



Foundation

Cuesta College Foundation Board of Directors Grants Committee

Meeting Minutes

Feb. 27, 2026 | 2-2:30 p.m. | [Zoom](#)

Web access: <https://cuesta-edu.zoom.us/j/88627831297>

Phone access: 16694449171

Meeting ID: 886 2783 1297

A. Introductions

- For those who have served previously, what is one notable aspect of this committee that draws you back?
- For those who are new, what is one thing that you are looking forward to in your work on this committee?

B. Review Agenda

Review agenda regarding the Feb. 27, 2026, meeting

C. Grant Application Updates

Overview of updated grant application, timeline, and reporting process: Katie provided an overview of the Cuesta Fund Grants, including its background, purpose, impact, and opportunity to align with Cuesta College priorities.

Sarah shared and discussed the following documents:

- Updated grant application (attached to agenda)
 - Updates to formatting, labels given to questions, clarify criteria, added word limit, and created reporting process
- Process Overview document (attached to agenda)
 - Highlights the grant adjudication process and timeline, including roles and responsibilities of each stakeholder at Cuesta College

D. Grant Review Process

April 6: Deadline for Cuesta employees to submit a completed application



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Committee’s roles:

- Mid-April: Initial evaluation
- Mid-April: Identify applicants needing supplementary presentation
 - Committee meeting and discussion – week of April 20th
 - Applicant presentations, as needed: **April 28, 2026**
- Late April: Committee recommends funding

May 11: Notification of awards

May 1, 2027: Impact report due – NEW this year

Action: Sarah will collect information on the review process and circulate that information to the committee, for the benefit of new members, before applications are submitted.

E. Information Sharing

Upcoming meetings:

1. Meeting to discuss evaluated grant applications – week of April 20th [**DATE TBD**]
 - a. Identify applications needing further information
 - b. Foundation staff: send requests for further information
2. Meeting for applicant presentations – **April 28, 2026**

F. Adjournment

Next steps: Once applications are submitted and ranked by Cabinet, Foundation staff will develop and send spreadsheet to Grants Committee for use during review period

Distribution

Regrets	Jim Anderson	x	John Rolph
Regrets	Ryan Ashlock	Regrets	Lisa Rubio-Castillo
x	Erica Flores Baltodano	x	Cheryl Vines
x	Janice Fong Wolf	x	Katie Osman, Executive Director
Regrets	Eric Holmen	x	Rick Camarillo, Director of Fiscal Services
x	Mary Howell	x	Sarah Fessenden, Programs Coordinator



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Regrets	Grigger Jones		
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