



College Council Meeting Minutes

October 23, 2018 | 2:00 -3:30 p.m. | 3134/N3213

Committee Description

College Council is a central committee that acts as an advisory group to the Superintendent/President for Board policies, administrative procedures and district goals, plans and priorities. It is a communication vehicle for recommendations and proposals that come through the participatory governance system and serves as a clearinghouse for college-wide information. College Council is responsible for approving new college-wide committees and revisions to existing college-wide committees, acknowledging and reviewing initiatives and end-of-the-year assessments from specified content committees, conducting and analyzing the faculty hiring prioritization process, providing new program development recommendations to Planning and Budget and the Academic Senate, providing new restrictive fund faculty recommendations to Planning and Budget and reviewing proposals and making recommendations for program revitalization, suspension, and/or discontinuance.

Committee Initiatives 2018-2019:

ACCJC Standard(s)	Completed	In Process / Ongoing	
		X	1. Monitor the progress of the 2020 Comprehensive Self- Evaluation Report
		X	2. College Council will collaborate with the Academic Senate to review and/or update the faculty prioritization process
		X	3. Monitor the progress of the Guided Pathways plan
		X	4. Improve communication to the college community regarding college council

AGENDA ITEMS	
<p>1. Call to Order</p> <ul style="list-style-type: none"> a. TIME KEEPER: S. Hill b. COMPUTER: H. Perry c. DISCUSTUDENT SERVICESION MEDIATOR: S. Millich d. Approve minutes from <u>September 11, 2018</u> meeting e. Approve meeting agenda 	<p><u>Meeting Minutes:</u> Motion to approve: S. Millich Second: S. Hill Motion passed unanimously</p> <p><u>Meeting Agenda:</u> Motion to approve: A Gutierrez Second: S. Hill Motion passed unanimously</p>
<p>2. Focus Group Survey Task Group Update</p>	<p>The first meeting for the task force is scheduled for October 30th.</p>
<p>3. Guided Pathways Steering Committee</p> <p>The Guided Pathways Steering Committee is a district committee of representatives from various constituent campus groups that directs the Guided Pathways Plan. The committee establishes and carries out initiatives based on the Guided</p>	<p>H Webber: The committee list is going to Academic Senate this Friday. Some names have been filled in. We are looking more at titles than people. C. Moore: For senate meeting, we took off the names. Voting on composition. H. Perry: Students Services faculty are represented, but no staff position. Called out to make sure Student Services faculty are represented along with Instructional faculty. So many Pathways initiatives flow around Student Services.</p>

Pathways Plan using Cuesta data, the feedback from student focus groups, and input from constituent committees and workgroups. The committee will make recommendations to College Council.

Guided Pathways Committee (Design Team)

Proposal: Provide feedback before the item goes to Academic Senate on October 26.

S. Millich: What role do the “At-Large Volunteers” play?

H. Webber: Those people will be included as part of a task force who check in with this committee.

S. Millich: It means who appoints whom

H. Webber: I can’t speak on how it got on the list or its intent.

S. Millich: If you keep it, describe it and who it represents.

H. Webber: Initial talks wanted to see who was interested. We found you have to be really committed to the plan and the work. We’ll see who’s interested and the decision making goes from there.

Hunter: The Volunteers at Large -- Can that include community members?

H. Webber: I have to see what the rest of the committee thinks.

H. Perry: It needs a definition. It’s pretty broad.

S. Millich: This should go through Academic Senate.

H. Webber: It’s a content committee. Those speak to College Council.

B. Clark: There’s a concern to make sure Academic Senate is in the loop. Those things that are 10+1 go to Senate. other aspects outside of 10+1 makes sense to come here and also be vetted throughout campus. Getting recommendations here doesn’t mean that input isn’t solicited from Academic Senate.

S. Millich: This goes around the established process.

S. Leone: following past practices, there are more than a description and group composition. There are goals created before it goes up for approval. Did you use that process for Student Services?

H. Webber: It’s in the Guided Pathways plan as one of the items. Goal #11 is to create a steering committee, and this is fulfilling that part of the plan. Several groups on campus have created a plan like this. Leading form the middle is one.

S. Leone: is it a task force?

R. Cartnal: We looked at it as something like the Accreditation Steering Committee.

H. Webber: The goals are to direct the Guided Pathways plan and care for those initiatives.

M. Escobedo: Maybe calling it a team or something else as it goes through the process. A recommendation would be to have NCC reps somewhere in there.

S. Hill: There aren’t goals, and we don’t have a plan in front of us. No president or administrative clusters as representatives on the list. Is there a role for someone from those areas? There will be for places like marketing and web design. I want to make sure people are participating appropriately.

H. Webber: That’s good feedback. I will take it back with me.

B. Clark: Major content committees report to either College Council or Planning and Budget. It makes sense that this committee reports to College Council. It can be a standing committee until we decide it’s not needed anymore. It will take multiple years to implement Guided Pathways. We need to be thoughtful. The larger the committee the harder it is to get things done. The president’s cluster can get info from Dan Troy. We need clarity on what we’re trying to do. Most work happens on the SLO campus. I would think the bulk of the work that comes from this group would work for all campuses.

(Adding 10 more minutes to the discussion: S. Leone-motion, M. Sanchez 2nd. Motion passed)

H. Webber: For recommendations to College Council--Would it depend on the matter in front of them?

S. Millich: The challenge is if it comes here and needs to go to Senate. We'll have to send it back to Academic Senate. If it's agreed by co-chairs that it comes here then that's ok, but we have to be consistent.

M. Sanchez: You spent a lot of time on a 1 year plan. We shouldn't be talking about additional goals. The role of the group is that those goals are addressed and assessed. Once that happens, they will have to do a second round of goals.

H. Webber: Could a goal be to develop a proposal for the Guided Pathways plan for the following year?

J. Stearns: The recommendation for a steering committee is 16 members, based on national models. It doesn't only mean those 16 are doing the work, but they are the core meeting regularly. This is a vehicle for moving work along and bringing others into the work. Called it a Guided Pathways committee then the Guided Pathways Steering Committee. If we call it Guided Pathways Implementation Committee, it implies that it's in place until Guided Pathways is in place.

S. Leone: We got dinged by ACCJC for having large committees. We are asking for goals because the composition should be based on the goals of the committee. If Mark's recommendation is accurate, you don't need this many people. Maybe some act as consultants to the co-chairs, but not sit on the committee. I recommend we specify the goals. You don't need but a small group to assess the plan that's already been approved.

H. Webber: Recommending cutting and keeping group smaller and connected to the goals.

D. Stakes: I have a suggestion on who to eliminate. Alex Kahane is overcommitted based on workload. can you make her a designee?

H. Webber: We were looking to her for her expertise, but we can look at that.

B. Clark: Searching, I couldn't find the Guided Pathways Plan. When we went through accreditation, we assigned responsible party, had a plan and goals, and a completion date. Does the current plan have that or is the expectation that this committee takes a year's worth of stuff and expands it into multi-year comprehensive plan assigning people to complete.

S. Millich: Idea of consolidating the committee. The plan is an evolving document right now. The steering committee will bring forward things to be doing in the future. At the outset will be a lot more brainstorming at this committee level.

4. Program Pathways Mapper Tool – Guided Pathways

Bakersfield College's program pathways mapper allows us to easily visualize pathways through our programs in an intuitive and accessible interface. While students are the intended beneficiaries of these clarified pathways, faculty benefit from being able to see their programs from a new perspective. Thanks to funding from an Innovation Award, the tool continues to evolve and provide new functionality: a more complete listing

H. Webber: Attaching the plan would be useful. It will be added to the minutes. Mapper is a tool developed to help in higher education. The process for being selected was to complete a Readiness Assessment. Many of us have seen the tool at different conferences. We believe it will provide the structure needed for faculty, staff, instructors and students. It can be a clean representation of what students have access to. It helps us get students to their end goal-getting a job. It works with counseling to help answer questions on the types of jobs students can get with particular degrees. The cost to us is \$50,000 for data clean up, implementation, and their experience as the developers. Hope to be ready by February. We want to be a showcase for the Chancellor's office so they will pick it up and move it forward.

of program maps, updated labor market information and program videos, and options for different transfer destinations and amount of time to completion. Bakersfield College, in conjunction with their partners, offered other California Community Colleges to complete a self-assessment survey, to be considered one of the ten colleges selected. If selected, the colleges would have the opportunity to be among the first group to adapt this tool, receive hands on training and support. The cost is \$50,000.

<https://www.bakersfieldcollege.edu/academics/program-mapper>

Cuesta College was selected to be one of the ten colleges to utilize this tool! We became aware of this opportunity October 1st, 2018 and the self-assessment survey was due October 8th, 2018. The turn around time for this was very quick. We were notified on October 15th, 2018 that Cuesta had been selected. The Guided Pathways team is incredibly honored and excited to have been chosen.

The Program Mapper is in line with our Guided Pathways Plan- Key Element #10- Integrated Technology Infrastructure: 2. Explore innovative technologies to help students stay on the path and engaged. Outcome: 2. Purchased innovative technology to help students stay on the path. We are right in line with our plan. Additionally, Key Element #5- Intersegmental Alignment: 3. Map k-12 major/career exploration results with Cuesta majors. Outcome: Examined mapping in broader Guided Pathways framework.

[Guided Pathways Plan](#)
[Program Pathways Mapper PowerPoint](#)

Proposal: Provide feedback before the item goes to Academic Senate on October 26.

C. Moore: Have we been selected? Are we still paying the \$50,000?

J. Stearns: Yes, we were selected to be a demo college.

C. Moore: It's a great program.

H. Webber: It comes from Guided Pathways key element 10 to purchase technology to help students stay on the path. As far as the money, we don't have a faculty co-coordinator this semester. The person being stipend. 29k savings for this semester.

B. Clark: For those who haven't looked at Bakersfield link, you can select a particular area of interest. if you click on an individual program you get a flowchart of courses to take. My only real concern is do we have the support through IT, counseling, and others to make this tool work? Degree Works is an example that we are still working on, 6 plus years on.

R. Carnal: This is a light touch on IT. We've given them connection to CurricuNet and COCI so they can maintain the site. They clean up our programs.

H. Webber: If you click on a course, the list on the left gives options students can take. We can help students who plan to transfer. With this in place, we could actually do some counseling because this answers most of the questions students ask. We can work with them to develop a plan.

S. Kline: Where is the data for income coming from? Students will see 97K and think that's as soon as they graduate. If it's from California EDD, that info is 4 years old. if we include it, I'm concerned about where their data comes from.

H. Webber: I don't know where they get their data. We can look at our county versus nationwide.

C. Moore: I think it's great. my request would be as we use it, we make sure we have all our ducks in a row. We should restructure curriculum first-get rid of courses, re-do units. We should take care of that before using the site. We need to have our meta-majors taken care of.

M. Escobedo: Bakersfield's ahead of us in meta-majors. Will the transition be easy for us as we create our meta-majors?

Ryan: Other colleges that were selected don't have meta-majors. Even Bakersfield doesn't have all their programs on the site. Curricula, certificates, etc. change. To get started, they put up what they felt strongly about.