Creating a Course Deletion Proposal

Scribe

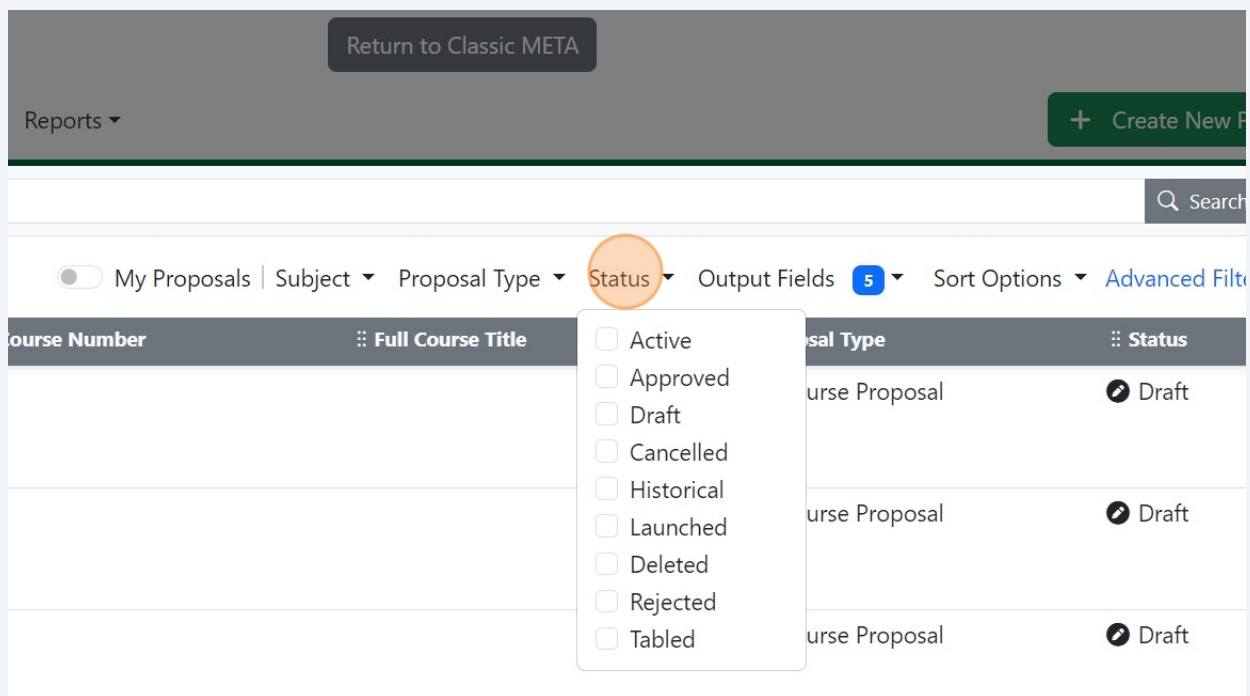**1** Navigate to **https://cuesta.curriqunet.com**
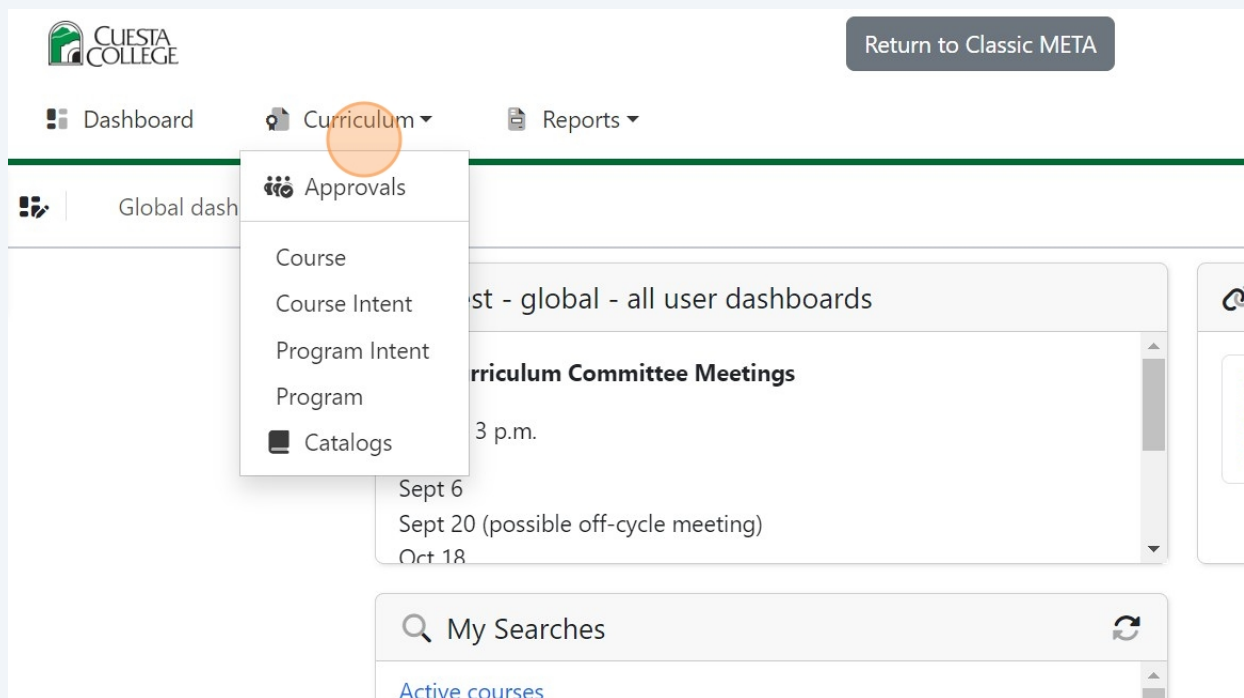
2 Click "Curriculum"

3 Click "Course"
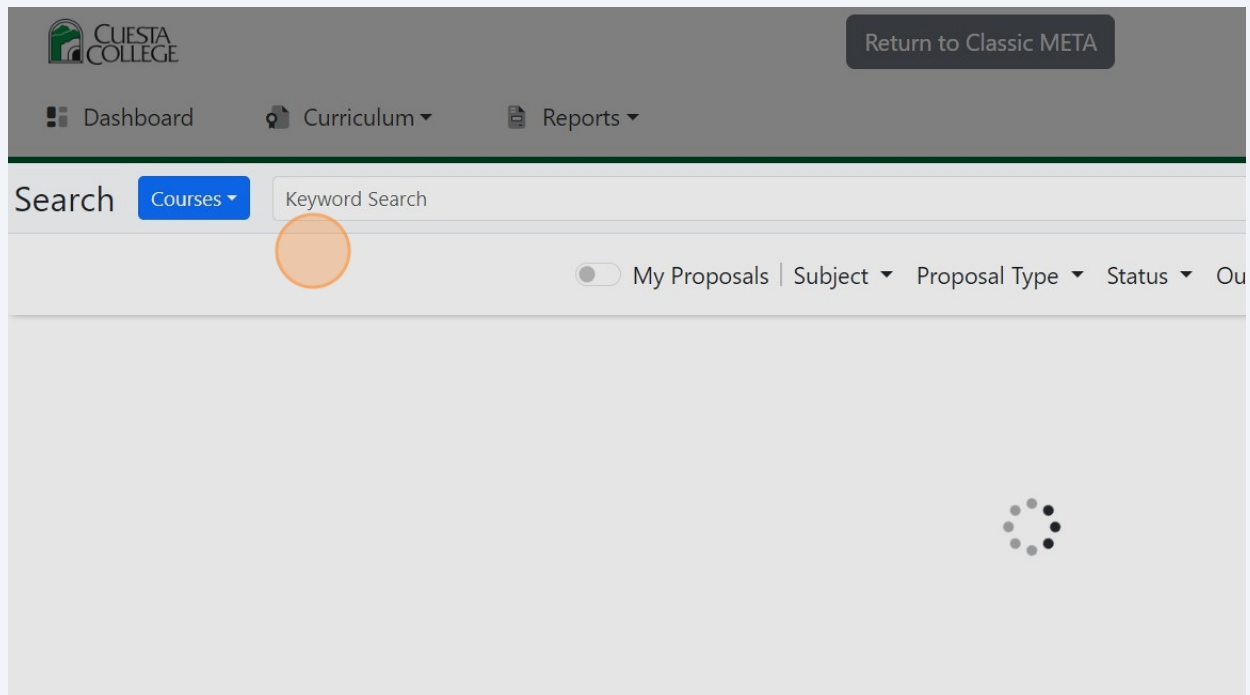
4 Click "Status" and select the "Active" field.

5 Enter desired course in the "Keyword Search" field. Click "Search.

Return to Classic META

Curriculum ▾   Reports ▾

kina 19

⬤ My Proposals | Subject ▾   Proposal Type ▾   Status **1** ▾   Output Fields **5** ▾   Sort C

⠿ Course Number	⠿ Full Course Title	⠿ Proposal Type
		New Course Proposal
		New Course Proposal
		New Course Proposal

6 Click "Deactivate"

🔍 Search   ↺ Reset   ⬆ Export ▾

ct ▾   Proposal Type ▾   Status **1** ▾   Output Fields **5** ▾   Sort Options ▾   Advanced Filters | 🔍 My Searches ▾ ↩

⠿ Full Course Title	⠿ Proposal Type	⠿ Status
KINESIOLOGY ACTIVITIES SPECIAL TOPIC	Minor Modification Course Proposal	✔ Active
		✏ Modify ✏ Deactivate 📄 Reports ▾

7   Select "Course Deletion" from dropdown. Click "Create".

Search

My Proposals | Subject ▾ | Proposal Type ▾ | Status 2 ▾ | Output Fields 2 ▾ | Sort Options ▾ | Advanced Filters

te Proposal ✕

:: Status

⊘ Active

ype

eletion ⌄

Create   Cancel

Modify | De

Deletion

8   Click "Basic Course Information" tab.

COLLEGE

▪▪ Dashboard   🖋 Curriculum ▾   📄 Reports ▾

☰ Form Sections ✕

COURSE DELETION: KINA 193 - KINESIOLOGY AC

Reset CB Codes ✓

Co-Contributor

⊞ Basic Course Information

Basic Course Information   1/1

Please visit the Cuesta CurrlQunet Meta Help Page for help, ins

https://www.cuesta.edu/meta/docs/Help_Documents.pdf

Credits and Hours

The Course Outline of Record (COR) plays a critical role on cam

Cross-Listed Courses

institution (if transferable or articulated). We recommend you u

out this form. Please review all fields before moving to the next

required.

Minimum Qualifications

Overview

Methods of Instruction

Discipline

9   Update the "Proposal Rationale*" field.

ON: KINA 193 - KINESIOLOGY ACTIVITIES SPECIAL TOPIC   Draft

⚙ Form Properties

✓ Complete   📄 Reports   ↗ Launch   🗑 Delete

c

✓

e Description WITH a verb

l topic in the field of study related to the discipline offering this course.

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10   Click "Launch"

Return to Classic META

👤 Monica Fiscalini ▾

+ Create New Proposal   🔍 Search

ON: KINA 193 - KINESIOLOGY ACTIVITIES SPECIAL TOPIC   Draft

⚙ Form Properties

✓ Complete   📄 Reports   ↗ Launch   🗑 Delete

Proposal Launch   ✕

e you want to launch this proposal?

Yes   No

✓

11   Click "Yes"

COURSE DELETION: KINA 193 - KINESIOLOGY ACTIVITIES SPECIAL TOPIC   Draft

eset CB Codes   ✓ Complete   📄 Reports   ↗ Launch   🗑 Delete   ⚙ Fo

bbreviate Title

Confirm Proposal Launch   ✕

Are you sure you want to launch this proposal?

                                              Yes   No

atalog Description

lease BEGIN Course Description WITH a verb

Examines a special topic in the field of study related to the discipline offering this course.