Setting Up Windows Phones

Students - Connecting Windows phone to Cuesta Wi-Fi (mycuesta)

1. Launch your web browser.
   *A myCuesta Wireless Network logon screen appears.*
2. Enter your myCuesta username.
3. Enter your myCuesta password.
4. Tap the Login button.
   *You should now be connected.*

Employees - Connecting Windows phone to Cuesta Wi-Fi (mycuesta_wpa)

1. On Start, flick left to the App list, and then tap Settings > Wi-Fi.
2. Make sure that Wi-Fi networking is set to On.
   *NOTE: You must be within the functional range of a wireless access point.*
3. Tap Advanced.
4. On the Advanced screen, tap Add, type the network name in the Network name box, and then tap Add.
5. Tap on mycuesta_wpa.
6. Enter your myCuesta username followed by “@cuesta.org” in the "Identity" field.
   *Example: username@cuesta.org*
7. Enter your myCuesta username (only) in the “Anonymous” identity field.
8. Enter your myCuesta password in the "Wireless password" field.
9. Tap Connect (or OK).
   *You should now automatically connect to Cuesta's wireless access points when you are in range.*
Employees – Configuring to Receive Cuesta E-mail

NOTE: If on campus, make sure you’re connected to Wi-Fi. (See instructions above)

1. On Start, flick left.  
   The App list will display.
2. Tap Settings.
3. Tap Email + accounts.
4. Tap Add an account.
5. Scroll to the bottom and tap Advanced setup.
6. Tap the Email address box, and then type your Cuesta email address.  
   (Example: elmo_lincoln@cuesta.edu)
7. Tap the Password box, and then type your Exchange account password.
8. Leave the Domain box blank.
9. Tap the Server box, and enter outlook.office365.com
10. Tap Show all settings, and then verify that the Server requires encrypted (SSL) connection  
    setting is selected.
11. Tap Sign in.  
    You should now be connected to Cuesta’s Exchange server and begin receiving e-mail.

For assistance, contact Information Technology.
For more info: