5, 2019 - SLOCCCD Board of Trustees

Access                         Public

Type                            Discussion, Information

Goals                            1. Fiscal, 1.2 Budget Development  
                                      4. Integrated Planning – Ensure the institution addresses long-term planning and objectives through the implementation of the Educational/Facilities Master Plan and Strategic Plan.

**Originator:** Academic Affairs

**Presented by:** Dr. Deborah Wulff, Assistant Superintendent/Vice President, Academic Affairs

**Background Information:** First Read. Cuesta College will begin year six of its dual enrollment partnerships. This is the fourth year of CCAP Agreements that meet the requirements of AB 288. The attached agreements, titled "College and Career Access Pathways" or CCAP, contain the additional requirements and certifications mandated by AB 288. Each agreement must be presented to the boards (high school and community college) twice, once for information and once for approval.

Resource: Dual Enrollment and Assembly Bill 288 (CCAP) Legal Opinion 16-02  
[http://extranet.cccco.edu/Portals/1/AA/MCHS/Dual%20Enrollment/Legal\\_Opinion\\_16-02\\_Dual\\_Enrollment\\_and\\_AB\\_288\\_CCAP.pdf](http://extranet.cccco.edu/Portals/1/AA/MCHS/Dual%20Enrollment/Legal_Opinion_16-02_Dual_Enrollment_and_AB_288_CCAP.pdf)

**Current Considerations:**

The following 2019-2020 College and Career Access Pathways Agreements are submitted for information and review:

Lucia Mar Unified School District (Arroyo Grande HS, Nipomo HS, and Central Coast New Tech HS)

San Luis Coastal Unified School District (San Luis Obispo HS, Morro Bay HS, and Pacific Beach HS)

Atascadero Unified School District (Atascadero HS)

Templeton Unified School District (Templeton HS)

Grizzly Charter Grizzly Challenge Charter School

Coast Unified School District (Coast Union HS)

Paso Robles Joint Unified School District (Paso Robles HS)

Shandon Joint Unified School District (Shandon HS)

File Attachments

SHANDON CCAP 1920 agreement.pdf (201 KB)  
SLCUSD CCAP Agreement 1920.pdf (225 KB)  
TEMPLETON USD CCAP AGREEMENT 1920.pdf (210 KB)  
atascadero ccap 1920.pdf (218 KB)  
Coast USD CCAP Agreement 1920.pdf (202 KB)  
GRIZZLY CCAP agreement 1920.pdf (193 KB)  
LMUSD CCAP1920 agreement.pdf (238 KB)  
PRJUSD CCAP agreement 1920.pdf (237 KB)

## E. Business Agenda

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**Subject**                    **7. Board Policy Review: BP 4050 Articulation**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                      Action, Information

Fiscal Impact            No

Recommended Action    Approve BP 4050 Articulation which is a new and legally required policy. Review as information AP 4230 Grading and Academic Record Symbols

**Originator:** Student Services

**Presented by:** Dr. Mark Sanchez, Assistant Superintendent/Vice-President, Student Affairs

### **Background Information:**

BP 4050 Articulation is a new, legally required policy. The Board Policy has been developed to outline the intent of articulation and the process by which articulation work occurs on campus.

### **Current Considerations:**

The New BP 4050 Articulation is presented for review and approval. It has been properly vetted through the participatory governance process.

The corresponding administrative procedure, AP 4050 Articulation, is also new attached as information.

#### File Attachments

[San Luis Obispo Community College District- AP 4050.pdf \(115 KB\)](#)

[San Luis Obispo Community College District- BP 4050.pdf \(98 KB\)](#)

### **Motion & Voting**

Approve those items published on the consent agenda, as presented.

Motion by Patrick W Mullen, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## E. Business Agenda

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### **Subject**                      **8. Board Annual Self-Evaluation Assessment Instrument**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action, Discussion

Fiscal Impact              No

Recommended Action    Approve the Board Self-Evaluation Assessment Instrument for 2018-2019, as presented

Goals                      [2. Accreditation – Ensure alignment with accreditation standards.](#)

#### **Background Information:**

The San Luis Obispo County Community College District Board of Trustees conducts an annual self-evaluation to assess Board performance and effectiveness, as provided for in Accreditation Standard IV.C.9 and 10). "The governing board regularly evaluates its practices and performance, including full participation in board training, and makes public the results. The results are used to improve board performance, academic quality, and institutional effectiveness.

Board Policy [2745](#), Board Self Evaluation.

#### **Current Considerations:**

The proposed board self-evaluation assessment instrument is provided to the Board for review and approval to facilitate its annual self-evaluation. It will be facilitated by survey to each trustee.

The proposed board self-evaluation instrument includes the following elements, scored using a 5-point Likert scale:

#### **Mission and Planning**

- 1) The board is appropriately involved in the integrated planning process.
- 2) The board is familiar with the Integrated Planning Manual, Strategic Plan, and Educational Master Plan.
- 3) The board fulfills its policy role; board policies are up-to-date and regularly reviewed.

#### **Board Superintendent/President Relations**

- 1) The board and the superintendent/president have a positive, cooperative relationship.
- 2) The board sets clear expectations for the superintendent/president relative to the job description and the superintendent/president's annual goals.
- 3) The board clearly delegates the administration of the college to the superintendent/president.

#### **Policy**

- 1) The board is knowledgeable about the mission and purposes of the institution.
- 2) The board adequately discusses the future direction of the college.
- 3) The board bases its decisions in terms of what is best for students, the community, and sustainability of the district.

#### **Organization**

- 1) The board operates and makes decisions as a single entity.
- 2) Board meetings are conducted in an orderly, efficient manner that allows for sufficient discussion.
- 3) Meeting agenda items contain sufficient background information and recommendations to the board.

#### **Institutional Performance**

- 1) The board has authorized policies to assure the academic quality, integrity, and effectiveness of educational programs, student services, and financial stability of the college.
- 2) The board is appropriately understands and supports the accreditation process.
- 3) The board monitors performance related to its policies on employment processes.

#### **Board Operations**

- 1) The board understands the District's budget and related financial documents.
- 2) The board requires and is involved in long-range fiscal planning.
- 3) The board has appropriate policies supporting the participation in decision-making within the institution.

**Community Relations**

- 1) The board is knowledgeable about community and regional needs and expectations.
- 2) Board members keep the superintendent/president informed of community contacts that are or may be beneficial to the district.
- 3) The board is committed to protecting the public interest.

**Education, Leadership, and Goals**

- 1) The board has an ongoing program for board development.
- 2) The board defined and attained its goals for 2018-2019.
- 3) The board goals have proven effective.

**Action Plan (as needed)**

- 1) Identify any new or ongoing goals/initiatives that the board should adopt for 2019-2020.
- 2) Identify any area(s) that requires improvement or additional focus/attention.
- 3) Stipulate (an) appropriate action step(s) that would provide improvement or facilitate emphasis on activities associated with your statement in item b. of this section.

## File Attachments

[2018-19\\_SelfEval\\_Assessment\\_Instr.pdf \(223 KB\)](#)**Motion & Voting**

Approve the Board Self-Evaluation Assessment Instrument for 2018-2019, as presented

Motion by Patrick W Mullen, second by Mary Strobridge.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## E. Business Agenda

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**Subject**                      **9. Student Equity Plan**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Information

Goals                      2. Accreditation – Ensure alignment with accreditation standards.  
4. Integrated Planning – Ensure the institution addresses long-term planning and objectives through the implementation of the Educational/Facilities Master Plan and Strategic Plan.

**Originator:** Academic Affairs

**Presented by:** Dr. Deborah Wulff, Assistant Superintendent/Vice President, Academic Affairs

**Background Information:**

The Chancellor’s Office integrated three programs: Basic Skills Initiative (BSI), Student Equity Program (SEP), and Student Success and Support Program (SSSP). These programs were selected for integrative efforts for two main reasons: 1) all three have the same ultimate goal of increasing student success while closing achievement gaps; and 2) there is a strong potential for overlap between and among the programs. It is the intent of the Legislature that funds for the Student Equity and Achievement (SEA) Program support the California community Colleges in implementing activities and practices pursuant to the California Community Colleges Guided pathways Grant program, and activities and practices that advance the system-wide goals to eliminate achievement gaps for students from traditionally underrepresented groups.

**2018-19 Budget Trailer Bill  
Student Equity and Achievement Program  
SEC. 30.**

Section 78222 of the Education Code is amended to read:

**78222.**

(a)

- (1) The Student Equity and Achievement Program is hereby established.
- (2) It is the intent of the Legislature that funds for the Student Equity and Achievement Program support the California Community Colleges in advancing the system-wide goal to boost achievement for all students with an emphasis on eliminating achievement gaps for students from traditionally underrepresented groups by doing of the following:
  - (A) Implementing activities and practices pursuant to the California Community College Guided Pathways Grant Program.
  - (B) Ensuring students complete their educational goals and a defined course of study.
  - (C) Providing quality curriculum, instruction, and support services to students who enter college deficient in English and mathematics to ensure these students complete a course of study in a timely manner.

(b) As a condition of the receipt of funds for purposes of this section, a district shall comply with the following:

- (1) Maintain a student equity plan pursuant to Section 78220 to ensure equal educational opportunities and to promote student success for all students, regardless of race, gender, age, disability, or economic circumstances.
- (2) Provide student matriculation services pursuant to Section 78212, including implementation of orientation, counseling and advising, referral to specialized student support services, and other education planning services needed to assist a student in making informed decisions about his or her educational goal and course of study and in developing an education plan. The Office of the Chancellor of the California Community Colleges shall establish guidelines on student matriculation services, including, but not limited to, the development of an education plan

leading to a course of study. Notwithstanding any other law, students who are exempted from matriculation services pursuant to Section 78215 are not subject to the requirements of this paragraph.

(3) Adopt and implement placement policies consistent with the requirements of Section 78213.

(4) Provide all students with an education plan, which identifies courses, a sequence of courses, key progress milestones, and other requirements the student must complete to earn an associate degree, career technical education certificate, other community college certificate, or meet transfer requirements. Notwithstanding any other provision of law, students who are exempted from having an education plan under Section 78215 are not subject to the requirement of this paragraph.

(5) Provide a report to the chancellor's office by January 1 of each year detailing how funding pursuant to this section was expended in the prior fiscal year and for what specific purposes. A district report shall also include an assessment of the progress in advancing the goals identified in paragraph (2) of subdivision (a).

**Current Considerations:**

The proposed Cuesta College Student Equity Plan was properly vetted through the participatory governance process and approved by the Superintendent/President.

It is presented to the Board as information.

**File Attachments**

[Student Equity Plan 2019 Final Version.pdf \(1,534 KB\)](#)

[Student Equity Plan Board Presentation.pdf \(1,276 KB\)](#)

## E. Business Agenda

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<b>Subject</b>	<b>10. Update on the 2020 Institutional Self-Evaluation Report</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Discussion, Information
Goals	2. Accreditation – Ensure alignment with accreditation standards. 2. Accreditation – 2.1. Review progress of the development of the 2020 Self-Evaluation Report.

**Originator:** Academic Affairs

**Presented by:** Dr. Deborah Wulff, Assistant Superintendent/Vice-President, Academic Affairs

### **Background Information:**

A current update on the college's progress for the 2020 Institutional Self Evaluation Report (ISER).

ACCJC Guide to Institutional Self-Evaluation, Improvement, and Peer Review. September 2018 Edition.

### **COMPREHENSIVE REVIEW**

Accrediting Commission for Community and Junior Colleges (ACCJC) member institutions agree to undergo a comprehensive review for reaffirmation of accreditation every seven years to determine whether they are continuing to meet the established Eligibility Requirements, Accreditation Standards, including the federal requirements, and Commission policies. Member institutions are expected to engage in sustainable efforts to improve educational quality and institutional effectiveness. The review process includes four steps: internal self-evaluation, external evaluation by a team of peer reviewers, Commission review and accreditation action, and institutional response to recommendations for improvement.

### **INTERNAL SELF-EVALUATION**

The comprehensive review starts with an institutional self-evaluation wherein the institution conducts an evaluation of itself against the requirements stated above and in terms of its stated institutional mission and goals. The process encourages the institution to consider the quality of its programs and services, the institution's effectiveness in supporting student learning and student achievement, and the degree to which the institution is meeting its own expectations (institution-set standards).

During the institutional self-evaluation process, the institution should reflect on the extent to which it has:

- designed and implemented an ongoing and systematic cycle of evaluation, integrated planning, and resource allocation;
- positioned its processes to support continuous improvement of its instructional programs and support services, paying particular attention to student achievement and student learning;
- prepared and implemented institutional plans for improvement supported by adequate sources of data and other evidence; and
- established its own institution-set standards of performance regarding student achievement and student learning and assessed its effectiveness against those standards.

A well-organized and thorough self-evaluation process will enable the institution to assess the quality of its programs and services and institutional effectiveness, to report its findings in its Institutional Self-Evaluation Report (ISER), and to share its evidence and analysis with peers on the peer review team and on the Commission.

### **EXTERNAL EVALUATION**

The ACCJC appoints and trains a team of external, peer reviewers. All members of the peer review team are selected on the basis of their professional expertise in higher education, areas of specialization, and the unique characteristics of the institution being reviewed. Teams include eight to ten members representing academics and administrators. Academics include faculty, division/department chairs, deans, directors, provosts, vice presidents, and others whose primary professional responsibilities are in instruction or instructional support. Administrative representatives include chief executive officers, business officers, administrative vice presidents, directors, and



others in a college or multi-college district/system whose primary responsibility is to provide general oversight across a college or district/system.

The team examines the ISER, visits the institution as assigned, writes a Team Report that determines the institution's compliance with the Commission's Standards and other requirements, makes recommendations for compliance and improvement, and commends excellent practice when appropriate. The external peer review team chair submits the Team Report to the ACCJC after providing an opportunity for the institution's CEO to correct errors of fact.

#### **COMMISSION REVIEW AND ACTION**

It is the responsibility of the elected members of the Commission, as a decision-making body, to determine the accredited status of an institution. The Commission meets in January and June of each year to make a decision on the accredited status of each institution on its agenda. The Commission communicates its decision to the institution via an electronic Action Letter and to the public through Commission announcements. The Action Letter notes if the Commission finds the institution to be out of compliance with Standards. The deficient Standards are listed in the Action Letter and accompanied by "compliance requirements" that broadly describe actions the institution must take in order to come into compliance. The Commission may also provide the institution with additional "improvement recommendations" intended to encourage the institution to increase institutional effectiveness, as well as additional commendations when it deems the institution has exceeded Standards. When the institution has received the Commission's Action Letter, it is required to release and share its ISER, the Team Report, and the Action Letter with the college community and the public.

Administrative File Attachments  
[BOT ALO Accreditation Update.June 2019.pptx \(136 KB\)](#)

## E. Business Agenda

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<b>Subject</b>	<b>11. 2021-2025 Five-Year Capital Outlay Plan</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action
Fiscal Impact	No
Budgeted	No
Recommended Action	Approve the District's Order of Priority for the 2021-2025 Five-Year Capital Outlay Plan, and the Initial Project Proposal (IPP) for the SLO Science Forum Modernization, as presented.
Goals	4. Integrated Planning – Ensure the institution addresses long-term planning and objectives through the implementation of the Educational/Facilities Master Plan and Strategic Plan.

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services and Terry Reece, Director of Facilities Services, Planning and Capital Projects

### **Background Information:**

Funding for capital (building) projects essentially come from two sources: Local funds, primarily raised through bonds, and state funds overseen by the Chancellor's Office, and allocated through an application process.

Districts go through a two-step process when applying for state funding for capital projects. The first step is the Initial Project Proposal (IPP), a three-page concept paper. The Chancellor's Office reviews the Initial Project Proposal in order to determine whether it should be included in the state capital outlay plan. Approval is contingent, in part, on the district's ability to show a need for the new project given the capacity and adequacy of current facilities, enrollment projections, and projected future uses of the new facility.

If the IPP is approved, districts then complete the second step of developing a much more extensive Final Project Proposal (FPP), which is reviewed by the Chancellor's Office and submitted to the Board of Governors for approval. The FPP provides a justification for the project, budget detail, the relationship of the project to facilities and educational master plans, and why there are no viable alternatives to state funding.

If approved, the projects are included in the California Community College Five-Year Capital Outlay Plan submitted to the Department of Finance. Projects are listed in priority order on a statewide basis; available funds are allocated to projects with the highest points. Final Project Proposals that do not receive an appropriation in a given fiscal year have no special status in subsequent budget years and must re-compete for future funding consideration.

### **Current Considerations:**

Each year the District is required to submit to the Chancellor's Office a Five-Year Capital Outlay Plan. Previously submitted IPPs must be updated and resubmitted in order to keep the proposals active in the funding cycle.

The District's Order of Priority List is as follows:

- Priority 1 Science Forum Modernization (SLO) — Initial Project Proposal
- Priority 2 Early Childhood Education Center (NCC)
- Priority 3 Campus Center (SLO)
- Priority 4 Trades & Technology Building (NCC)

At this time there is no fiscal impact to the District. If a project is approved for state funding, the District will be responsible for any costs not covered by the state, which may include pre-construction costs, costs above the state funds, and future maintenance of the building and equipment, as well as any additional staffing costs.

### **Motion & Voting**

Approve the District's Order of Priority for the 2021-2025 Five-Year Capital Outlay Plan, and the Initial Project Proposal (IPP) for the SLO Science Forum Modernization, as presented.

Motion by Angela Mitchell, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## E. Business Agenda

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**Subject**                    **12. PG&E Grant of Easements at Cuesta College's San Luis Obispo Campus and North County Campus for Electric Vehicle Changing Stations Infrastructure Support**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                      Action

Fiscal Impact            No

Recommended Action    Approve the proposed PG&E Grant of Easements at Cuesta College's San Luis Obispo Campus and North County Campus for Electric Vehicle Changing Stations Infrastructure Support, as presented.

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services and Terry Reece, Director of Facilities Services, Planning and Capital Projects

**Background Information:**

The District plans to install Electric Vehicle Charging Stations ("EV Stations") at the District's San Luis Obispo Campus and North County Campus. Operation of the EV Stations requires electrical power supply and communications infrastructure. The planned locations of the EV Stations at the District's San Luis Obispo Campus and North County Campus are not served by electrical power service or communications services. PG&E is the electrical power utility service provider for the San Luis Obispo Campus and the North County Campus. Operation of the EV Stations will require PG&E to construct and maintain infrastructure facilities for electrical power service and communications to the areas where the EV Stations are installed. Conveying easements of portions of District property is necessary for PG&E to construct and maintain infrastructure facilities for electrical power service and communications necessary to serve the EV Stations.

At the April 10, 2019 Board of Trustee meeting, the Board approved SLOCCCD Resolution 04-19, Intent to Review an Easement requested by PG&E. This easement would affect a portion of the District's North County Campus real property and the San Luis Obispo Campus real property. PG&E's intended use of the Easement is to install infrastructure for electric vehicle charging stations. With the passage of the resolution, the Board of Trustees' review of the requested easements commenced.

At the May 1, 2019 Board of Trustee meeting a draft of the "Grant of Easement" was presented for review. The documents presented were not yet in a form suitable for approval at that time.

**Current Considerations:**

The final draft of "Grant of Easement" requested by PG&E and prepared by District staff is presented for final review.

"Cuesta College Electric Vehicle Charging Station Project- The electric vehicle charging station project will provide public charging stations on both campuses. The project is an important opportunity for Cuesta College to support the use of electric vehicles decreasing the pollution on the environment and increasing air quality. "

"Design of the location, infrastructure support, and charging stations has been completed and construction is expected to begin in September of 2019."

"Easements- PG&E has requested that Cuesta College consider granting easements on two properties for construction, operation, maintenance, and other activities associated with the infrastructure for the electric vehicle charging stations. PG&E has worked with Cuesta staff to draft an agreement for the requested easements along the preferred alignment to minimize impact on the campus."

"Benefits to Cuesta College- The charging station project will support the Cuesta employees and students who own electric vehicles. The proposed easements would support Cuesta's environmental values to be more sustainable by decreasing fossil fuel consumption using electric vehicles, contributing to the improvement on air quality and decreasing pollution. This project will bring new charging station options to travelers. It will create an influx of local and out-of-town visitors to the Cuesta College campuses increasing their visibility to the public. "

"Use of Easement Areas- The easements are for the underground conduits, pipes, manholes, service boxes, wires, cables, and electrical conductors; aboveground marker posts, risers, and services pedestals; underground and aboveground switches, fuses, terminals, and transformers with associated concrete pads; electric vehicle charging

supply equipment, bollards and/or curbs or other associated safety equipment, associated signage; and fixtures and appurtenances necessary to any and all thereof, necessary for the distribution of electric energy and communication purposes. PG&E has requested that no permanent surface improvements be made over the easements to maintain access to perform future maintenance.”

It is requested that the Board approve “Grant of Easement” with PG&E for the San Luis Obispo and Paso Robles campuses.

**File Attachments**

[Cuesta College-Highway 1-Estero-31406814 EaseDeed Rev2.pdf \(3,952 KB\)](#)

[Paso Robles\\_2800 Buena Vista\\_31406813 EaseDeed Rev1.pdf \(4,177 KB\)](#)

**Motion & Voting**

Approve the proposed PG&E Grant of Easements at Cuesta College's San Luis Obispo Campus and North County Campus for Electric Vehicle Changing Stations Infrastructure Support, as presented.

Motion by Angela Mitchell, second by Student Trustee Bachman -Advisory Vote-.

Final Resolution: Motion Passed

Yes: Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

Abstain: Patrick W Mullen

## E. Business Agenda

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**Subject**                    **13. Budget Development and College Planning**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Discussion, Information

Goals                    1. Fiscal - Ensure fiscal stability through appropriate planning and awareness of fiscal challenges and environmental factors.  
                                 1. Fiscal, 1.2 Budget Development

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services

**Background Information:**

This is a recurring item during which the Vice President of Administrative Services speaks to activities and developments regarding college planning and budget issues.

**Current Considerations:**

Presentation information will occur based on real-world timing and availability.

- Current Budget news
- Budget Development

## E. Business Agenda

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<b>Subject</b>	<b>14. San Luis Obispo County Community College District Mission Statement</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action, Discussion
Fiscal Impact	No
Recommended Action	Approve the SLOCCCD Mission Statement, as presented.
Goals	4. Integrated Planning – Ensure the institution addresses long-term planning and objectives through the implementation of the Educational/Facilities Master Plan and Strategic Plan.

**Originator:** Superintendent/President

**Presented by:** Dr. Jill Stearns, Superintendent/President

**Background Information:**

The San Luis Obispo County Community College District mission statement is reviewed every three years, as prescribed in the Integrated Planning Manual 2017. In November 2018, College Council initiated the creation of an adhoc committee to begin the review process in January 2019.

The committee conducted its review per the prescribed timeline and feedback was solicited college-wide. A recommendation was to College Council that no changes be made to the mission statement. College Council endorsed the recommendation and forwarded it to the Superintendent/President.

**Current Considerations:**

The current mission statement is presented to the Board for approval.

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### Mission

**Cuesta College is an inclusive institution that inspires a diverse student population to achieve their educational goals.**

**We effectively support students in their efforts to improve foundational skills, earn certificates or associate degrees, transfer to four-year institutions, and advance in the workforce.**

**Through innovative and challenging opportunities, Cuesta College enhances lives by promoting cultural, intellectual, and professional growth. We prepare students to become engaged citizens in our increasingly complex communities and world.**

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The accreditation standards relevant to the development and review of the district and college mission statement are:

Standard I.A.1

The mission describes the institution's broad educational purposes, its intended student population, the types of degrees and other credentials it offers, and its commitment to student learning and student achievement.

Standard I.A.2

The institution uses data to determine how effectively it is accomplishing its mission, and whether the mission directs institutional priorities in meeting the educational needs of students.

Standard I.A.3

The institution's programs and services are aligned with its mission. The mission guides institutional decision-making, planning, and resource allocation and informs institutional goals for student learning and achievement.

Standard I.A.4

The institution articulates its mission in a widely published statement approved by the governing board. The mission statement is periodically reviewed and updated as necessary.

Standard I.B.1

The institution assesses accomplishment of its mission through program review and evaluation of goals and objectives, student learning outcomes, and student achievement. Quantitative and qualitative data are disaggregated for analysis by program type and mode of delivery.

Standard I.B.9

The institution engages in continuous, broad based, systematic evaluation and planning. The institution integrates program review, planning, and resource allocation into a comprehensive process that leads to accomplishment of its mission and improvement of institutional effectiveness and academic quality. Institutional planning addresses short- and long-range needs for educational programs and services and for human, physical, technology, and financial resources (ER19)

**Motion & Voting**

Approve the SLOCCCD Mission Statement, as presented.

Motion by Barbara George, second by Patrick W Mullen.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge



## E. Business Agenda

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**Subject**                    **15. Proposed agenda items for the next regularly scheduled meeting.**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Action, Discussion

Fiscal Impact            Yes

Budgeted                Yes

Recommended Action    Approve the proposed agenda for the next regularly scheduled board meeting with recommendations as deemed appropriate by the board.

**Originator:** Superintendent/President

**Presented by:** Superintendent/President

**Background Information:**

The Board proposes agenda items as deemed necessary or as part of the regular board business.

**Current Considerations:**

The Board will discuss the proposed agenda items and make recommendations with regard to adding or removing items.

### June 19, 2019, Board Budget Workshop and Self-Evaluation

*Closed Session*

- *Public Employee Performance Evaluation*

*Budget Workshop*

*Action/Discussion/Information*

- *Tentative Budget 2019-20*
- *Board Annual Self-Evaluation*

### July 3, 2019, regular meeting

*Consent Agenda Items*

- *Minutes*
- *Warrant listings and payroll*
- *Public Employment - appointment, re-appointment, resignation, retirement, discipline/dismissal/release*
- *Job Descriptions*
- *Declaration of surplus equipment*

*Action/Discussion/Information*

- *Board Policy Review*
- *Budget and Planning Updates*
- *Facilities/Project Contracts*

*Reports*

- *Institutional Planning (standing item)*
- *Measure L (standing item)*

*Agenda Items Pending / Not yet scheduled*

- *Naming Opportunities — Temporary to Permanent (George)*
- *Accreditation Training — ACCJC (August 2019)*

## F. Contracts Non-Bond Projects

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<b>Subject</b>	<b>1. Amendments No. 01, No. 02, and No. 03 with PMSM Architects for Bldg. 4200 Roof &amp; HVAC</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	\$76,870.00
Budget Source	Measure L Bond Funds
Recommended Action	Ratify Amendments No. 01, No. 02, and No. 03 with PMSM Architects for Bldg. 4200 Roof & HVAC

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services, Terry Reece, Director of Facilities Services, Planning and Capital Projects, and Brian McAlister, Assistant Director of Bond Projects.

### **Background Information:**

With the passage of the Measure L Bond (2014), the District has been engaged in the design, bidding and construction of works of improvement consisting generally of the demolition, construction, modernization, and/or alteration of new and existing physical facilities at the District's San Luis Obispo and North County campuses.

The District identified a need for Architectural Services for the Bond projects. The District entered into a contract with PMSM Architects on 1/28/2015 to provide On-going Architectural Services.

### **Current Considerations:**

The Project Assignment for this project was approved by the Board of Trustee on November 4, 2015. Amendment No. 01 is a fixed amount of \$48,500.00 for the construction document phase through construction administration and was approved and executed on October 26, 2016, by the District. Amendment No. 02 in a fixed amount of \$19,900.00 for the DSA approval phase for the roof exhaust fan was approved and executed on February 23, 2017. Amendment No. 03 in the amount of \$8,470.00 for the second construction phase coordination was approved and executed on September 20, 2018.

File Attachments <a href="#">PMSM.Amend.No01-No03.Bldg4200RoofHVAC.pdf (1,426 KB)</a>
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### **Motion & Voting**

Ratify Amendments No. 01, No. 02, and No. 03 with PMSM Architects for Bldg. 4200 Roof & HVAC

Motion by Angela Mitchell, second by Patrick W Mullen.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Bachman -Advisory Vote-, Mary Strobridge

## G. Contracts Bond Projects

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<b>Subject</b>	<b>1. Proposal with Structure Cast for prefabricated restroom for San Luis Obispo Aquatics Center Project</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	\$74,380.00
Budgeted	Yes
Budget Source	Measure L Bond Funds
Recommended Action	Ratify proposal with Structure Cast for prefabricated restroom for San Luis Obispo Aquatics Center Project

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services, Terry Reece, Director of Facilities Services, Planning and Capital Projects, and Brian McAlister, Assistant Director of Bond Projects

**Background Information:**

With the passage of the Measure L Bond (2014), the District is engaged in the design, bidding and implementation of renovation/new construction projects on the San Luis Obispo and North County campuses. These projects range from smaller immediate needs such as roof replacement and interim housing, to long range projects such as new buildings. Currently under construction on the San Luis Obispo Campus is an aquatic center. As part of the aquatic center pool replacement and ADA upgrades project, a new restroom on the pool deck is required.

**Current Considerations:**

The District requested and received a proposal from Structure Cast to construct and deliver a prefabricated ADA restroom facility for the aquatic center pool deck. The total proposal amount is \$74,380.00. The Structure Cast proposal was accepted and executed on April 17, 2019. The funding for this proposal is identified in the Measure L Bond master budget.

File Attachments <a href="#">StructureCastAquaCtrPoolDeckRestroom.pdf (1,162 KB)</a>
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## G. Contracts Bond Projects

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**Subject**                      **2. Amendment No. 04 with Kitchell for Measure L Second Issuance Short-Term Administrative Support Personnel**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action

Fiscal Impact              Yes

Dollar Amount              \$23,040.00

Budgeted                    Yes

Budget Source              Measure L Bond Funds

Recommended Action      Ratify Amendment No. 04 with Kitchell for Measure L Second Issuance Short-Term Administrative Support Personnel

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services, Terry Reece, Director of Facilities Services, Planning and Capital Projects and Brian McAlister, Assistant Director of Bond Projects.

**Background Information:**

With the passage of the Measure L Bond (2014), the District is engaged in the design, bidding and implementation of renovation/new construction projects at the District's two main campuses, San Luis Obispo and North County Campus. These projects range from immediate needs such as roof replacement and interim housing, to long-range projects such as new buildings and renovation/repair projects on both campuses.

An important element of a Bond management team is the oversight of the bond program itself. The consultant responsible for this task ensures that the District is advised of best practices of a Bond program and assisting with these processes. The Bond program management differs from Bond project management in that the process and oversight are above the project level and have to do with District-wide budgeting, Bond legal requirements and construction processes. The program management consists of, but is not limited to, the tracking of the overall Bond funding, the overall Bond budget, tracking and review of cash flow, review and recommendations of delivery methods such as Construction Management Multi-Prime, Design Build and Lease-Lease Back, review and recommendations on District-wide construction and furniture standards. The program management consultant also assists the District with labor issues between its consultants, vendors and others providing work, labor and materials. The District had solicited proposals from program management companies in 2014 and selected Kitchell as the Bond Program Management team.

The District entered into a three-year contract with Kitchell for Bond Program Management Services for Measure L first issuance in July 2015. The Measure L first issuance has been completed. The District requested a proposal from Kitchell for program management services for the Measure L Second Issuance. After review, the District negotiated the assignment work scope and cost. The District came to agreement with Kitchell and signed the second issuance agreement on March 6, 2018. The duration of the contract is for 36 months ending January 31, 2021.

**Current Considerations:**

As the Measure L Second Issuance is implemented, a need for additional support personnel was identified. The District requested and accepted a proposal from Kitchell, Amendment No. 01, for a part-time Information Technology Coordinator with a not-to-exceed amount of \$432,000.00. The District requested and accepted a proposal, Amendment No. 02, for a part-time Program Manager for Compliance Services in a not-to-exceed \$264,000.00. The District requested and accepted a proposal, Amendment No.03, for a Project Engineer to provide program and project management support for the duration of the Measure L Bond Second Issuance, in a not-to-exceed amount of \$476,365.00. Amendments No. 01 and No. 02 were approved by the Board of Trustees on June 6, 2018. Amendment No. 03 was approved by the Board of Trustees on March 6, 2019.

The District requested and accepted a proposal for an immediate need for a short-term administrative support personnel to assist with accounting tasks.

Amendment No. 04 is a fixed fee contract of \$23,040.00. The District entered into the contract on March 6, 2019. Cumulative, Amendments No. 01, No. 02, No. 03 and No. 04 increase the Agreement amount to \$3,665,292.00. The funding for this proposal is identified in the Measure L Bond master budget.

**File Attachments**

[Kitchell.ProjAmend.No.04\\_Short-Term Program Support Personnel.pdf \(1,090 KB\)](#)

## G. Contracts Bond Projects

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**Subject**                      **3. Project Assignments and Project Amendments with Klassen Corporation, as presented.**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action

Fiscal Impact              Yes

Dollar Amount             \$953,814.50

Budgeted                  Yes

Budget Source             Measure L Bond Funds

Recommended Action     Ratify Project Assignments and Project Amendments with Klassen Corporation, as presented.

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services, Terry Reece, Director of Facilities Services, Planning and Capital Projects, and Brian McAlister, Assistant Director of Bond Projects.

**Background Information:**

With the passage of the Measure L Bond (2014), the District has been engaged in the design, bidding and construction of works of improvement consisting generally of the demolition, construction, modernization, and/or alteration of new and existing physical facilities at the District's San Luis Obispo and North County campuses.

The District identified a need for Construction Management services for the Bond projects. The District entered into a contract with Klassen Corporation to provide on-going Construction Management services on June 14, 2018.

**Current Considerations:**

The District has entered into the following Project Assignments and Amendments to address work scope changes that were not included in the original contract.

- A. Project Superintendent for various project oversight. The District requested and received a Not-to-Exceed proposal, Project Assignment No.14, in the amount of \$260,289.00 to provide one (1) additional Construction Management Personnel-Project Superintendent to provide project oversight for current projects thru 1/17/2020. Project Assignment No. 14 was approved and executed on April 19, 2019.
- B. Site Infrastructure Project-Wireless and Telecom Room (TR) Upgrades Project on the SLO Campus. The District requested and received a fee only proposal, Project Assignment No.15, in the amount of \$17,587.50 for Construction Management Services for the SLO Campus 1700/7500 Buildings and Athletic Fields. Project Assignment No. 15 was approved and executed on April 22, 2019.
- C. 2000 Complex-Wireless and Telecom Room (TR) upgrades on the SLO Campus. The District requested and received a fee only proposal, Project Assignment No. 16, in the amount of \$12,368.00 for Construction Management Services for the 2000 Complex Technology Upgrades Project. Project Assignment No. 016 was approved and executed on May 10, 2019.
- D. Construction Management Personnel. The District requested and received a Not-to-Exceed proposal, Amendment No. 01, in the amount of \$663,570.00 for the contract extension of the Construction Management Personnel through January 31, 2021. Project Amendment No. 01 was approved and executed on April 22, 2019.

The funds for these items are identified in the Measure L Bond budget.

**File Attachments**

[Klassen.ProjAssignNo.014.CMPersonnel-ProjectSuperintendent.Apr2019.pdf \(386 KB\)](#)

[Klassen.ProjAssign.No.016\\_2000.ComplexTR.Wireless.May2019.pdf \(455 KB\)](#)

[Klassen.ProjAssign.No015.Feb2019.pdf \(371 KB\)](#)

[Klassen.ProjAmendment.No001.Oct2018.pdf \(370 KB\)](#)

## G. Contracts Bond Projects

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<b>Subject</b>	<b>4. Amendments No. 01, No. 02, No. 03, No. 04, No. 05, and No. 06 to the Project Assignment with PMSM Architects for Architectural Services for the North County Campus Early Childhood Education Building</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	\$268,845.00
Budgeted	Yes
Recommended Action	Ratify Amendments No. 01, No. 02, No. 03, No. 04, No. 05, and No. 06 to the Project Assignment with PMSM Architects for Architectural Services, for the North County Campus Early Childhood Education Building.

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services, Terry Reece, Director of Facilities Services, Planning and Capital Projects and Brian McAlister, Assistant Director of Bond Projects.

**Background Information:** With the passage of the bond, the District will be engaged in the design, bidding and construction of the renovations and replacements of the District's facilities. One of the Facilities needs identified in Measure L was the need to replace the modular facility housing the Early Childhood Education program on the North County Campus. This structure was deemed non-compliant and is in need of replacement with a permanent structure. The program is temporarily housed in a leased modular facility until the new structure is completed.

**Current Considerations:** The District presented and received approval by the Board on August 3, 2016 for PMSM Architects to provide and perform complete architectural and design services for the North County Early Childhood Education Building in the amount of \$1,069,950.00.

The District requested and received a proposal, Amendment No. 01 for additional outdoor space design services. Amendment No. 01 will increase the contract total by \$13,050.

The District requested and received a proposal, Amendment No. 02 for value engineering. Amendment No. 02 will increase the contract total by \$44,850.

The District requested and received a proposal, Amendment No. 03 for additional engineering services for the design of data systems, telecommunications and access control systems. Amendment No. 03 increased the contract total by \$21,275.

The District requested and received a proposal, Amendment No. 04 for additional bidding and CA services. Amendment No. 04 will increase the contract total by \$176,945.00.

The District requested and received a proposal, Amendment No. 05 for additional shade structure services. Amendment No. 05 will increase the contract total by \$10,700.00.

The District requested and received a proposal, Amendment No. 06 for additional mechanical and plumbing work. Amendment No. 06 will increase the total contract amount by \$2,025.00.

Amendments No. 01 through No. 06 will increase the contract total by \$268,845.00. Funds for Amendments No. 01 through No. 06 have been identified in the Measure L Bond budget.

### File Attachments

[PMSM.ProjAssign.NC-ECE.Amend.No.01-OutdoorSpaceDesign.pdf \(379 KB\)](#)

[PMSM.ProjAssign.NC-ECE.Amend.No.02-ValueEngineering.pdf \(813 KB\)](#)

[PMSM.ProjAssign.NC-ECE.AmendNo.03-Adl.EngineeringSvc.pdf \(1,962 KB\)](#)

[PMSM.ProjAssign.NC-ECE.AmendNo.04-Bidding&CAservices.pdf \(1,120 KB\)](#)

PMSM.ProjAssign.NC-ECE.AmendNo.05-ShadeStructureDesign.pdf (862 KB)  
PMSM.ProjAssign.NC-ECE.AmendNo.06-Plumb&Mechanical.pdf (876 KB)



## G. Contracts Bond Projects

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**Subject**                    **5. Amendments No. 01, No. 02, No. 03 and No. 04 to the Project Assignment with PMSM Architects for Architectural Services for the SLO Campus Aquatic Center Pool Replacement**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                      Action

Fiscal Impact            Yes

Budgeted                Yes

Budget Source            Measure L Bond Funds

Recommended Action    Ratify Amendments No. 01, No. 02, No. 03 and No. 04 to the Project Assignment with PMSM Architects for Architectural Services for the SLO Campus Aquatic Center Pool Replacement

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services, Terry Reece, Director of Facilities Services, Planning and Capital Projects, and Brian McAlister, Assistant Director of Bond Projects

### **Background Information:**

With the passage of the bond, the District has been engaged in the design, bidding and construction of the renovations and replacements of the District's facilities. One of the Facilities needs identified in Measure L was the need to replace two pools at the Aquatics Center. The Board of Trustees was presented with and approved the Agreement with PMSM Architects for architectural services for the Aquatics Center - Pool Replacement Project on August 3, 2016.

### **Current Considerations:**

The District presented the Agreement and received approval from the Board of Trustees on August 3, 2016 for PMSM Architects to provide architectural services for the Aquatics Center - Pool Replacement Project for a total contract amount of \$303,000.

The District requested and received a proposal, Amendment No. 01, for the addition of the 1000 Complex ADA Improvements and Restroom at the Pool Deck Level. Amendment No. 01 increased the contract amount by \$155,600.

The District requested and received a proposal, Amendment No. 02, for the restroom fire alarm, increased the contract amount by \$1,700.

The District requested and received a proposal, Amendment No. 03, to provide additional electrical engineering services and construction administration support for electrical site work. Amendment No. 03 increased the contract amount by \$2,450.

The District requested and received a proposal, Amendment No. 04, to provide expedited Aquatics Center Construction Administration Review. Amendment No. 04 increased the contract amount by \$6,050.

Amendments No. 01, No. 02, No. 03 and No. 04 will increase the contract total by \$165,800. The funds for Amendments No. 01, No. 02, No. 03 and No. 04 have been identified in the Measure L Bond budget.

#### **File Attachments**

[PMSM.Amend No.01\\_Aquatic Center Pool Replacment.pdf \(1,024 KB\)](#)

[PMSM.Amend No.02\\_Aquatic Center Pool Replacment.pdf \(1,751 KB\)](#)

[PMSM.Amend No.03\\_Aquatic Center Pool Replacment.pdf \(857 KB\)](#)

[PMSM.Amend No.04\\_Aquatic Center Pool Replacment.pdf \(532 KB\)](#)

## G. Contracts Bond Projects

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<b>Subject</b>	<b>6. Amendments No. 01, No. 02, No. 3, No. 04, No. 05, No. 06, No. 07, No. 08, and No. 09 to Project Assignment with PMSM Architects for architectural services for the SLO Campus Data Center</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	\$280,010.00
Budgeted	Yes
Budget Source	Measure L Bond Funds
Recommended Action	Ratify Amendments No. 01, No. 02, No. 3, No. 04, No. 05, No. 06, No. 07, No. 08, and No. 09 to Project Assignment with PMSM Architects for architectural services for the SLO Campus Data Center

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services, Terry Reece, Director of Facilities Services, Planning and Capital Projects, and Brian McAlister, Assistant Director of Bond Projects.

### **Background Information:**

With the passage of the Measure L Bond (2014), the District has been engaged in the design, bidding and construction of works of improvement consisting generally of the demolition, construction, modernization, and/or alteration of new and existing physical facilities at the District's San Luis Obispo and Paso Robles campuses.

One of the items identified in the Measure L Bond is the review and upgrade of the District's Information Technology (IT) infrastructure. It has been recommended by the District's Information Technology consultants that a dedicated information technology data center be designed and built to resolve issues prior to any major (IT) upgrades being completed.

### **Current Considerations:**

One of the facilities needs identified in Measure L was the need to build a SLO Campus Data Center. The District presented and received approval from the Board of Trustees on 8/03/2016 for PMSM Architects to provide Architectural Services for the SLO Campus Data Center in the amount of \$38,500.00.

Amendment No. 01 in the amount of \$7,100 for an alternate building layout for the Data Center design concept was approved and executed on March 13, 2016.

Amendment No. 02 in the amount of \$3,800 for an alternate building layout cost estimate for the Data Center concept was approved and executed on September 19, 2016.

Amendment No. 03 in the amount of \$254,800 was presented and accepted by the Board of Trustees on August 3, 2016.

Amendment No. 04 for a schematic structural foundation design and cost estimate in the amount of \$2,500 was approved and executed on September 11, 2017.

Amendment No. 05 for additional fire sprinkler and structural foundation design services in the amount of \$14,200 was approved and executed.

Amendment No. 06 for design services for the replacement of the 12 kV switch in the amount of \$2,000 was approved and executed on May 8, 2018.

Amendment No. 07 for additional engineering services for the design of data systems, telecommunications and access control for the Data Center in the amount of \$46,560 was approved and executed on May 8, 2018.

Amendment No. 08 for additional engineering services for designing the fire sprinkler pre-action system for the machine room in the amount of \$7,400 was approved and executed on May 8, 2018.

Amendment No. 09 for additional bidding and construction administration support services in the amount of \$196,450 was approved and executed on May 9, 2018.

The total adjusted contract amount, including Amendments No. 01 through No. 09, is \$577,710.00. The funds for Amendments No. 01 through No. 09 have been identified in the Measure L Bond budget.

**File Attachments**

[PMSM\\_ProjAssign.No.08\\_Amend.No.01-No.09\\_dataCenter.pdf \(1,478 KB\)](#)

## G. Contracts Bond Projects

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### **Subject**                      **7. Project Assignments and Amendments with PMSM Architects**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action

Fiscal Impact              Yes

Dollar Amount              \$651,650.00

Budgeted                      Yes

Budget Source              Measure L Bond Funds

Recommended Action      Ratify Project Assignments and Amendments with PMSM Architects, as presented

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services, Terry Reece, Director of Facilities Services, Planning and Capital Projects, and Brian McAlister, Assistant Director of Bond Projects.

#### **Background Information:**

With the passage of the Measure L Bond (2014), the District has been engaged in the design, bidding and construction of works of improvement consisting generally of the demolition, construction, modernization, and/or alteration of new and existing physical facilities at the District's San Luis Obispo and North County campuses.

The District identified a need for Architectural Services for the Bond projects. The District entered into a contract with PMSM Architects on January 28, 2015 to provide On-going Architectural Services.

#### **Current Considerations:**

The District has entered into the following Project Assignments and Amendments with PMSM Architects.

1. Site Infrastructure Replacement Project, Switchgear Electrical Service Replacement. The District requested and received a proposal, Amendment No. 01, for additional electrical services associated with the de-energization of the switchgear equipment. Amendment No. 01 is a fixed fee of \$3,100 and was executed on April 22, 2019.
2. Wayfinding & Signage Project. The District requested and received a proposal, Project Assignment No. 23, to provide programming and design services for district-wide way-finding. Project Assignment No. 23 is a fixed fee of \$39,950.00 and was executed on May 6, 2019.
3. Emergency Roof Repairs Project. The District entered into contract, Project Assignment No. 24, for emergency roof repair scope development. This Amendment No. 01 is for the construction document phase through the construction administration phase of the emergency roof repairs project. Amendment No. 01 is a fixed fee contract in the amount of \$3,550.00.
4. Parking Lot 10, North County Campus Entry & Site Improvements. The District requested and received a proposal, Project Assignment No. 25, for the design of a new North County Campus entry, parking lot 10, quad design, monument and detention basins. Project Assignment No. 25 is a fixed fee in the amount of \$572,950.00 and was executed on July 12, 2018.
5. Hollister Adobe Building. The District requested and received a proposal, Project Assignment No. 28, to provide architectural services for the structural rehabilitation of the Hollister Adobe Building. Project Assignment No. 28 is a fixed fee contract in the amount of \$17,700.00. The District approved and executed the contract on May 6, 2019.
6. SLO Campus Site Infrastructure Project. The District requested and received a proposal, Project Assignment No. 29, to provide programming and design development services for the SLO Campus Site Infrastructure Project. Project Assignment No. 29 is a total fixed fee of \$14,400.00. The District approved and executed the contract on August 22, 2017.

#### File Attachments

[PMSM\\_ProjAssignNo.15\\_Amend No.01\\_Switchgear Electrical Service Replacement.pdf \(621 KB\)](#)

[PMSM\\_ProjAssignNo.23\\_District Wayfinding.pdf \(1,177 KB\)](#)

[PMSM\\_ProjAssignNo.24\\_AmendNo.01\\_SLO CampusEmergencyRoofRepairs.pdf \(1,036 KB\)](#)

[PMSM\\_ProjAssignNo.25\\_Parking Lot 10-Monument-Site Improvements.pdf \(1,315 KB\)](#)

[PMSM.ProjAssignNo.28-Hollister Adobe.pdf \(1,171 KB\)](#)

[PMSM.ProjAssign.No.29-SiteInfastruct.DesignDevelop.pdf \(1,190 KB\)](#)

## H. Stakeholder Reports

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**Subject**                      **1. Reports from Employee Organizations and the Superintendent/President**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Information, Report

Management Senate – Dr. Jason Curtis

Cuesta College Classified United Employees (CCCUE) – Rebecca Carter

Academic Senate – Stacy Millich

Cuesta College Federation of Teachers (CCFT) – Dr. Debra Stakes

Superintendent/President – Dr. Stearns

## H. Stakeholder Reports

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<b>Subject</b>	<b>2. Updates/Information from Board Members</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Information, Report

## I. Institutional Reports

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**Subject**                    **1. Foundation Monthly Report of Activity**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Information

**Originator:** The Cuesta College Foundation

**Presented by:** Shannon Hill, Executive Director, Institutional Advancement and The Cuesta College Foundation

**Background Information:** Foundation monthly donations reported to the Board of Trustees

File Attachments

APRIL\_2019\_Monthly Summary.pdf (29 KB)

APRIL\_2019\_Monthly Report.pdf (41 KB)



## I. Institutional Reports

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**Subject**                      **2. Measure L - Implementation, Issuance, and Projects**

Meeting                      Jun 5, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Information, Report

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services and Terry Reece, Director of Facilities Services, Planning and Capital Projects and Brian McAlister, Associate Director of Bond Projects

**Background Information:**

This is a recurring item during which Dan Troy, Vice President of Administrative Services, Terry Reece, Director of Facilities Services, Planning and Capital Projects, and Brian McAlister, Associate Director of Bond Projects speak to activities and developments regarding Measure L, the District's general obligation bond.

**Current Considerations:**

The following items will be discussed:

- 2nd issuance projects
- 3rd issuance planning

**File Attachments**

19\_05 May 2019 Monthly Report Combined-cm.pdf (8,814 KB)

## J. Discussion

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<b>Subject</b>	<b>1. June Monthly Board Self Evaluation</b>
Meeting	Jun 5, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Discussion
Goals	2. Accreditation – Ensure alignment with accreditation standards.

### **Background Information:**

The Board of Trustees agreed to conduct a monthly self-evaluation critique. This instrument encompasses the standards mandated by the Accrediting Commission, and will provide useful information for the board members during its annual self-evaluation review process.

During the February 6, 2019, regular board meeting, the Board discussed the method and topics used to facilitate its monthly self-evaluation, and what trustees wanted to learn from them. The Board, by consensus, determined it would focus on the board performance standards identified in the Community College League of California's Trustee Handbook, 2018, page 61. The standards are presented in a manner to facilitate a survey to be included in the Board's annual self-evaluation. The Board's responses will be recorded and consolidated as part of the overall annual self-evaluation.

### **Current Considerations:**

- 1) Meeting and Process: What went well — What improvements could be made?
- 2) Educational Programs and Quality: Is there a process in place that enables the board to monitor student success and educational quality?

Reference: Community College League of California, "Trustee Handbook" 2018, *pg 61, Ch 14 Board Self-Evaluation*.

#### File Attachments

[Brd\\_Devel\\_Cal\\_2018-19\\_By-Month.pdf \(78 KB\)](#)

[Brd\\_Goals\\_2018\\_19\\_Final.pdf \(190 KB\)](#)

## **K. Adjournment**

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**Subject**                    **1. Adjournment and Notice of Next Meeting**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Information

Unless otherwise announced, the next meeting of the Board of Trustees will be held on Wednesday, June 19, 2019, at 3:00 p.m. in the Associated Students Auditorium, room 5401, San Luis Obispo Campus, Highway 1, San Luis Obispo, California and via polycom (video conference) N3213, Learning Resource Center, North County Campus, 2800 Buena Vista Drive, Paso Robles, California. The board will convene and recess into closed session, and reconvene in regular open session at 4:00 p.m.

## L. Signed Documents

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**Subject**                    **1. New Agenda Item**

Meeting                    Jun 5, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type

**Originator:**

**Presented by:**

**Background Information:**

**Current Considerations:**