



Foundation

Executive Committee Meeting Agenda

Monday, March 2, 2026 | 3 p.m.

Zoom Link: <https://cuesta-edu.zoom.us/j/83262123853?pwd=e9TDqCE7NuiQ7GHQhK67Q8zI0loKw7.1>

This meeting will be conducted in accordance with the Ralph M. Brown Act (California Government Code § 54950 et seq.). The Committee may take action only on items listed on the agenda under Action Items. Public comment is invited on agenda items and matters within the Committee's jurisdiction. Materials related to items on this agenda are available for public inspection during regular business hours at the Cuesta College Foundation Office. For additional information, please contact the Foundation at (805) 546-3279.

I. Call To Order

II. Roll Call: Establishment of Quorum

Craig Darnell,
President

Jim Anderson
Stuart Campbell

Jeff Darnton
Janice Fong Wolf
Grigger Jones
Scott Lathrop

Patrick Mullen
Debbie Perrault
Jill Stearns, Ph.D.

Foundation Staff: Katie Osman, Rick Camarillo, Jessica Strano, Andrea Horvath

III. Approval of Agenda

IV. Public Comment

V. Approval of Minutes

Approval of unadopted minutes from Jan. 5, 2026.

VI. Reports

(Information only unless placed on a future agenda for action.)

- a. Foundation Board President - Craig Darnell
- b. Superintendent/President - Dr. Jill Stearns
- c. Board of Trustees - Patrick Mullen
- d. Executive Director - Katie Osman

VII. Committee Reports

- a. Alumni Relations Committee – Janice Fong Wolf
- b. Development Committee – Jeff Darnton
- c. Finance Committee – Stuart Campbell
- d. Nominating Committee – Scott Lathrop

VIII. Business Agenda

a. Financial Report (Attached)

Presenter: Rick Camarillo

Review and discussion of the updated financial report.

IX. Action Items

a. Board Member Position Description (Attached)

Presenter: Craig Darnell

Recommended Action: Recommend approval to the Full Board.

Adoption of a formal Board Member Position Description to clarify roles and expectations and support onboarding and ongoing board education. If approved, the Position Description will be incorporated into the Board Governance Manual effective July 1, 2026.

b. Campus Fundraising Policy (Attached)

Presenter: Katie Osman

Recommended Action: Recommend approval to the Full Board.

Adoption of a Campus Fundraising Policy for inclusion in the Foundation's Control Policy Manual.

c. Conflict of Interest Policy and Annual Acknowledgment and Disclosure Form (Attached)

Presenter: Katie Osman

Recommended Action: Recommend approval to the Full Board.

Adoption of the Conflict of Interest Policy and Annual Acknowledgment and Disclosure Form. If approved, these documents will be incorporated into the Board Governance Manual effective July 1, 2026.

d. Agreement for Services, Facilities, and Equipment Between the San Luis Obispo County Community College District and the Cuesta College Foundation

Presenter: Craig Darnell

Recommended Action: Recommend approval to the Full Board.

Review and approval of the agreement, subject to subsequent approval by the Full Board (April) and the District Board of Trustees (May).

e. **April Foundation Board Meeting Agenda (Attached)**

Presenter: Craig Darnell

Recommended Action: Approval by Executive Committee.

In accordance with the Bylaws, the Executive Committee will determine the proposed agenda, meeting location, and program direction for the April Board meeting.

X. Comments by Staff

XI. Comments by Committee Members

XII. Adjournment

Next Executive Committee Meeting: Monday, May 4, 2026 (Zoom).