Adding Distance Education

1   Click "Distance Education"

Library			A1 - Oral Communication

Library

Text, Reading, and Materials

Requisites & Advisories 0/1

Cuesta General Education

Transfer General Education

Distance Education

Correspondence Education

Materials Fee

Attached Files

Codes/Dates

ASSIST

☐ A1 - Oral Communication
☐ A2 - Written Communication
☐ A3 - Critical Thinking
☐ B1 - Physical Science
☐ B2 - Life Science
☐ B3 - Laboratory Activity
☐ B4 - Mathematics/Quantitative Reasoning
☐ C1 - Arts (Arts, Cinema, Dance, Music, Thea
☐ C2 - Humanities (Literature, Philosophy, Lar
☐ D - Social Science
☐ E - Lifelong Learning and Self-Development
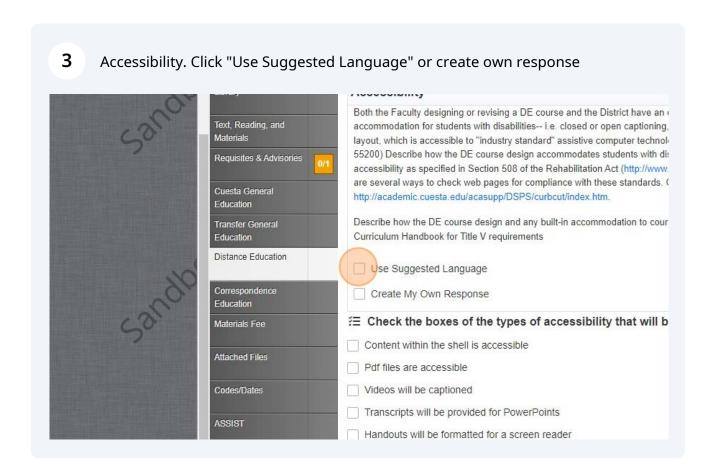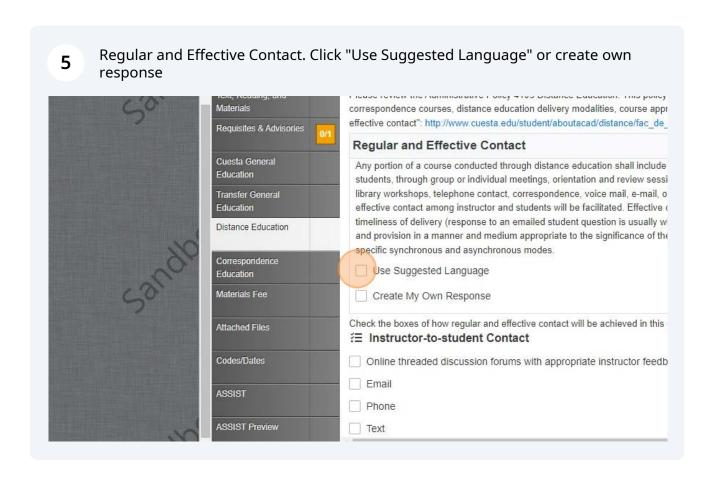☐ F - Ethnic Studies

IGETC

☐ 1A - English Composition
☐ 1B - Critical Thinking - English Composition

2 Check the box(es) that apply for the appropriate definition for this course.

3 Accessibility. Click "Use Suggested Language" or create own response
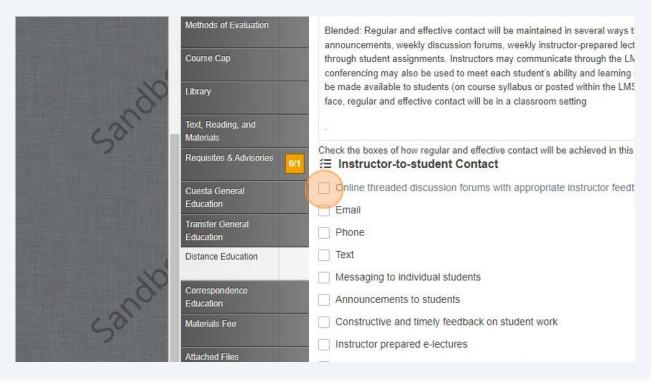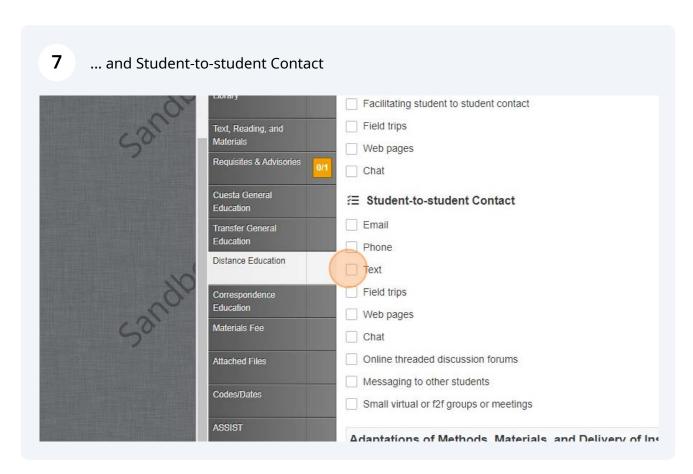
4 Check the boxes of the types of accessibility that will be used in this course

Course Cap	Describe how the DE course design and any built-in accommodation to cou
Library	Curriculum Handbook for Title V requirements
Text, Reading, and Materials	☑ Use Suggested Language
Requisites & Advisories 0/1	☐ Create My Own Response
Cuesta General Education	All course content will be modified/created to provide access to students w compliance, and 508 compliance.
Transfer General Education	≔ **Check the boxes of the types of accessibility that will**
Distance Education	☐ Content within the shell is accessible
	☐ Pdf files are accessible
Correspondence Education	☐ Videos will be captioned
Materials Fee	☐ Transcripts will be provided for PowerPoints
	☐ Handouts will be formatted for a screen reader
Attached Files	☐ Images will have ALT tags and descriptions
Codes/Dates	DSPS will help to identify what the student needs are, but it is the responsibi compliant

5 Regular and Effective Contact. Click "Use Suggested Language" or create own response

Text, Reading, and Materials	Please review the Administrative Policy 4105 Distance Education. This policy correspondence courses, distance education delivery modalities, course appr effective contact": http://www.cuesta.edu/student/aboutacad/distance/fac_de_
Requisites & Advisories 0/1	**Regular and Effective Contact**
Cuesta General Education	Any portion of a course conducted through distance education shall include
Transfer General Education	students, through group or individual meetings, orientation and review sessi library workshops, telephone contact, correspondence, voice mail, e-mail, o effective contact among instructor and students will be facilitated. Effective c
Distance Education	timeliness of delivery (response to an emailed student question is usually w and provision in a manner and medium appropriate to the significance of the specific synchronous and asynchronous modes.
Correspondence Education	☐ Use Suggested Language
Materials Fee	☐ Create My Own Response
Attached Files	Check the boxes of how regular and effective contact will be achieved in this
Codes/Dates	≔ **Instructor-to-student Contact**
	☐ Online threaded discussion forums with appropriate instructor feedb
ASSIST	☐ Email
	☐ Phone
ASSIST Preview	☐ Text

6 Check the boxes of how regular and effective contact will be achieved in this course and enter the minimal frequency it will occur for Instructor-to-student Contact ...
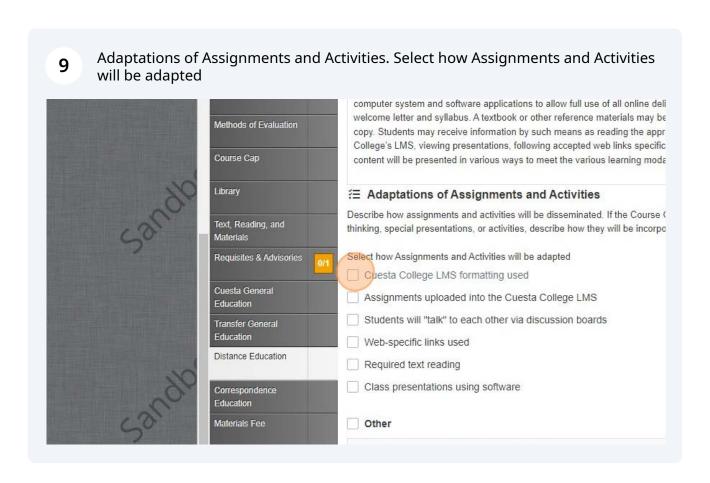
Methods of Evaluation	Blended: Regular and effective contact will be maintained in several ways t̲ announcements, weekly discussion forums, weekly instructor-prepared lect̲
Course Cap	through student assignments. Instructors may communicate through the LM̲ conferencing may also be used to meet each student's ability and learning ̲
Library	be made available to students (on course syllabus or posted within the LMS̲ face, regular and effective contact will be in a classroom setting
Text, Reading, and Materials	.
Requisites & Advisories **0/1**	Check the boxes of how regular and effective contact will be achieved in this̲
Cuesta General Education	⁞☰ **Instructor-to-student Contact**
	☐ Online threaded discussion forums with appropriate instructor feedb̲
Transfer General Education	☐ Email
Distance Education	☐ Phone
	☐ Text
Correspondence Education	☐ Messaging to individual students
	☐ Announcements to students
Materials Fee	☐ Constructive and timely feedback on student work
Attached Files	☐ Instructor prepared e-lectures

7 ... and Student-to-student Contact

Library	☐ Facilitating student to student contact
	☐ Field trips
Text, Reading, and Materials	☐ Web pages
Requisites & Advisories **0/1**	☐ Chat
Cuesta General Education	⁞☰ **Student-to-student Contact**
Transfer General Education	☐ Email
	☐ Phone
Distance Education	☐ Text
	☐ Field trips
Correspondence Education	☐ Web pages
Materials Fee	☐ Chat
Attached Files	☐ Online threaded discussion forums
Codes/Dates	☐ Messaging to other students
	☐ Small virtual or f2f groups or meetings
ASSIST	**Adaptations of Methods, Materials, and Delivery of Ins̲**

8 Adaptations of Methods, Materials, and Delivery of Instruction. Click "Use Suggested Language" or create own response

9 Adaptations of Assignments and Activities. Select how Assignments and Activities will be adapted

10   Adaptations to Methods of Evaluation. Click "Use Suggested Language" or create own response

11   Method of Evaluation DE. Select how Methods of Evaluation will be adapted and indicate if plagiarism will be evaluated

12 Student Authentication. Select the method(s) used to authenticate students in this course