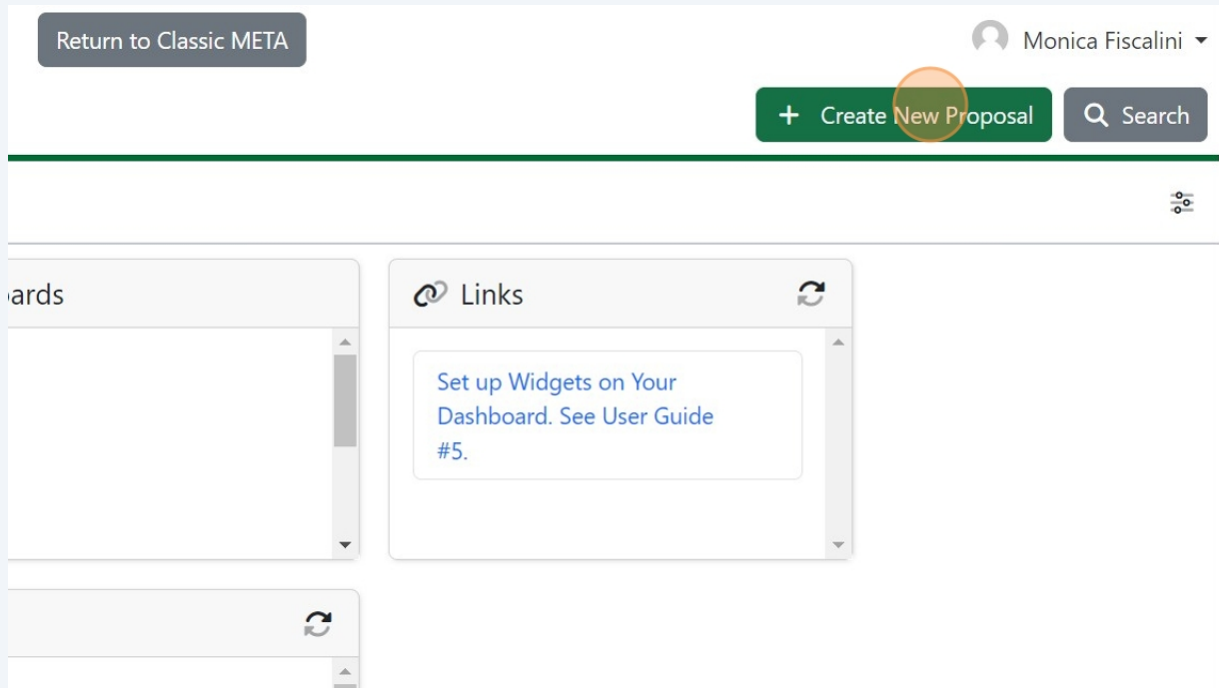


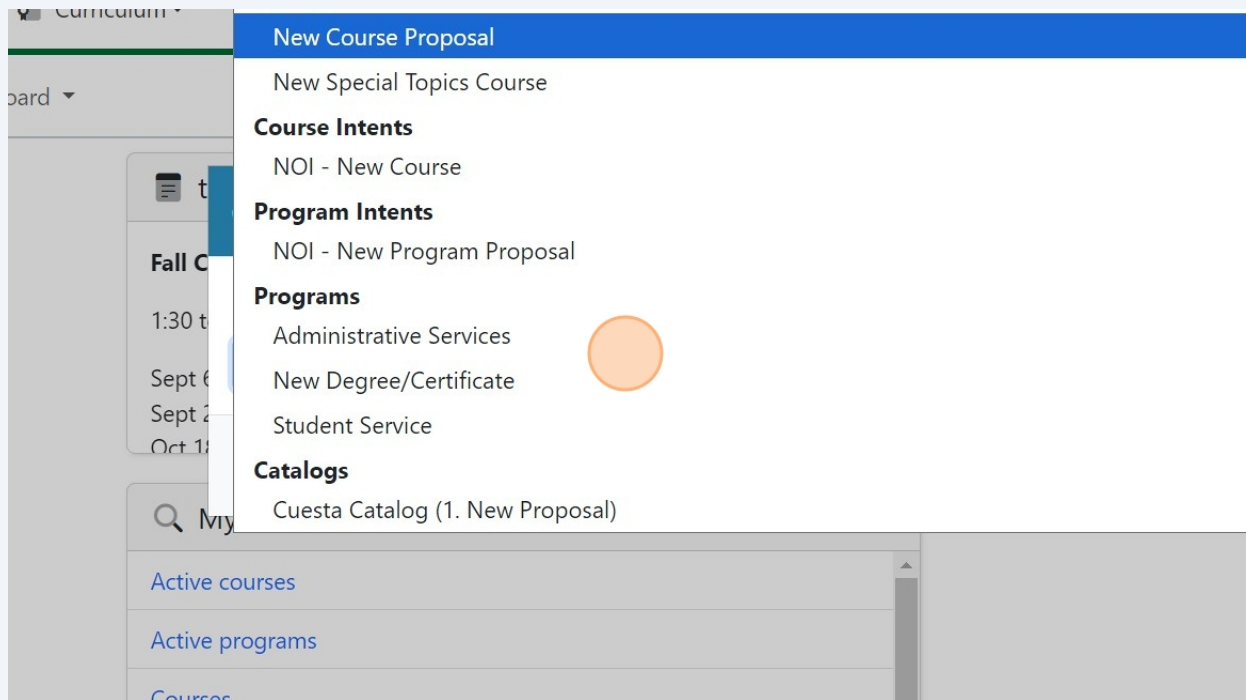
Creating a Notice of Intent for a New Program Proposal Part 1

1 Navigate to <https://cuesta.curriqunet.com>

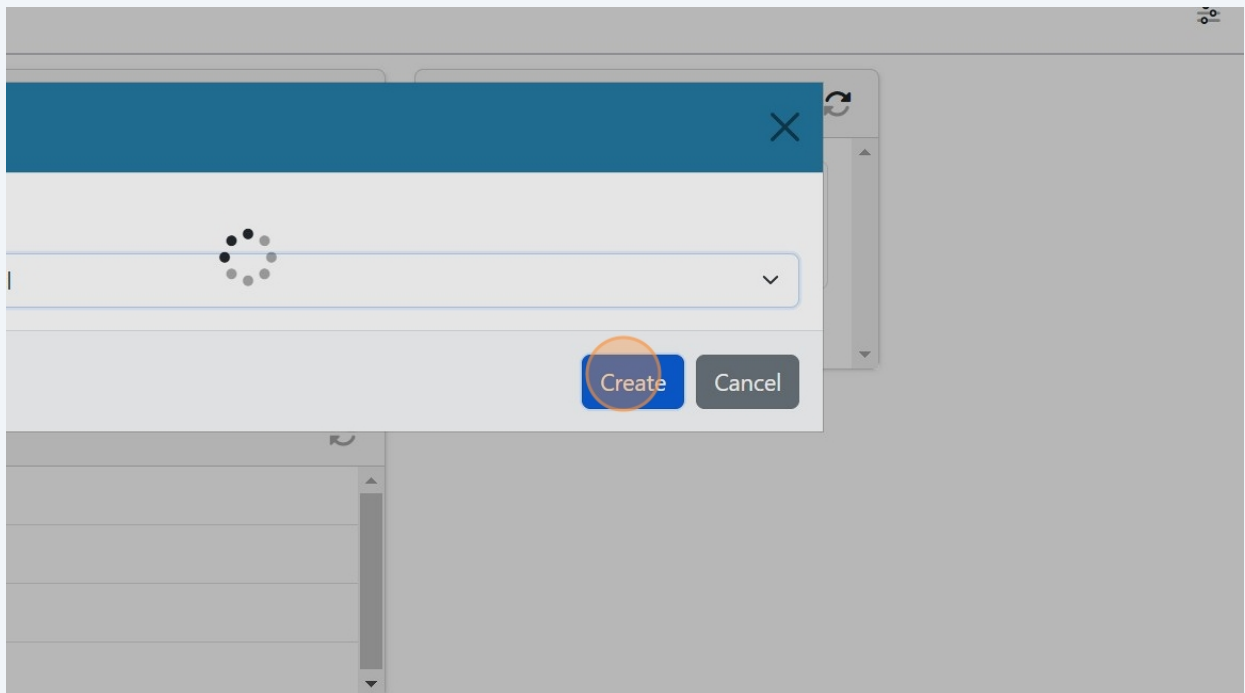
2 Click "Create New Proposal"



3 Click "NOI - New Program Proposal"



4 Click "Create"



5 Click "Add"

GRAM PROPOSAL Draft 3 of 3 Requirements Remain Reports Launch Delete Form Properties

e Dean or Director early in the curriculum development process contributes to the timely processing of curriculum
omit this completed form at least one month prior to the planned curriculum proposal submittal date to ensure
y needed discussions, or possible revisions and resubmissions.

r

tain any items. To add an item, click the add button and select an item from the drop down li

+ Add

Dean/Director

Title*

!

6 Click "Dean/Director"

GRAM PROPOSAL Draft 3 of 3 Requirements Remain Reports Launch Delete Form Properties

e Dean or Director early in the curriculum development process contributes to the timely processing of curriculum
omit this completed form at least one month prior to the planned curriculum proposal submittal date to ensure
y needed discussions, or possible revisions and resubmissions.

r

+ Add

Dean/Director

Title*

!

ired

7 Click this button.

Form Sections

Basic Program Information

0/2

Study Goals and Objectives.

0/2

Course/Requirement List

0/1

Course/Requirement Organization

0/1

Program Planning

0/1

Codes and Dates

0/1

NOI - NEW PROGRAM PROPOSAL

Draft

3 of 3 Requirements Remaining

Consultation with the Dean or Director early in the curriculum development process is required for all program proposals. Please submit this completed form at least one month prior to the plan meeting to allow adequate time for any needed discussions, or possible revisions and resubmission.

Dean/Director

Dean/Director

Proposed Program Title*

8 Choose dean or director from dropdown.

Form Sections

Basic Program Information

0/2

Study Goals and Objectives.

0/2

Course/Requirement List

0/1

Course/Requirement Organization

0/1

Program Planning

0/1

Codes and Dates

0/1

NOI - NEW PROGRAM PROPOSAL

Draft

3 of 3 Requirements Remaining

Consultation with the Dean or Director early in the curriculum development process is required for all program proposals. Please submit this completed form at least one month prior to the plan meeting to allow adequate time for any needed discussions, or possible revisions and resubmission.

Dean/Director

Dean/Director

Proposed Program Title*

Erin Naegle

Aubrey Kuan Roderick

Mozell Person

Oscar Ramos

Matthew Green

Mia Ruiz

9 Fill in the "Proposed Program Title*" field.

ions X NOI - NEW PROGRAM PROPOSAL Draft 3 of 3 Requirements Remain

Program Information 0/2 10/23/2024 10:23:09 AM by Monica Fiscallini

Goals and Objectives. 22:53 AM by Monica Fiscallini

Requirement List 0/1 22:53 AM by Monica Fiscallini

Requirement Organization

Planning 22:53 AM by Monica Fiscallini

Notes

Dean/Director
Mozell Person

Proposed Program Title*
This field is required

Award Type*
This field is required

10 Select "Award Type"

n Sections X NOI - NEW PROGRAM PROPOSAL Draft 3 of 3 Requirements Remain

Program Information 0/2 10/20/2024, 10:23:09 AM by Monica Fiscallini

Goals and Objectives. 10/20/2024 11:22:53 AM by Monica Fiscallini

Requirement List 0/1 10/20/2024 11:22:53 AM by Monica Fiscallini

Requirement Organization

Planning 10/20/2024 11:22:53 AM by Monica Fiscallini

and Dates

Dean/Director

Certificate of Achievement
Certificate of Specialization
Associate in Science
Associate in Arts
Certificate of Completion
Associate in Arts for Transfer
Associate in Science for Transfer
None (For Use with Student and Admin Services)
Certificate of Competency
UC Transfer Pathways

program?

11 Click this dropdown.

Form Sections

Basic Program Information

Updated: 8/20/2024, 10:23:20 AM by Monica Fiscallini

2/2

Identify Goals and Objectives.

Updated: 8/20/2024 11:22:53 AM by Monica Fiscallini

Course/Requirement List

Updated: 8/20/2024 11:22:53 AM by Monica Fiscallini

0/1

Course/Requirement Organization

Program Planning

Updated: 8/20/2024 11:22:53 AM by Monica Fiscallini

Deadlines and Dates

NOI - NEW PROGRAM PROPOSAL

Draft

1 of 3 Requirements Remain

Proposed Program Title*

Ethnic Studies for Educators ✓

Award Type*

Certificate of Specialization ✓ ▾

Is the proposed Program of Study part of a new or existing program?

▾

Division

▾

Department

12 Select desired division.

Basic Program Information

Updated: 8/20/2024, 10:23:20 AM by Monica Fiscallini

2/2

Identify Goals and Objectives.

Updated: 8/20/2024 11:22:53 AM by Monica Fiscallini

Course/Requirement List

Updated: 8/20/2024 11:22:53 AM by Monica Fiscallini

0/1

Course/Requirement Organization

Program Planning

Updated: 8/20/2024 11:22:53 AM by Monica Fiscallini

Deadlines and Dates

NOI - NEW PROGRAM PROPOSAL

Draft

1 of 3 Requirements Remain

Report

Applied Behavioral Sciences

Biological Sciences

Business Education

Counseling Services

Engineering & Technology

English

Fine Arts

Kinesiology/Health Sciences/Athletics

Languages & Communications

Liberal Arts & Sciences

Library/Learning Resources

Mathematics

Non-credit

Nursing/Allied Health

Performing Arts

Is the proposed Program of Study part of a new or existing program?

✓ ▾

13 Select desired department.

The screenshot shows a web form titled "NOI - NEW PROGRAM PROPOSAL" with a "Draft" status. A sidebar on the left contains a list of items, with the second item highlighted in blue and labeled "2/2". The main content area features a dropdown menu that is open, displaying a list of departments: Early Childhood Education, Fashion Merchandising, Fashion Design & Merchandising, Family Studies/Human Services, Home Economics, Hospitality, Interior Design, Nutrition, Human Development/Human Services (highlighted with an orange circle), Education, Child Development and Family Studies, Addiction Studies, Social Work, & Human Services, and Ethnic Studies. Below the dropdown is a "Date" field with a placeholder "mm/dd/yyyy" and a calendar icon. In the background, a notification banner reads "1 of 3 Requirements Remain" and a "Reports" button is visible. A snippet of text from another page is also visible: "College Council approved the ne".

14 Fill in the "Proposed Program of Study description" field.

This screenshot shows the same web form, but the dropdown menu is closed. The "Ethnic Studies" option is now selected in the dropdown. The "Date" field remains with the "mm/dd/yyyy" placeholder. The "Proposed Program of Study description" field is now the focus, indicated by an orange circle. The sidebar on the left still shows the "2/2" item highlighted. The notification banner and "Reports" button are still present in the background.

15 Click "Study Goals and Objectives."

The screenshot shows the Cuesta College Curriculum Management System interface. At the top, there's a navigation bar with 'COLLEGE' and a 'Return to Classic Meta' button. Below this is a menu with 'Dashboard', 'Curriculum', and 'Reports'. The main content area is titled 'NOI - NEW PROGRAM PROPOSAL' with a 'Draft' status and a notification '1 of 3 Requirements Remain'. On the left, a 'Form Sections' sidebar lists several sections: 'Basic Program Information' (2/2), 'Study Goals and Objectives.' (highlighted in blue), 'Course/Requirement List' (0/1), 'Course/Requirement Organization', 'Program Planning', and 'Codes and Dates'. Each section has a 'Last Updated' timestamp and the user 'Monica Fiscallini'.

16 Fill in the "Program of Study Goals and Objectives" field.

The screenshot shows the 'Study Goals and Objectives' form within the 'NOI - NEW PROGRAM PROPOSAL' draft. The sidebar on the left is partially visible, showing the 'Study Goals and Objectives.' section highlighted. The main content area has a title 'Study Goals and Objectives.' followed by a link to the Cuesta CurrIQunet Meta Help Page: https://www.cuesta.edu/meta/docs/Help_Documents.pdf. Below this, there's a section titled 'Program of Study Goals and Objectives' with a description: 'New Programs of Study must address a valid transfer, workforce preparation, basic skills, civic describe what needs the new Program of Study's goals and objectives are addressing.' At the bottom, there's a large text input field with a cursor, and a large orange circle is overlaid on the field.

17 Click "Course/Requirement List"

Form Sections

Basic Program Information
Last Updated: 8/20/2024, 10:23:44 AM by Monica Fiscalini
2/2

Study Goals and Objectives.
Last Updated: 8/20/2024, 10:23:53 AM by Monica Fiscalini

Course/Requirement List
Last Updated: 8/20/2024 11:22:53 AM by Monica Fiscalini
0/1

Course/Requirement Organization

Program Planning
Last Updated: 8/20/2024 11:22:53 AM by Monica Fiscalini

Codes and Dates

NOI - NEW PROGRAM PROPOSAL Draft

18 Choose answer.

Form Sections

Basic Program Information
Last Updated: 8/20/2024, 10:23:44 AM by Monica Fiscalini
2/2

Study Goals and Objectives.
Last Updated: 8/20/2024, 10:23:53 AM by Monica Fiscalini

Course/Requirement List
Last Updated: 8/20/2024, 10:24:02 AM by Monica Fiscalini
0/1

Course/Requirement Organization

Program Planning
Last Updated: 8/20/2024 11:22:53 AM by Monica Fiscalini

Codes and Dates

NOI - NEW PROGRAM PROPOSAL Draft

Course/Requirement List

Please visit the Cuesta CurrlQunet Meta Help Page for help, inst
https://www.cuesta.edu/meta/docs/Help_Documents.pdf

Does the Program of Study require the development of any ne

☐ Yes

☒ No

Course List

This list does not contain any items. To add an item, click the ac

19 Click "Add" to add courses for the program.

GRAM PROPOSAL Dratt ✓ Complete Reports Launch Delete Form Properties

[du/meta/docs/Help_Documents.pdf](#)

of Study require the development of any new courses?*

ntain any items. To add an item, click the add button and select an item from the drop

+ Add

- Course
- Group
- Non-Course Requirement

20 Click "Course"

GRAM PROPOSAL Dratt ✓ Complete Reports Launch Delete Form Properties

[du/meta/docs/Help_Documents.pdf](#)

of Study require the development of any new courses?*

+ Add

Min U

☐ Exclude

- Course
- Group
- Non-Course Requirement

21 Click this button.

Form Sections

Basic Program Information
Last Updated: 8/20/2024, 10:23:44 AM by Monica Fiscalini
2/2

Study Goals and Objectives.
Last Updated: 8/20/2024, 10:23:53 AM by Monica Fiscalini

Course/Requirement List
Last Updated: 8/20/2024, 10:24:09 AM by Monica Fiscalini
1/1

Course/Requirement Organization

Program Planning
Last Updated: 8/20/2024 11:22:53 AM by Monica Fiscalini

Codes and Dates

NOI - NEW PROGRAM PROPOSAL Draft

https://www.cuesta.edu/meta/docs/Help_Documents.pdf

Does the Program of Study require the development of any new c

☐ Yes
☒ No

Course List

↓

22 Select discipline from dropdown.

NO

2/2

1/1

ADNR - Associate Degree Nursing
AERO - Aeronautical and Aviation Technology
AGAS - Agriculture Animal Science
AGB - Agriculture Business
AGM - Agriculture Mechanics
AGPS - Agriculture Plant Science
AGTC - Ag Technology
ANTH - Anthropology
ARCH - Architecture
ART - Art
AS - Administrative Services
ASHS - Addiction Studies, Social Work, & Human Services

☐ Include this course in outcome mapping.

ete

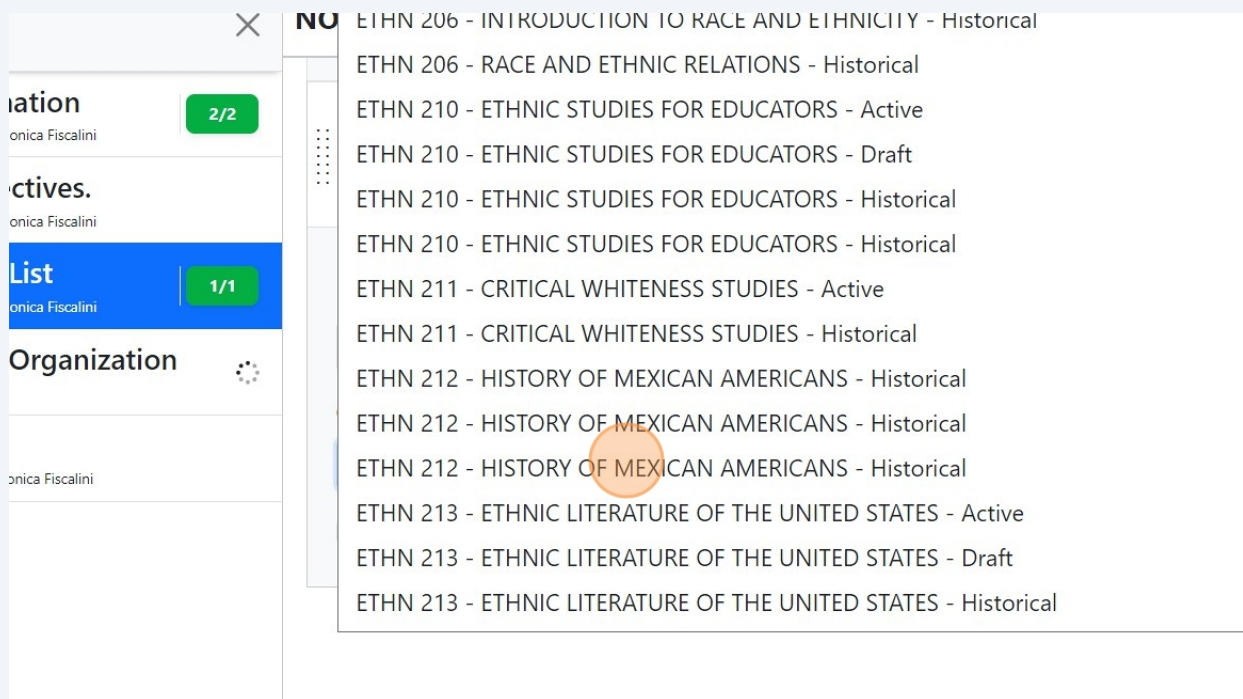
Reports

Launch

Min Units

Exclude

23 Select course from dropdown.



ion
onica Fiscali
2/2

ctives.
onica Fiscali

List
onica Fiscali
1/1

Organization

onica Fiscali

ETHN 206 - INTRODUCTION TO RACE AND ETHNICITY - Historical

ETHN 206 - RACE AND ETHNIC RELATIONS - Historical

ETHN 210 - ETHNIC STUDIES FOR EDUCATORS - Active

ETHN 210 - ETHNIC STUDIES FOR EDUCATORS - Draft

ETHN 210 - ETHNIC STUDIES FOR EDUCATORS - Historical

ETHN 210 - ETHNIC STUDIES FOR EDUCATORS - Historical

ETHN 211 - CRITICAL WHITENESS STUDIES - Active

ETHN 211 - CRITICAL WHITENESS STUDIES - Historical

ETHN 212 - HISTORY OF MEXICAN AMERICANS - Historical

ETHN 212 - HISTORY OF MEXICAN AMERICANS - Historical

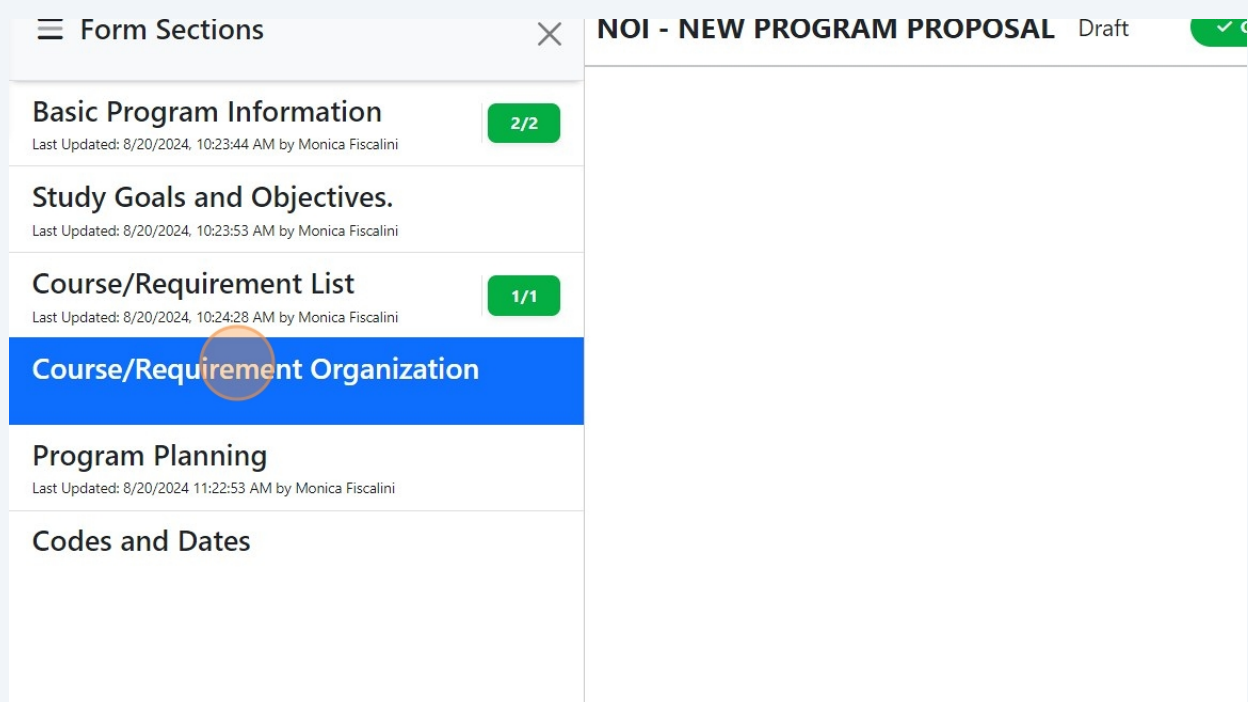
ETHN 212 - HISTORY OF MEXICAN AMERICANS - Historical

ETHN 213 - ETHNIC LITERATURE OF THE UNITED STATES - Active

ETHN 213 - ETHNIC LITERATURE OF THE UNITED STATES - Draft

ETHN 213 - ETHNIC LITERATURE OF THE UNITED STATES - Historical

24 Repeat steps, adding desired courses. See "Creating a Notice of Intent for a New Program Program Proposal Part 2" and pick up at "Course/Requirement Organization"



Form Sections

NOI - NEW PROGRAM PROPOSAL Draft

Basic Program Information
Last Updated: 8/20/2024, 10:23:44 AM by Monica Fiscali
2/2

Study Goals and Objectives.
Last Updated: 8/20/2024, 10:23:53 AM by Monica Fiscali

Course/Requirement List
Last Updated: 8/20/2024, 10:24:28 AM by Monica Fiscali
1/1

Course/Requirement Organization

Program Planning
Last Updated: 8/20/2024 11:22:53 AM by Monica Fiscali

Codes and Dates