



**Wednesday, April 10, 2019  
SLOCCCD Board of Trustees**

**San Luis Obispo County Community College District**

**TIME: 3:00 p.m. — Call to Order and Recess to Closed Session**

**In the Georgia O'Conner Board Room, 602-G Orchard Street, Arroyo Grande, California**

**TIME: 4:00 p.m. — Continue in Regular Open Session**

**In the Georgia O'Conner Board Room, 602-G Orchard Street, Arroyo Grande, California**

**Main Governing Board**

## **A. Convening Items**

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**Subject**                      **1. Call to Order/Roll Call/Establish Quorum**

Meeting                      Apr 10, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Procedural

The board will convene the meeting and establish a quorum.

## **A. Convening Items**

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**Subject**                      **2. Approval of Agenda**

Meeting                      Apr 10, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action

Recommended Action    Approve the agenda for the April 10, 2019 regular board meeting as presented.

The board must approved the agenda before proceeding with regular business.

**Motion & Voting**

Approve the agenda for the April 10, 2019 regular board meeting as presented.

Motion by Barbara George, second by Patrick W Mullen.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge

## A. Convening Items

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**Subject**                    **3. South County Real Estate Negotiation Notification; Government Code Section 54956.8**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Information

**Originator:** President's Office

**Presented by:** Dr. Jill Stearns

**Background Information:** Superintendent/President Dr. Jill Stearns will introduce the negotiator, the real properties which negotiations may concern, and the persons with whom the negotiators may negotiate.

**Current Considerations:**

## **A. Convening Items**

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**Subject**                      **4. Public Comment on Closed Session Items**

Meeting                      Apr 10, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Information

The public may address the Board of Trustees on any matter pertaining to the College District that is not on the agenda. The public may also address the Board on each of the remaining items on the agenda. This is an opportunity for the public to address any agenda item under consideration by the board in closed session. Comments will generally be limited by the President of the Board of Trustees to three (3) minutes per item. If a large number of individuals wish to speak on a specific item, the Board may limit total input to thirty (30) minutes on any item. Individuals wishing to speak are asked to complete a request card and hand it to the Board secretary.

## **B. Closed Session**

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**Subject**                    **1. Public Employee Performance Evaluation; Government Code, Section 54957(b)**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                     Public

Type                        Discussion

**Monthly mutual review of the Superintendent/President's goals.**

## B. Closed Session

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**Subject**                    **2. Conferences with Labor Negotiators; Government Code Section 54967.6, Academic Employees**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Action, Discussion

Preferred Date            Apr 10, 2019

Absolute Date            Apr 10, 2019

Fiscal Impact            No

Budgeted                No

Budget Source            N/A

Recommended Action    Address items as presented.

**Originator:** Human Resources and Labor Relations

**Presented by:** Melissa Richerson, Vice President Human Resources and Labor Relations

**Instructions Regarding Cuesta College Federation of Teachers (CCFT) Negotiations**

## B. Closed Session

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**Subject**                    **3. Conferences with Labor Negotiators; Government Code Section 54967.6, Classified Employees**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Action, Discussion

Preferred Date            Apr 10, 2019

Absolute Date            Apr 10, 2019

Fiscal Impact            No

Budgeted                No

Budget Source            N/A

Recommended Action    Address items as presented.

**Originator:** Human Resources and Labor Relations

**Presented by:** Melissa Richerson, Vice President Human Resources and Labor Relations

**Instructions Regarding Cuesta College Classified United Employees (CCCUE) Negotiations**

## B. Closed Session

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**Subject**                    **4. Conferences with Labor Negotiators; Government Code Section 54967.6, Unrepresented Employees; Management, Supervisors and Confidential Employees.**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Action, Discussion

Preferred Date            Apr 10, 2019

Absolute Date            Apr 10, 2019

Fiscal Impact            No

Budgeted                No

Budget Source            N/A

Recommended Action    Address items as presented.

**Agency Negotiator:** Jill Stearns, Ph.D

**Instructions Regarding Unrepresented Employees; Management, Supervisor and Confidential Employees.**



## B. Closed Session

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**Subject**                    **5. Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Action, Discussion

Preferred Date            Apr 10, 2019

Absolute Date            Apr 10, 2019

Fiscal Impact            No

Budgeted                No

Budget Source            N/A

Recommended Action    Address items as presented.

**Originator:** Human Resources and Labor Relations

**Presented by:** Melissa Richerson, Vice President Human Resources and Labor Relations

**Background Information:**

N/A

**Current Considerations:**

## B. Closed Session

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**Subject**                    **6. Real Property Consideration of Purchase, Price and Terms of Properties;  
Government Code Section 54956.8**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Action, Discussion

**Originator:** President's Office

**Presented by:** Dr. Jill Stearns

**Background Information:** Two properties have been identified in the South County of San Luis Obispo for possible educational sites, in accordance with the mission of access, to deliver credit, noncredit, and not for credit opportunities to District residents. This item is placed on the Board agenda for update of information, discussion among the Board of Trustees, and direction up to and including terms of negotiation of price and terms.

**Current Considerations:**

## C. Reconvening Items

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<b>Subject</b>	<b>1. Pledge of Allegiance</b>
Meeting	Apr 10, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Procedural

## C. Reconvening Items

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**Subject**                    **2. Announcement of Action in Closed Session**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Procedural

Once a closed session has been completed, the legislative body must convene in open session. (GovCode § 54957.7(b).) If the legislative body took final action in the closed session, the body may be required to make a report of the action taken and the vote thereon to the public at the open session. (GovCode § 54957.1(a).) The report may be made either orally or in writing. (GovCode § 54957.1(b).)

## **C. Reconvening Items**

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**Subject**                      **3. Introductions and Recognitions**

Meeting                      Apr 10, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Information

Department Heads/Supervisors will introduce new employees and announce promotions to the board.

## C. Reconvening Items

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<b>Subject</b>	<b>4. Public Comment</b>
Meeting	Apr 10, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Information

The public may address the Board of Trustees on any matter pertaining to the College District that is not on the agenda. The public may also address the Board on each of the remaining items on the agenda. Comments will generally be limited by the President of the Board of Trustees to three (3) minutes per item. If a large number of individuals wish to speak on a specific item, the Board may limit total input to thirty (30) minutes on any item. Individuals wishing to speak are asked to complete a request card and hand it to the Board secretary.

## D. Consent

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<b>Subject</b>	<b>1. Consent Agenda</b>
Meeting	Apr 10, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action (Consent)

Recommended Action Approve those items published on the consent agenda, as presented.

### **Background Information:**

The consent agenda is an instrument under Robert's Rules of Order that enables the body to consider and approve a grouping of routine items that do not require board discussion and to take action through a single agenda item. In voting to approve (i.e. consent to) what is on the consent agenda, the board is on record as having approved/accepted or given its blessing to these matters. It has established a record of having met its fiduciary or oversight responsibility (i.e. assure that no harm is done) over a wide range of matters, all of which have already occurred. Adding value to or ensuring the soundness of future actions is the highest leverage activity of governance. The consent agenda strengthens board discipline and responsibility. Use of a consent agenda encourages members to read their packets in advance, foregoing unnecessary reconsideration of items included therein. It sets a higher standard for review of the packet prior to the meeting.

### **Current Considerations:**

The following items are presented for approval under the Consent Agenda.

2. Board Minutes for the SLOCCCD March 6, 2019 regular board meeting.
3. Payroll Orders for March, 2019.
4. Warrant listings for March, 2019.
5. Public Employee Appointments, Changes, Resignations, Retirements, Discipline, Dismissals, and Releases.
6. Employment Contracts
7. Proposed new and revised job descriptions.
8. Revises Salary Schedules for full-time and part-time faculty, division chairs, North County coordinators, and non-credit faculty.
9. Declaration of Surplus Equipment.

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

### **Motion & Voting**

## D. Consent

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**Subject**                      **2. Board Minutes - March 6, 2019**

Meeting                      Apr 10, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action (Consent), Minutes

Fiscal Impact              No

Budgeted                    No

Recommended Action    Adopt the draft minutes of the March 6, 2019 regular board meeting, as presented.

**Originator:** Executive Assistant to the Board

**Presented by:** Dr. Jill Stearns, Superintendent/President

**Background Information:**

The Board maintains a written record of its public meeting proceedings as required by the Brown Act. The minutes provide an official record of the actions taken by the Board.

**Current Considerations:**

The draft minutes for the March 6, 2019, regular meeting are attached for review and adoption.

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

**Motion & Voting**



## D. Consent

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**Subject**                    **3. Payroll Orders for March 2019**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Action (Consent)

Fiscal Impact            Yes

Dollar Amount           \$4,010,016.31

Budgeted                Yes

Budget Source            General Fund, Revenue, and Categorical Funding

Recommended Action    Accept the payroll orders for March 2019, as presented.

**Originator:** HR/Payroll

	<b>Amount</b>	<b>Employees</b>
<b>Mid-Month:</b>	\$ 178,986.29	279
<b>End of Month:</b>	\$ 3,831,030.02	749

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**Total:**                \$ 4,010,016.31                1028

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

### **Motion & Voting**

## D. Consent

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<b>Subject</b>	<b>4. Warrant Listings for March 2019</b>
Meeting	Apr 10, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	\$6,920,513.77
Budgeted	Yes
Budget Source	General and Restricted Funds
Recommended Action	Accept warrant listings for March 2019
<b>Originator:</b>	Accounts Payable

<b>Check Date</b>	<b>Amount</b>
02/27/19	\$ 1,515,299.14
03/04/19	\$ 284,544.11
03/06/19	\$ 232,866.20
03/11/19	\$ 142,355.86
03/13/19	\$ 413,749.07
03/18/19	\$ 141,276.63
03/20/19	\$ 2,285,987.96
03/25/19	\$ 1,475,644.02
03/27/19	\$ 428,790.78

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**Total** **\$ 6,920,513.77**

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

### **Motion & Voting**

## D. Consent

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<b>Subject</b>	<b>5. Public Employee Appointments; Government Code Section 54957(b) - Employee Appointments, Changes, Resignations, Retirements, Disciplines, Dismissals and Releases</b>
Meeting	Apr 10, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Apr 10, 2019
Absolute Date	Apr 10, 2019
Fiscal Impact	Yes
Dollar Amount	(\$56,069.23)
Budgeted	Yes
Budget Source	There is no annual fiscal impact for new faculty positions at this time. There are no faculty changes to report at this time. There is no fiscal impact for administrative and management new hires to report. The fiscal impact for classified changes is a savings of \$56,069.23 to the general and restricted funds.
Recommended Action	Approve public appointments, changes, resignations, retirements, disciplines, dismissals and releases as presented.

**Originator: Human Resources and Labor Relations**

**Presented by:** Melissa Richerson, Vice President of Human Resources and Labor Relations

**Background Information:** This item presents the proposed salary/wages for appointments, changes, retirements, resignations, disciplines, dismissals, releases, faculty, classified, management, supervisors, confidential, short-term/temporary and student employees.

**Current Considerations:** See Attachments for detail.

File Attachments <a href="#">Board of Trustees_Personnel Transactions_Student Employees_Attachment B.pdf (124 KB)</a> <a href="#">Board of Trustees - Personnel Transactions_Attachment A.pdf (171 KB)</a>
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*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

**Motion & Voting**

## D. Consent

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<b>Subject</b>	<b>6. Employment Contracts</b>
Meeting	Apr 10, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action (Consent)
Preferred Date	Apr 10, 2019
Absolute Date	Apr 10, 2019
Fiscal Impact	No
Budgeted	No

Recommended Action Approval of the employment contracts as presented.

**Originator:** Human Resources and Labor Relations

**Presented by:** Melissa Richerson, Vice President, Human Resources and Labor Relations

**Background Information:**

The attached employment contracts are being presented for review to address contracts expiring 6/30/2020 as well as revisions to existing contracts.

- Jeffery Alexander
- Erin Lastreto

**Current Considerations:**

Approval of the revised management contracts.

File Attachments

- Jeffery Alexander Contract 2019-2020 Revised.pdf (31 KB)
- Erin Lastreto Contract 2018-2019 Revised.pdf (34 KB)
- Erin Lastreto Contract 2019-2020 Revised.pdf (30 KB)
- Jeffery Alexander Contract 2018-2019 revised.pdf (30 KB)

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

**Motion & Voting**

## D. Consent

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**Subject**                      **7. Proposed New and Revised Job Descriptions for Classified and Management Designations**

Meeting                      Apr 10, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action (Consent)

Preferred Date              Apr 10, 2019

Absolute Date              Apr 10, 2019

Fiscal Impact              No

Budgeted                    No

Budget Source              N/A

Recommended Action      Approval of the proposed new and revised job descriptions as presented.

**Originator: Human Resources & Labor Relations**

**Presented by:** Melissa Richerson, Vice President, Human Resources & Labor Relations

**Background Information:**

The proposed new or revised job descriptions are submitted to facilitate updates in industry language, reclassification, and/or recruitment.

**Current Considerations:**

The following job descriptions are attached for the Board's review and approval:

- Accountant/Student Accounts Coordinator (REVISED)
- Budget & Grants Coordinator (REVISED)
- Computer-Aided Transcriber (NEW)
- Director of Student Success (REVISED)
- Piano Accompanist (NEW)

File Attachments

Budget & Grants Coordinator (Revised).docx (25 KB)  
Director of Student Success (Mark Up).pdf (89 KB)  
Director of Student Success (Revised).docx (28 KB)  
Accountant Student Accounts Coordinator REVISED (MARK UP).pdf (223 KB)  
Accountant Student Accounts Coordinator REVISED.doc (69 KB)  
Budget & Grants Coordinator (MARK UP).pdf (177 KB)  
Piano Accompanist (NEW).pdf (28 KB)  
Piano Accompanist (NEW).docx (27 KB)  
Computer-Aided Transcriber (NEW).pdf (40 KB)

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

**Motion & Voting**

## D. Consent

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**Subject**                    **8. Revised Salary Schedules for Full-time and Part-time Faculty, Division Chairs, North County Coordinators and Non-Credit Faculty**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Action (Consent)

Preferred Date            Apr 10, 2019

Absolute Date            Apr 10, 2019

Fiscal Impact            No

Budgeted                No

Budget Source            N/A

Recommended Action    Approval of the revised salary schedules as presented.

**Originator:** Melissa Richerson, Vice President Human Resources and Labor Relations

**Presented by:** Melissa Richerson, Vice President Human Resources and Labor Relations

**Background Information:**

The revised salary schedules reflect revised salary steps and ranges due to negotiated increases effective July 1, 2018.

**Current Considerations:**

Approval of the revised salary schedules as presented.

File Attachments

[Non-credit faculty Effective 7-2018.pdf \(14 KB\)](#)

[North\\_County\\_Coordinator\\_FT\\_PT\\_Salary\\_Schedule\\_Effective\\_07\\_01\\_2018.pdf \(31 KB\)](#)

[Division\\_Chair\\_FT-PT\\_Salary\\_Schedule\\_Effective\\_07\\_01\\_2018.pdf \(133 KB\)](#)

[FT\\_PT\\_Salary\\_Schedule\\_Effective\\_07\\_01\\_2018.pdf \(121 KB\)](#)

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

**Motion & Voting**

## D. Consent

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**Subject**                      **9. Declaration of Surplus Equipment**

Meeting                      Apr 10, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action (Consent)

Fiscal Impact              No

Budgeted                    No

Recommended Action    Declare the listed equipment as obsolete and approve of its disposal, as presented.

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services

**Background Information:**

The Purchasing Department has received the following items to be deemed obsolete:

IT Department:

<b>DESCRIPTION</b>	<b>QTY</b>
<b>Aruba AP-225 (APIN0225) wireless access points</b>	<b>28</b>

**Current Considerations:**

Education Code Section 81452 authorizes the District to sell surplus property and/or donate such property to a charitable or non-profit organization.

*The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.*

**Motion & Voting**

## E. Business Agenda

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**Subject**                      **1. Curriculum Recommendations**

Meeting                      Apr 10, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action, Discussion

Fiscal Impact              No

Recommended Action    Approve the Curriculum recommendations as presented.

**Originator:** Curriculum Committee

**Presented by:** Alex Kahane, Curriculum Committee Chair

**Background Information:**

The following is a summary of highlights from the March 1st Curriculum Meeting

- Subcommittee reports included Caps and Distance Education
- The committee received briefings on the Online Education Initiative and the Open Education Resources
- The committee approved BP and AP 4025 Philosophy and Criteria for Associate Degree and General Education and sent it forward to the Academic Senate for review and feedback
- The committee approved a new JotForm method for dean preapproval of new courses

**Current Considerations:**

**New Degrees/Certificates**

CA Ceramics

CA Photography

CA Sculpture Foundry

**Degrees/Certificates Modifications**

AAT Spanish

**Distance Education**

HIST 204A History of Western Civilization

HIST 204B History of Western Civilization

File Attachments  
[Curriculum.pdf \(1,021 KB\)](#)

**Motion & Voting**

Approve the Curriculum recommendations as presented.

Motion by Angela Mitchell, second by Barbara George.

Final Resolution: Motion Passed

Yes: Patrick W Mullen, Angela Mitchell, Barbara George, Pete Sysak, Mary Strobridge



## E. Business Agenda

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### **Subject** 2. CCCUE Ratification 2018-2019 and 2019-2020

Meeting Apr 10, 2019 - SLOCCCD Board of Trustees

Access Public

Type Action, Discussion

Preferred Date Apr 10, 2019

Absolute Date Apr 10, 2019

Fiscal Impact Yes

Dollar Amount \$430,890.00

Budgeted Yes

Budget Source General/Categorical/Restricted/Revenue Funds

Recommended Action It is recommended that the Board of Trustees approve the Agreement between the San Luis Obispo Community College District and the Cuesta College Classified Union Employees (CCCUE) for the period of July 1, 2018 through June 30, 2020.

**Originator:** Melissa Richerson, Vice President Human Resources and Labor Relations

**Presented by:** Melissa Richerson, Vice President Human Resources and Labor Relations

#### **Background Information:**

The District and CCCUE reached a Tentative Agreement for the Master Contract that will be in effect from July 1, 2018, through June 30, 2020 as ratified by the membership on March 25, 2019. A summary of the issues agreed upon are as follows:

#### **Article 3: Salary**

For the 2018-2019 academic year, the classified salary schedule will be increased by 2.71% effective July 1, 2018.

For the 2019-2020 academic year, the classified salary schedule will be increased by the stated funded COLA plus an additional 0.75% effective July 1, 2019.

Article 3.9 - Beginning July 1, 2019, the parking fees will be increased to \$30 per year, to be paid in installments of \$15 per semester.

Article 3.11 - Meeting and Conference Expense Reimbursement will allow for \$5 per day for Incidental Purchases.

In addition, receipts will no longer be required to claim reimbursement.

#### **Article 11: Evaluation Procedures**

An evaluation will no longer be required to be eligible for longevity salary steps.

#### **Article 13 - Disciplinary Action**

Article 13 will be amended to include a definition of discipline, as well as, progressive discipline steps.

#### File Attachments

[Article 3 - TA.pdf \(39 KB\)](#)

[Article 3.9 - TA.pdf \(34 KB\)](#)

[Article 3.11 TA.pdf \(70 KB\)](#)

[Article 13 - Discipline.pdf \(3,864 KB\)](#)

[Article11- Evaluation Procedure 1.15.19.pdf \(383 KB\)](#)

#### **Motion & Voting**

## E. Business Agenda

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**Subject**                      **3. Management Ratification 2018-2019 and 2019-2020**

Meeting                      Apr 10, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action, Discussion

Preferred Date              Apr 10, 2019

Absolute Date              Apr 10, 2019

Fiscal Impact              Yes

Dollar Amount             \$195,298.86

Budgeted                  Yes

Budget Source             General Funds

Recommended Action     It is recommended that the Board of Trustees approve the Agreement between the San Luis Obispo Community College District and the Cuesta College Management Senate for the period of July 1, 2018 through June 30, 2020.

**Originator:** Melissa Richerson, Vice President Human Resources and Labor Relations

**Presented by:** Melissa Richerson, Vice President Human Resources and Labor Relations

**Background Information:**

The District and Management Senate leaders completed the meet and confer process regarding salary and fringe benefit improvements.

**Current Considerations:**

For the 2018-2019 academic year, the Confidential, Supervisor, Management, and Vice President salary schedules will be increased by 2.71% effective July 1, 2018.

For the 2019-2020 academic year, the Confidential, Supervisor, Management, and Vice President salary scheduled will be increased by the state funded COLA effective July 1, 2019.

Effective July 1, 2019, the annual fringe benefit for Confidential, Supervisor, Management, and Vice President employees will be the following:

- Single Coverage -- \$8568 per year (Full-Time), \$4284 per year (Part-Time)
- Double Coverage -- \$10,500 per year (Full-Time), \$5250 per year (Part-Time)
- Family Coverage -- \$12,900 per year (Full-Time), \$6450 per year (Part-Time)

**Motion & Voting**

## E. Business Agenda

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**Subject** 4. 2020 - 2021 Academic Calendar Approval

Meeting Apr 10, 2019 - SLOCCCD Board of Trustees

Access Public

Type Action

Fiscal Impact No

Recommended Action Approve the 2020 - 2021 academic calendar, as presented.

**Originator:** Student Services

**Presented by:** Dr. Mark Sanchez Assistant Superintendent/Vice President Student Services and College Centers

**Background Information:** This calendar has been vetted and approved by the faculty and staff of the Calendar Committee.

**Current Considerations:** The proposed calendars are presented to the Board for review and approval.

File Attachments <a href="#">Academic Calendar 2020-2021 Final.pdf (198 KB)</a>
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### Motion & Voting

## E. Business Agenda

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**Subject**                    **5. Intent to Grant PG&E Easements at Cuesta College Campus and North County Campus for Electric Vehicle Charging Stations Infrastructure Support**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                      Action

Fiscal Impact            No

Recommended Action    Approve Intent to Grant PG&E Easements at Cuesta College Campus and North County Campus for Electric Vehicle Charging Stations Infrastructure Support

**Originator:** Administrative Services

**Presented by** Dan Troy, Vice President of Administrative Services and Terry Reece, Director of Facilities Services, Planning and Capital Projects

**Background Information:**

The District plans to install Electric Vehicle Charging Stations ("EV Stations") at the District's Cuesta College Campus and North County Campus. Operation of the EV Stations requires electrical power supply and communications infrastructure. The planned locations of the EV Stations at Cuesta College and North County Campus are not served by electrical power service or communications services. PG&E is the electrical power utility service provider for Cuesta College and the North County Campus. Operation of the EV Stations will require PG&E to construct and maintain infrastructure facilities for electrical power service and communications through the Cuesta College Campus and the North County Campus to the areas where the EV Stations are installed. Conveying easements of portions of the Cuesta College Campus property and the North County Campus property to PG&E is necessary for PG&E to construct and maintain infrastructure facilities for electrical power service and communications necessary to serve the EV Stations.

The District is authorized by law (Education Code §81310 et seq.) to convey real property interests, including easements. This authority is subject to the District's compliance with the procedural requirements of Education Code §81310 et seq., summarized as follows:

Board of Trustees adoption of Resolution of Intent to Convey Easement ("Resolution of Intent") in an open public meeting of the Board of Trustees

Resolution of Intent Contents

Describe Easement with sufficient details to identify Easement

Describe purpose(s) of the Easement

Easement terms and conditions

Date of Board meeting to consider approval of Easement

Posting and Publication of Resolution of Intent

Post the Resolution of Intent at three (3) District locations at least ten (10) days before Board of Trustees meeting to consider approval of Easement

Publish Resolution of Intent in SLO County newspaper of general circulation, with publication completed at least five (5) days before date of Board of Trustees meeting to consider approval of Easement.

**Resolution of Intent:**

The attached Resolution of Intent describes the Easements affecting a portion of the Cuesta College Campus real property and a portion of the North County Campus real property, PG&E's intended use of the Easements for EV Stations electrical power and communications infrastructure support, essential terms and conditions of the Easements and the Board of Trustees consideration of approval of the Easements at the Board of Trustees' May 1, 2019 meeting.

Upon approval of the Resolution of Intent, District staff will post and publish the Notice of Intent in compliance with Education Code §81312 so the Board of Trustees can consider approval of the Easements at the May 1, 2019 Board of Trustees meeting.

**File Attachments**

[Resolution.Of.Intent.EV.Charging.PGE.Easement.pdf \(87 KB\)](#)

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Administrative File Attachments  
SLOCCCD\_04\_19\_signed.PDF (566 KB)

**Motion & Voting**

Approve Intent to Grant PG&E Easements at Cuesta College Campus and North County Campus for Electric Vehicle Changing Stations Infrastructure Support

Motion by Barbara George, second by Student Trustee Jantzen -Advisory Vote-.

Final Resolution: Motion Passed

Yes: Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Abstain: Patrick W Mullen

## E. Business Agenda

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**Subject**                    **6. Rave Guardian Campus Safety "App"**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Information

**Originator:** Administrative Services

**Presented by:** Bryan Millard, Chief of Police – Director of College Safety Services

### **Background Information:**

For several years, Cuesta College has employed an emergency messaging system that allows Campus Police to send text and email messages to both students and staff regarding emergencies or major events happening on either of the district campuses. This system, known as "My Alert", allows our campus to remain compliant with Federal requirements to provide Timely Notifications to the campus community under the Clery Act. The messaging system, as it existed in 2018, was limited to one-way communication from the police department to the campus community in the form of a mass broadcast message.

Limitations inherent to this one-way communication model meant that campus community members were not able to send texts to the police department, which is a communication method that many mobile phone users prefer. Additionally, the police department was unable to precisely locate emergency callers who utilized a cell phone, which could be problematic for those callers who were unaware of their exact location on campus or gave incorrect information. In an age of prolific mobile phone technology and GPS location availability, this system no longer addressed the modern needs of our campus community. With these limitations in mind, Cuesta College Police, Information Technology, Marketing, and the VP of Administrative Services formed a working group to develop an expanded capability for emergency messaging at Cuesta College.

### **Current Considerations:**

As of February 2019, Cuesta College began using a new emergency messaging system that incorporated several upgrades to campus emergency communications. A major component of those upgrades involves the use of a mobile safety application for smartphones, known as "Rave Guardian".

Rave Guardian is a comprehensive campus safety communication and resource application "App", available free of charge to all Cuesta College students or staff with Apple (IOS) or Android based smartphone. The App is managed and configured by Cuesta Police and can be changed or modified as campus use and needs dictate over time. Users, who must be already registered with a Cuesta email as a staff member or student, can download the App by searching "Rave Guardian" in their phone's App store, and following a few screen prompts.

Once installed, the Rave Guardian App features an icon-based push button system that overcomes the limitations of the previous messaging system. The icons currently available on the College specific App are explained below.

- **Inbox** is a standard message folder to consolidate messages that Cuesta Police sends to users as part of emergency communications, or in response to user generated messages. Due to the bandwidth and technology for "push notifications", messages for Rave Guardian users will often go through even when conventional cell phone lines are unavailable.
- **Call Directory** features a configurable list of telephone resources available to users. The list currently includes the Cuesta College Information line, student health, financial aid, and the 24-hour suicide prevention hotline, to name a few examples.
- **Safety Timers** is a feature allowing users to designate "Guardians" to virtually monitor someone walking from one destination to another (such as walking to a car from class) by use of a user-set timer. These Guardians are trusted friends as designated by the individual App user.
- **Campus Resources** contains a list of weblinks to important or popular campus resources. Current links include campus maps, the academic calendar, food resources, information about parking permits, and information on hate crime reporting, among many others.
- **Chat** allows the App user to begin a text conversation with Cuesta Police. The Chat features the ability to send this information anonymously or by identifying the user and is separated into prompts such as "graffiti", "report a crime", or "just connect me" among others. There is also the ability to send photo attachments with the message, which is useful for vandalism related incidents where visual evidence and identification is important.
- **Campus Police** is the final Icon listed and is the most important for campus safety. Touching this button allows one touch dialing to the Cuesta Police Dispatchers, who will receive a special alert tone indicating that a call is coming in. If the user chooses to share their location, a mapping screen in our campus police

dispatch will identify the exact location of the caller on our campus, allowing our officers to respond quickly to the caller's location.

It is the hope of campus police that utilizing Rave Guardian will allow more staff, students, and visitors on campus to feel comfortable notifying the Cuesta College Police Department regarding any incident on campus. Additionally, our hope is that our community members will utilize this App as an easy resource guide to popular campus services, and that Guardian will provide the police department with a tool to deliver faster and more focused safety services to our campus community.

File Attachments

[Rave Guardian Presentation.pdf \(1,216 KB\)](#)

## E. Business Agenda

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**Subject**                      **7. Placement of Employee on 39-Month Re-Employment List**

Meeting                      Apr 10, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Action

Preferred Date              Apr 10, 2019

Absolute Date              Apr 10, 2019

Fiscal Impact              No

Budgeted                    No

Budget Source              N/A

Recommended Action      Approval of Placement of Employee on 39-Month Re-Employment List

**Originator: Human Resources and Labor Relations**

**Presented by:** Melissa Richerson, Vice President, Human Resources and Labor Relations

**Background Information:**

Due to the non-renewal of the Successful Launch Grant. The administration is recommending the attached elimination for one Classified employee. The impact and effects of the proposed elimination has been negotiated with CCCUE. If the accompanying Resolution is approved by the Board, the Superintendent/President, or her designee, Melissa Richerson, Vice President of Human Resources and Labor Relations, will be directed to give the appropriate notice of layoff to the identified employee.

**Current Considerations:**

This resolution is to address the non-renewal of the Successful Launch Grant.

File Attachments <a href="#">Cuesta Layoff Resolution for Reduction of Grant Funding No..pdf (19 KB)</a>
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Administrative File Attachments <a href="#">SLOCCCD_03_19_signed.pdf (98 KB)</a>
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**Motion & Voting**



## E. Business Agenda

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**Subject**                    **8. Instructional Memorandum of Understanding Between Allan Hancock College and Cuesta College**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Discussion, Information

**Originator:** Academic Affairs

**Presented by:** Dr. Deborah Wulff, Assistant Superintendent/Vice-President, Academic Affairs

**Background Information:** The California Education Code 55301. *Establishment of Courses Outside of District* requires Board of Trustees approval for Allan Hancock College and Cuesta College to offer courses within each others Districts.

### **Current Considerations:**

Allan Hancock College is requesting permission to offer the following programs/courses: apprenticeship courses in electricity, plumbing/pipe fitting, operating engineers; cosmetology; fire training; and select police and emergency medical services courses in the San Luis Obispo County Community College District for the 2019-2020 academic year. Cuesta College is requesting to offer the following programs/courses: Concurrent/Dual Enrollment to Santa Maria Joint Union High School District, Construction Technology, P.O.S.T., EMS, and Paramedic in the Allan Hancock Joint Community College District for the 2019-2020 academic year.

This MEMORANDUM OF AGREEMENT (MOA) is entered into by and between the SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT and the ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT.

### **AGREEMENT TERMS MEMORANDUM OF AGREEMENT 1 OF 3**

1. The SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT is allowed to deliver to Santa Maria Joint Union High School District Concurrent Enrollment Courses denied by Allan Hancock Joint Community College District.
2. The SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT will offer Construction courses and contracts training in construction in ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT, except for apprenticeship courses in plumbing and pipe fitting, and operating engineers, which ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT will offer in both districts.
3. ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT will offer courses and contracts in Fire Technology in the SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT.
4. SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT will receive Construction Technology FTES apportionment for new Construction programs, courses, contracts, and growth in SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT and ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT.
5. ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT will receive all Fire Technology related FTES apportionment for new programs, contracts, and growth in the ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT and SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT.
6. SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT and ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT agree that program costs will be borne by the district offering the program.

### **AGREEMENT TERMS MEMORANDUM OF AGREEMENT 2 OF 3**

1. SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT authorizes ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT to offer Peace Officer Standards & Training (P.O.S.T.) certified law enforcement training courses for credit and state apportionment in the SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT.
2. SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT may offer Peace Officer Standards & Training (P.O.S.T.) certified law enforcement training courses for credit and state apportionment within its district.
3. Either SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT or ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT may host imported P.O.S.T. certified courses offered through out-of-district presenters and may receive approved related FTES apportionment if applicable.

4. Program coordinators from the SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT and the ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT will collaborate on P.O.S.T. certified offerings so that courses do not unnecessarily conflict with courses that the other college currently offers or has scheduled. Such collaboration will occur sufficiently far in advance to provide each district ample time to include offerings in class schedules and provide notice to P.O.S.T. and law enforcement agencies.
5. SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT and ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT agree that program costs will be borne by the district offering the courses

**AGREEMENT TERMS MEMORANDUM OF AGREEMENT 3 OF 3**

1. The SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT and ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT can offer Emergency Medical Services didactic and/or internship courses.
2. The ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT will not offer didactic or internship courses which duplicate courses offered in the SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT'S Paramedic Training Program.
3. With Cuesta College Paramedic Program Director approval, the SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT will allow Cuesta College Paramedic Program applicants to use credits earned from successful completion of the ALLAN HANCOCK JOINT COMMUNITY COLLEGE DISTRICT "EMS 1B (Advanced)" Academy to satisfy a portion of the EMT work-experience-hours required to meet the EMT work experience pre-program requirement for admission into the Paramedic Program offered in the SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT.

File Attachments

[AHC\\_Cuesta\\_MOU\\_2019.pdf \(24 KB\)](#)

## E. Business Agenda

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**Subject**                    **9. Budget Development and College Planning**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Discussion, Information

**Originator:** Dan Troy, Vice President of Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services

**Background Information:**

This is a recurring item during which the Vice President of Administrative Services speaks to activities and developments regarding college planning and budget issues.

**Current Considerations:**

Presentation information will occur based on real-world timing and availability.

- Current budget news
- Budget Development

## E. Business Agenda

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**Subject**                    **10. South County Development Activities and Proposals - Update**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Discussion, Information

**Originator:** President's Office

**Presented by:** Dr. Jill Stearns

**Background Information:**

The Superintendent/President conducted a Board Study Session during the October 3, 2018, regular board meeting, during which she presented information relative to the exploration of alternative education sites in South County (attached)

**Current Considerations:**

The Superintendent/President will update the Board on the progress made with regard to the items discussed during the October 3 study session, and additional information regarding opportunities that have been made available since the October 3 meeting.

File Attachments  
[SC\\_Background\\_Info\\_Oct\\_18.pdf \(718 KB\)](#)

## E. Business Agenda

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**Subject**                    **11. SLOCCCD Resolution 05-19 Establishing Bank Accounts with Pacific Premier Bank**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Action

Fiscal Impact            Yes

Budgeted                Yes

Budget Source            General Fund

Recommended Action    Adopt SLOCCCD Resolution 05-19, designating the Superintendent/President, the Vice President of Administrative Services, and the Director of Fiscal Services as authorized signers for a District Clearing Account, Refund Account, and a Revolving Account with Pacific Premier Bank.

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services

### **Background Information:**

Pursuant to §84030 of the Education Code and in accordance with §58311 of Title 5 of the California Code of Regulations, it is the intent of the Legislature, Board of Governors, and the State Chancellor's Office to encourage sound fiscal management practices among community college districts. To that end, the Board of Governors has recognized that the district needs to maintain authorized bank accounts for certain types of district/college functions and activities. Accordingly, the governing board of any community college district may, for the purpose of expediting business service transactions and in accordance with sound business practices, establish separate bank accounts.

### **Current Considerations:**

The District recommends establishing a bank account with Pacific Premier Bank for purposes of handling cash flow and major transactions. A few of the advantages of doing business with Pacific Premier Bank are:

- No minimum checking account balance for two years for students opening an account at Pacific Premier Bank
- Check scanner capability
- Fraud protection products
- Free night deposit drop box

### File Attachments

[Bank\\_Acct\\_Resolution\\_2018-2019.pdf \(87 KB\)](#)

### **Motion & Voting**

Adopt SLOCCCD Resolution 05-19, designating the Superintendent/President, the Vice President of Administrative Services, and the Director of Fiscal Services as authorized signers for a District Clearing Account, Refund Account, and a Revolving Account with Pacific Premier Bank.

Motion by Barbara George, second by Student Trustee Jantzen -Advisory Vote-.

Final Resolution: Motion Passed

Yes: Angela Mitchell, Barbara George, Pete Sysak, Student Trustee Jantzen -Advisory Vote-, Mary Strobridge

Not Present at Vote: Patrick W Mullen

## E. Business Agenda

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**Subject** 12. Proposed list of agenda items for the next regularly scheduled meeting.

Meeting Apr 10, 2019 - SLOCCCD Board of Trustees

Access Public

Type Action, Discussion

Fiscal Impact No

Recommended Action Approve the proposed agenda for the next regularly scheduled board meeting with recommendations as deemed appropriate by the board.

**Originator:** Superintendent/President

**Presented by:** Superintendent/President

### **Background Information:**

The Board proposes agenda items as deemed necessary or as part of the regular board business.

### **Current Considerations:**

The Board will discuss the proposed agenda items for the May 1, 2019, regular meeting and make recommendations with regard to adding or removing items.

#### Consent Agenda Items

- Minutes
- Warrant listings and payroll
- Public Employment — appointment, re-appointment, resignation, retirement, discipline/dismissal/release
- Job Descriptions
- Declaration of surplus equipment

#### Action/Discussion/Information

- Curriculum Recommendations
- Contracts
- Board Policy Review
- Board Goal Assessment
- Affirmation of the Role and Privileges of the Student Trustee
- Recognition of Incumbent Student Trustee

#### Reports

- Institutional Planning (standing item)
- Measure L (standing item)

#### Agenda Items Pending / Not yet scheduled

- Naming Opportunities — Temporary to Permanent (George)
- Accreditation Training — ACCJC (August 2019)

## F. Contracts - Bond Projects

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**Subject**                    **1. Ratify Project Assignment with PMSM Architects for Architectural Services for the SLO Campus Roofing Repairs**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Action

Fiscal Impact            Yes

Dollar Amount           \$9,500.00

Budgeted                Yes

Budget Source            Measure L Bond

Recommended Action    Ratify Project Assignment with PMSM Architects for Architectural Services for the SLO Campus Roofing Repairs

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services, Terry Reece, Director of Facilities Services, Planning and Capital Projects, and Brian McAlister, Assistant Director of Bond Projects.

**Background Information:** With the passage of the bond, the District will be engaged in the design, bidding and construction of the renovation and replacement of the District's facilities. One of the facilities needs identified in Measure L on the San Luis Obispo Campus is the need to replace several building roofs. The roofs are scheduled for replacement at various times throughout the course of the bond issuances.

**Current Considerations:** Prior to completing the roof replacement projects, there are building roofs that require immediate spot repairs to keep the roof watertight until a full roof replacement can occur. The District requested and received a proposal from PMSM Architects for scope development services to identify the areas in need of immediate roofing repairs. The District entered into a fixed fee contract with PMSM Architects not to exceed \$9,500.00 on 2/07/2019. The funding for this contract is already identified in the Measure L Bond master budget.

File Attachments <a href="#">PMSM.ProjectAssignmentNo24.SLOroofRepairs.pdf (1,098 KB)</a>
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## F. Contracts - Bond Projects

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<b>Subject</b>	<b>2. Ratify Constructability Review Fee Proposal from Klassen Corporation for the North County Early Childhood Education Building</b>
Meeting	Apr 10, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Action
Fiscal Impact	Yes
Dollar Amount	\$21,500.00
Budgeted	Yes
Budget Source	Measure L Bond Funds
Recommended Action	Ratify Constructability Review Fee Proposal from Klassen Corporation for the North County Early Childhood Education Building

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services, Terry Reece, Director of Facilities Services, Planning and Capital Projects, and Brian McAlister, Assistant Director of Bond Projects.

### **Background Information:**

With the passage of the Measure L Bond (2014), the District has been engaged in the design, bidding and construction of works of improvement consisting generally of the demolition, construction, modernization, and/or alteration of new and existing physical facilities at the District's San Luis Obispo and North County campuses.

The District identified a need for Construction Management services for the Bond projects. The District entered into a contract with Klassen Corporation to provide on-going Construction Management services.

### **Current Considerations:**

One of the needs identified on the North County Campus is a permanent structure for Early Childhood Education. Cuesta College requested and received a proposal from Klassen Corporation to perform a constructability review of the North County Early Childhood Education project and documents. The constructability review consists of a full review of plans and specifications as well as quality control and bid scope comments and suggestions. Klassen will provided project management for this project.

The Constructability Review for the North County Early Childhood Education Building is a fixed fee amount of \$21,500. The District entered into this contract with Klassen Corporation on 07/23/2018. The funding for this contract is already identified in the Measure L Bond master budget.

File Attachments <a href="#">Klassen.ConstructabilityReview.July2018.pdf (347 KB)</a>
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## F. Contracts - Bond Projects

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**Subject**                      **3. Bond Project Monthly Status Report**

Meeting                        Apr 10, 2019 - SLOCCCD Board of Trustees

Access                         Public

Type                            Information

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services, Terry Reece, Director of Facilities Services, Planning and Capital Projects, and Brian McAlister, Assistant Director of Bond Projects.

**Background Information:**

The Monthly Status Report is a document that was previously distributed to board members at the monthly Board of Trustees meeting. This Monthly Status report provides a project overview, project progress, and project schedule summary of the active bond projects. The summarization attached is prepared based upon the period prior to the Board document presentation deadlines.

File Attachments  
[March2019MonthlyBondProjReport.pdf \(6,577 KB\)](#)

## G. Stakeholder Reports

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**Subject**                      **1. Reports from Employee Organizations and the Superintendent/President**

Meeting                      Apr 10, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Information, Report

Management Senate – Dr. Jason Curtis

Cuesta College Classified United Employees (CCCUE) – Rebecca Carter

Academic Senate – Stacy Millich

Cuesta College Federation of Teachers (CCFT) – Dr. Debra Stakes

Superintendent/President – Dr. Stearns

## G. Stakeholder Reports

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<b>Subject</b>	<b>2. Updates/Information from Board Members</b>
Meeting	Apr 10, 2019 - SLOCCCD Board of Trustees
Access	Public
Type	Information, Report

## H. Institutional Reports

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**Subject**                    **1. Foundation Monthly Report of Activity**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Information, Report

**Originator:** The Cuesta College Foundation

**Presented by:** Shannon Hill, Executive Director, Institutional Advancement and The Cuesta College Foundation

**Background Information:** Foundation monthly donations reported to the Board of Trustees

File Attachments

February\_2019\_Monthly SUMMARY.pdf (29 KB)

February\_2019\_Monthly REPORT.pdf (37 KB)

## H. Institutional Reports

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**Subject**                      **2. Measure L - Implementation, Issuance, and Projects**

Meeting                      Apr 10, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Information, Report

**Originator:** Administrative Services

**Presented by:** Dan Troy, Vice President of Administrative Services and Terry Reece, Director of Facilities Services, Planning and Capital Projects and Brian McAlister, Associate Director of Bond Projects

**Background Information:**

This is a recurring item during which Dan Troy, Vice President of Administrative Services, Terry Reece, Director of Facilities Services, Planning and Capital Projects, and Brian McAlister, Associate Director of Bond Projects speak to activities and developments regarding Measure L, the District's \$275 million general obligation bond.

**Current Considerations:**

The following items will be discussed:

- 2nd issuance projects
- 3rd issuance planning

## I. Discussion

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**Subject**                      **1. April Monthly Board Self Evaluation**

Meeting                      Apr 10, 2019 - SLOCCCD Board of Trustees

Access                      Public

Type                      Discussion

**Background Information:**

The Board of Trustees agreed to conduct a monthly self-evaluation critique. This instrument encompasses the standards mandated by the Accrediting Commission, and will provide useful information for the board members during its annual self-evaluation review process.

During the February 6, 2019, regular board meeting, the Board discussed the method and topics used to facilitate its monthly self-evaluation, and what trustees wanted to learn from them. The Board, by consensus, determined it would focus on the board performance standards identified in the Community College League of California's Trustee Handbook, 2018, page 61. The standards are presented in a manner to facilitate a survey to be included in the Board's annual self-evaluation. The Board's responses will be recorded and consolidated as part of the overall annual self-evaluation.

**Current Considerations:**

- 1) Meeting and Process: What went well — What improvements could be made?
- 2) Board Policy Role: Does the board clearly differentiate between its role and the CEO's leadership?

Reference: Community College League of California, "[Trustee Handbook](#)" 2018, *pg 61, Ch 14 Board Self-Evaluation*.

File Attachments

[Brd\\_Devel\\_Cal\\_2018-19\\_By-Month.pdf \(78 KB\)](#)

[Brd\\_Goals\\_2018\\_19\\_Final.pdf \(190 KB\)](#)

## J. Adjournment

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**Subject**                    **1. Adjournment and Notice of Next Meeting**

Meeting                    Apr 10, 2019 - SLOCCCD Board of Trustees

Access                    Public

Type                    Information

Unless otherwise announced, the next meeting of the Board of Trustees will be held on Wednesday, May 1, 2019, at 3:00 p.m. in the Associated Students Auditorium, room 5401, San Luis Obispo Campus, Highway 1, San Luis Obispo, California and via polycom (video conference) N3213, Learning Resource Center, North County Campus, 2800 Buena Vista Drive, Paso Robles, California. The board will convene and recess into closed session, and reconvene in regular open session at 4:00 p.m.