



Foundation

Cuesta College Foundation
Board of Directors Meeting Minutes - UNAPPROVED
Feb. 2, 2026 | 3:30 p.m.
Hotel Cerro | Olive Tree Room
1125 Garden St., San Luis Obispo, CA 93401
Zoom Option Available

A. Call To Order

Foundation Board President Craig Darnell called the meeting to order at 3:33 p.m.

B. Roll Call: A quorum was present.

Board Members

Present:

Executive Committee

Craig Darnell, Chair

Jim Anderson

Stuart Campbell

Janice Fong Wolf

Grigger Jones (Zoom)

Scott Lathrop

Debbie Perrault

Jill Stearns, Ph.D.

Board Members

Andrea Devitt

Erica Flores Baltodano

Patricia Gordon, Ed.D.

(Zoom)

Eric Holmen

Mary E. Howell

Barbara Martinez

Steve McGrath

Pragna Patel-Mueller

George Pudlo

Isaac Pummil

Lisa Rubio-Castillo

Cheryl Vines

Marcy Woolpert Rourke

Board Members

Absent:

Ryan Ashlock

Michael Boyer

Elizabeth Coria, Ed.D.

Jeff Darnton

Susan Dressler, Ph.D.

Cyndee Edwards

Rob Garcia

Robyn Letters

Patrick Mullen

John Rolph

Foundation Staff

Present:

Rick Camarillo

Jane Connely

Sarah Fesseden

Andrea Horvath

Katie Osman

Jessica Strano

Guests Present:

Stephan S. Vines



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C. Approval of Agenda

Motion: Approve as presented. (McGrath/Fong Wolf)

Result: Motion passed unanimously.

D. Public Comment

None.

E. Approval of Minutes

Motion: Approve the Dec. 1, 2025, Board of Directors meeting minutes as presented. (Vines/Howell)

Result: Motion passed unanimously.

F. Business Agenda

a. Financial Report

Rick Camarillo presented the financial report for the period July 1, 2025, through December 31, 2025, reviewing the Foundation's income and expenditures. No action was taken.

b. Commensurate Return Report

Katie Osman presented the Commensurate Return Report for the period July 1, 2024, through June 30, 2025. The report demonstrates the Foundation's reimbursement to the District for support and confirms compliance with Title 5 requirements as an auxiliary organization. The Foundation returned \$20.11 to the District for every \$1 invested. This report is presented annually to the Board of Trustees. No action was taken.

c. Giving Societies

Katie Osman introduced for discussion the concept of establishing giving societies to strengthen donor stewardship and engagement. Three proposed societies were outlined:

Community Circle – Recognizing individuals and employees who support Cuesta College through recurring monthly gifts or payroll deduction, providing steady and predictable support.

President's Circle – Recognizing donors who make major gifts of \$10,000 or more.

Dr. Barbara H. George Legacy Society – Recognizing individuals who have made a planned gift or included Cuesta College in their estate plans.



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This item was presented for discussion only. No action was taken.

G. Action Items

a. Gift Acceptance Policy

Following review and approval by the Executive Committee, Katie Osman presented the proposed Gift Acceptance Policy. The policy outlines acceptable gift types, approval thresholds, and authority, and helps mitigate risk for both the Foundation and the District.

Motion: Approve the Gift Acceptance Policy, as presented.
(Lathrop/McGrath)

Result: Motion passed unanimously.

b. Special Distribution from the Ann Waters Coppenbarger Quasi-Endowment

In October 2022, the Foundation received a \$250,000 estate gift designated for the Cuesta College Concord Chorus. At the department's request, \$225,000 was placed into a quasi-endowment. The Chorus is requesting a \$100,000 special distribution to support expanded programming in FY26 and operations through FY27.

Motion: Approve the Special Distribution from the Ann Waters Coppenbarger Quasi-Endowment as presented.
(Flores Baltodano/Campbell)

Result: Motion passed unanimously.

c. Resolution for Mary Strobridge

Craig Darnell presented a Resolution of Appreciation for Mary Strobridge.

Motion: Approve the Resolution, as presented. (Fong Wolf/Vines)

Result: Motion passed unanimously.

H. Executive Reports

a. Foundation Board President

Craig Darnell highlighted the success of the Board's first Strategic Planning Retreat and thanked participants for their engagement. He reminded members of the upcoming second retreat and emphasized the Board's responsibility in defining strategic priorities. He also recognized the Nominating Committee for its efforts in identifying prospective Board members.

b. Superintendent/President



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Dr. Jill Stearns acknowledged Dr. Barbara George and noted that naming the Legacy Society in her honor is a fitting tribute. She announced the College's acquisition of 1650 Grand Avenue in Arroyo Grande for the South County Campus, with planning and design underway and renovation anticipated in 2028–2029. She also noted the upcoming Paramedic Pinning ceremony. No action was taken.

c. Foundation Executive Director

Katie Osman shared updates on Foundation staffing and operations, noting strong progress in building organizational capacity through improved systems and infrastructure. She highlighted the positive impact of recent staffing additions and emphasized a focus on long-term sustainability. Katie concluded by presenting the Rodeo Event sponsorship prospectus for the upcoming May event.

I. Representative Reports

a. Associated Students of Cuesta College (Isaac Pummill)

Isaac Pummill provided a semester update, including ASCC's first meeting and upcoming student activities. No action was taken.

b. Board of Trustees (Patrick Mullen)

No report due to absence.

c. Faculty (Andrea Devitt)

Andrea Devitt shared that Rachael Barnett received the Adjunct Faculty Award at Opening Day, supported by numerous faculty nominations. She highlighted the dedication of adjunct faculty and the importance of collaboration in student success.

J. Committee Chair Reports

a. Alumni Relations Committee (Fong Wolf)

The Honored Alumni event is underway. Janice Fong Wolf encouraged attendance and noted that nominations for the 2026 Honored Alumni Awards are open through May 4, with recognition planned for the fall.

b. Development Committee (Darnton)

Jessica Strano presented in Jeff Darnton's absence. The Area of Greatest Need has reached 176% of goal. The Fall Appeal generated 82 gifts with a \$357 average. Crowdfunding has reached 814 contributors, with all athletic teams participating. Several major gifts



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of \$10,000+ were also noted.

c. Finance Committee (Campbell)

Stuart Campbell and Rick Camarillo provided an update on investment performance.

d. Nominating Committee (Lathrop)

Scott Lathrop reported that six Board members have terms ending and he is working with them to see if they will renew their term. The Committee is working to recruit four to six new members, with an emphasis on diverse industry representation.

K. Comments by Staff

Andrea Horvath encouraged Board members to pick up Foundation notebooks from the January retreat. Jessica Strano expressed appreciation for Board support during recent restructuring efforts.

Adjournment

Meeting adjourned at 4:41 p.m.

Next Foundation Board Meeting Date: Monday, Apr. 6, 2026.