



Accreditation Steering Committee Minutes

April 13, 2020 | 2:00-4:00 | Zoom Meeting

Committee Description:

This is a district committee of representatives from various constituent campus groups that plans the process and timeline for Accreditation self-studies and maintains an annual record of accreditation standard progress reports. This committee develops templates, processes, and timelines for each of the standard committees and sub-committees; coordinates and conducts employee satisfaction surveys; reviews drafts prepared by each standard committee and various sub-committees; assists in the development and implementation of planning agendas; and assesses the institutional progress on addressing each standard.

Committee members:

x	Jason Curtis—ALO, Interim Vice President, Academic Affairs, Co-Chair	x	Maria Escobedo, Dean for North County Campus and South County Center
x	Kevin Bontenbal – Faculty, Library		Mark Sanchez, Vice President for Student Services and College Centers
x	Andrea Devitt, Faculty, Counseling		Melissa Richerson, Vice President, Human Resources and Labor Relations
x	Dan Troy, Vice President, Administrative Services	x	Roland Finger, Faculty, English and Academic Senate President
x	Glenda Moscoso, Division Chair, Counseling	x	Ryan Cartnal, Dean Institutional Research, Library & IT, Academic Affairs
x	John Cascamo, Dean of WED, Academic Affairs	x	Melinda Weaver (minutes)
	Keith Stearns, Executive Director, Information Systems and Technology	x	Guest: Dr. Stearns
x	Lise Mifsud, Faculty, Anthropology		Guest:
x	Madeline Medeiros, Dean of Humanities & Social Sciences, Academic Affairs		

Committee Initiatives:

ACCJC Standard(s)	In Progress	Complete	Timeline	Initiatives
	X			1) Facilitate the development of the 2020 institutional self-evaluation report.
	X			2) Educate and train the campus community on accreditation standards, policies, and practices.
	X			3) Facilitate the ongoing integration of ACCJC accreditation standards into the work and processes of the San Luis Obispo Community College District.
	X			4) Monitor compliance with ACCJC accreditation standards and policies, and any other external state and/or federal regulations.

ACTION ITEMS	NOTES	FUTURE ACTION
1. Approval of agenda	D. Troy moved to approve the agenda. Second: M. Escobedo Motion passed.	
2. Approval of minutes from March 9, 2020	D. Troy moved to approve the minutes. Second: G. Moscoso Motion passed.	
<p>3. Final Draft 1 of the 2020 ISER</p> <p>Description: The report has been incorporated into the template. It will begin its way through the governance process for review and feedback.</p> <p>2020 ISER Draft</p> <p>Proposed Outcome: The committee will read the draft and provide feedback.</p>	<ul style="list-style-type: none"> • The draft will start the governance process at the April 24 Academic Senate meeting. • The draft will be uploaded to the Accreditation web page for community feedback. • When reading the draft, look to see the case has been made to answer the prompt. • Need to figure out most efficient way to list evidence at the end of each prompt. 	
8. Summary of Meeting and Action Taken	<ul style="list-style-type: none"> • The committee discussed the current draft of the ISER. 	