

- Serve as a resource to and collaborate with faculty and staff in developing, coordinating, and evaluating the district’s programs and services;
- Ensure that the district’s educational programs and student services comply with the California Education Code, state and federal regulations, accreditation standards, district policies, contractual agreements, and articulation agreements; and
- Promote the appropriate inclusion of students, faculty, and staff in participatory decision-making processes.

## **Final Recommendation Authority of Central Committees and Academic Senate**

### **College Council**

College Council makes final recommendations to the Superintendent/President (to review and use to make recommendations to the Board of Trustees) on district-wide issues that have significant institutional impact and that are not within the authority of the Planning and Budget Committee or the Academic Senate Council. College Council also has specific authority to make recommendations on the following:

- Review and support the initiation of institution-wide proposals and new board policy proposals or updates;
- Development of and/or revisions to existing district-wide committees;
- Implementation of annual faculty hiring prioritization process;
- Reviewing and forwarding of new program recommendations approved by the Academic Senate Council to the Planning and Budget Committee for financial viability analysis; and
- Implementation of program revitalization, suspension, and/or discontinuance policies.

### **Planning and Budget Committee**

The Planning and Budget Committee makes final recommendations to the Superintendent/President (to review and use to make recommendations to the Board of Trustees) on budget and institutional planning items. These items specifically include:

- The SLOCCCD educational master plan and the facilities master plan;
- The development and review of the annual operating budget;
- The budget income and expenditure assumptions;
- Contingency reduction plans for addressing shortfalls;
- The proposed final budget including any modifications that were made based on funding changes;
- Augmentations and shortfalls that occur that may impact commitments and/or unmet needs; and
- Levels of funding for all employee positions and non-instructional equipment, capital outlay projects, etc.

### **Academic Senate Council**

The Academic Senate Council makes recommendations to the Board of Trustees on academic and professional matters on which the board should “rely primarily” using a standard procedure. The Academic Senate Council President shall provide information to the Superintendent/President or the appropriate Vice President concerning placement of items on the governing board’s agenda. The Academic Senate Council President or designee shall present these recommendations to the governing board for information, action, or both. For “mutual agreement” matters the governing board or its designee and the representatives of the Academic Senate Council shall have the obligation to reach mutual agreement by written resolution, regulation, or policy. In instances where the governing board elects to provide for mutual agreement with the Academic Senate Council, and agreement has not been reached, existing policy shall remain in effect unless continuing with such policy exposes the district to legal liability or causes substantial fiscal hardship. In cases where there is no existing policy to be changed, the governing board may act, after a good faith effort to reach agreement, only for compelling legal, fiscal, or organizational reasons (Board Policy 2510).

### **The Use of a Minority Report**

In the event of a conflict that cannot be resolved with full consensus, a minority report may be produced. A minority report is written by at least two committee members who are in the minority on a particular issue, most notably a policy or proposal that will be forwarded as a recommendation to the Superintendent/President. The report officially states the minority position on the issue that is in contrast to the majority advocating approval. The minority report is forwarded along with the recommendation.

### **Role and Authority of the Superintendent/President**

The Superintendent/President receives recommendations from central committees, which he or she has the authority to forward to the Board of Trustees. Furthermore, the Superintendent/President has the full responsibility and authority to implement and administer board policies and administrative procedures. The Board of Trustees delegates to the Superintendent/President the executive responsibility for administering the policies adopted by the Board of Trustees and executing all decisions of the Board of Trustees requiring administrative action (see Board Policy 2430).

### **Role and Authority of the San Luis Obispo County College District Board of Trustees**

The SLOCCCD Board of Trustees receives recommendations forwarded to it by the Superintendent/President and/or the Academic Senate Council. The Board of Trustees may adopt board policies as authorized by law, as rules prescribed by the California Community College Board of Governors, or as determined by the Board of Trustees to be necessary for the operation of the district (see Board Policy 2410). The Board of Trustees also approves other documents as need be when recommendations are received from the Superintendent/President or from the Academic Senate Council.