

On-Campus Federal Work-Study Job Description

Name of the position:

Classification of the position:

Work-Study

Employer: **Cuesta College**

Rate of Pay (use salary schedule): _____/ hr.

PO Box 8106

San Luis Obispo, CA 93403-8106

Name of the student's supervisor:

Length of the student's employment:

Dept./office where student will be employed:

Location where student will perform duties:

Role of the position within the department/office:

Duties and responsibilities associated with the position and how they relate to the role of the position:

General qualifications for the position and the specific qualifications for the various levels/rates of pay associated with the position:

Procedures and schedule for evaluating work-study students, and for making sure they are supervised, at all times:

Does this position serve populations beyond Cuesta College?

YES

NO

Is this student serving as a reading tutor for children or performing family literacy activities in a family literacy project (e.g. Head Start)?

YES

NO