

Adding Topics and Scope

1

Click "Topics and Scope"

Minimum Qualifications

Methods of Instruction

Student Learning Outcomes 1/1

Objectives 1/1

Topics and Scope 1/1

Assignments

Methods of Evaluation

Course Cap

Library

Text, Reading, and Materials

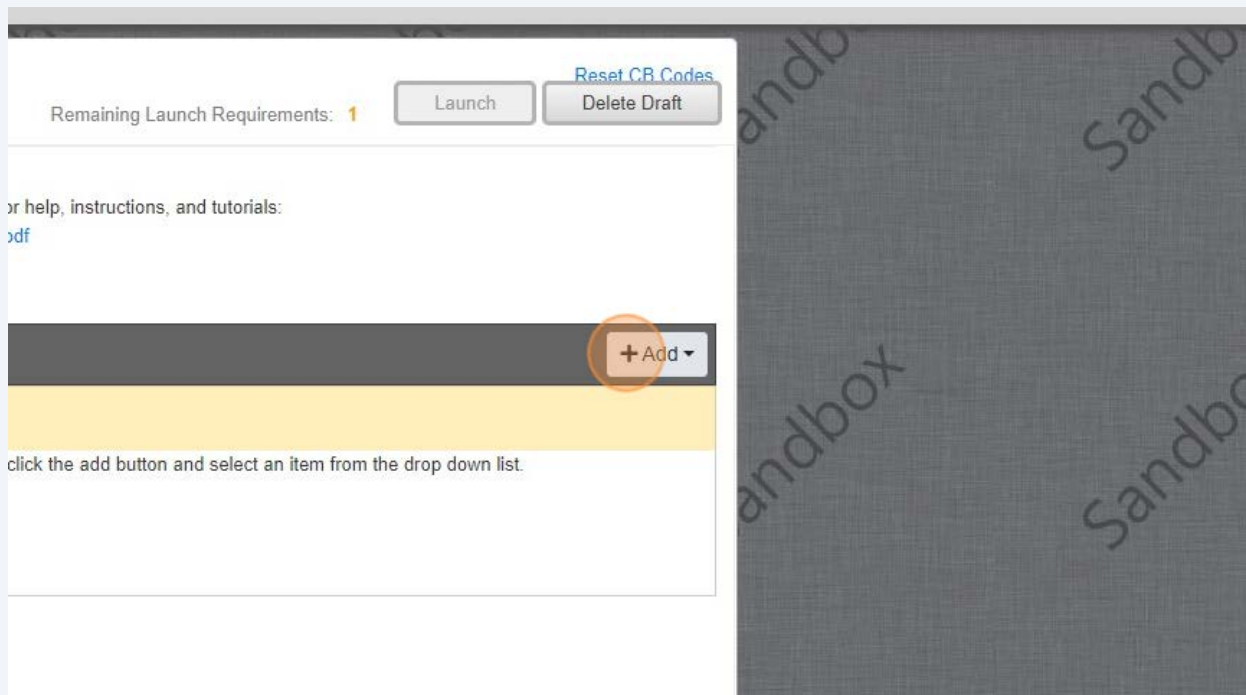
If an Objective cannot be deleted, make sure a C

↕ ⌵ Objective 1

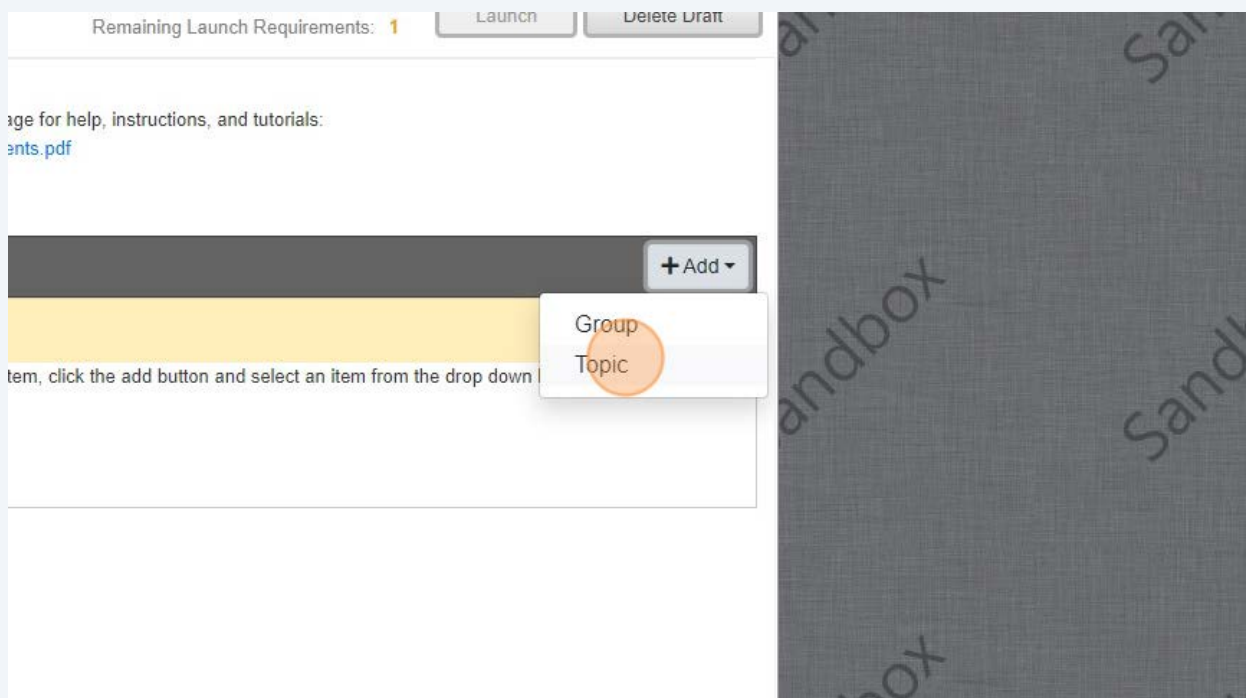
↕ ⌵ Objective 2

↕ ⌵ Objective 3

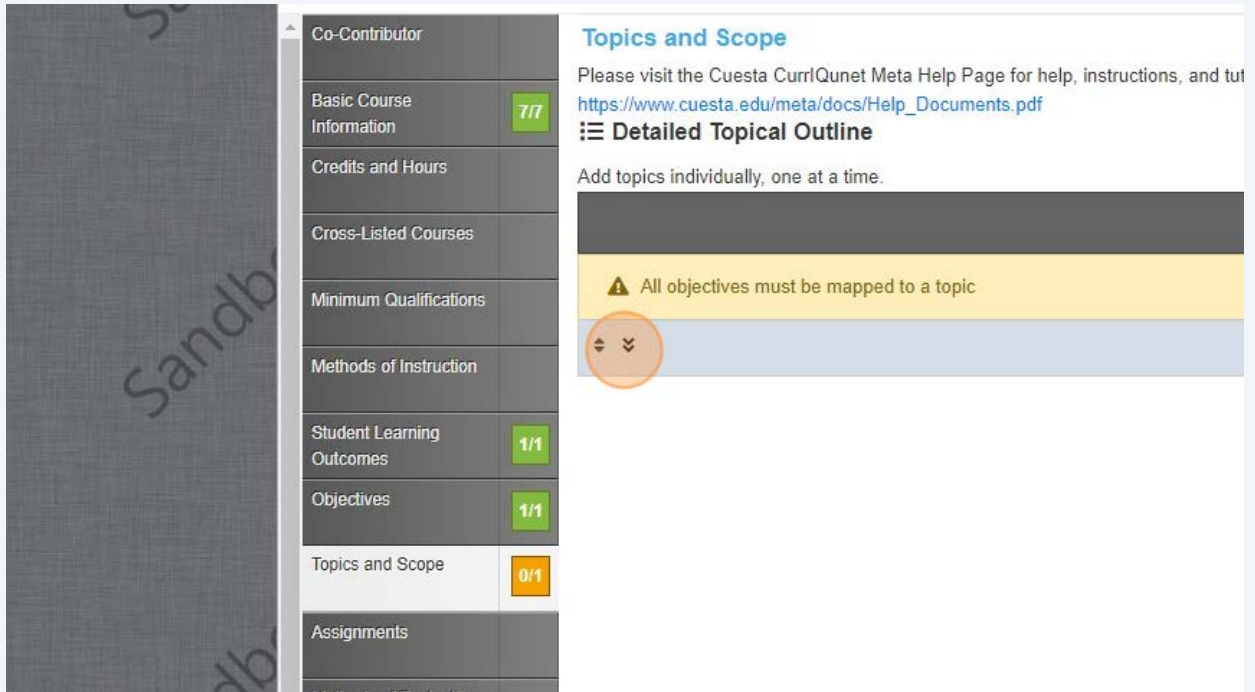
2 Click here.



3 Click "Topic"



4 Click this button.



The screenshot shows a sidebar on the left with a list of course components. The 'Topics and Scope' component is highlighted in orange and shows a progress indicator of 0/1. The main content area is titled 'Topics and Scope' and contains a warning message: 'All objectives must be mapped to a topic'. Below the warning is a button with a double arrow icon, which is circled in orange.

Component	Progress
Co-Contributor	
Basic Course Information	7/7
Credits and Hours	
Cross-Listed Courses	
Minimum Qualifications	
Methods of Instruction	
Student Learning Outcomes	1/1
Objectives	1/1
Topics and Scope	0/1
Assignments	

Topics and Scope

Please visit the Cuesta CurriQunet Meta Help Page for help, instructions, and tut https://www.cuesta.edu/meta/docs/Help_Documents.pdf

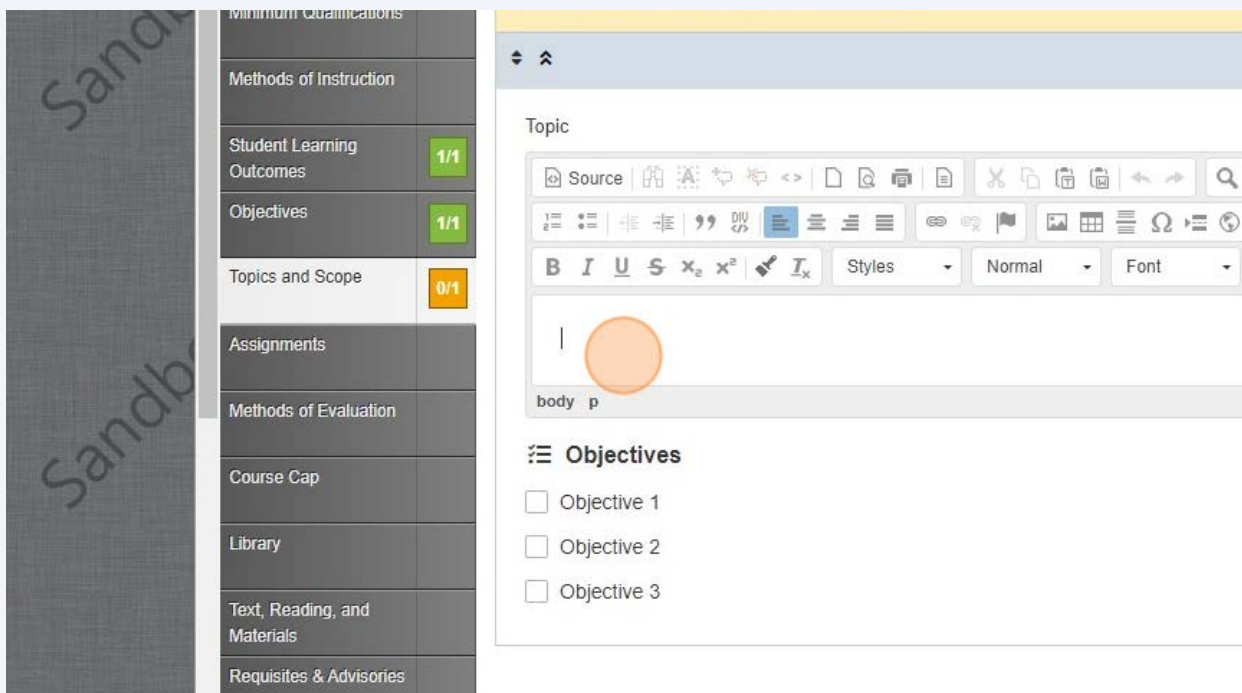
Detailed Topical Outline

Add topics individually, one at a time.

⚠ All objectives must be mapped to a topic

↕

5 Fill in Topic



The screenshot shows the 'Fill in Topic' section. The 'Topics and Scope' component in the sidebar is highlighted in orange and shows a progress indicator of 0/1. The main content area is titled 'Topic' and contains a rich text editor with a toolbar. Below the editor is a section titled 'Objectives' with three checkboxes: 'Objective 1', 'Objective 2', and 'Objective 3'.

Component	Progress
Minimum Qualifications	
Methods of Instruction	
Student Learning Outcomes	1/1
Objectives	1/1
Topics and Scope	0/1
Assignments	
Methods of Evaluation	
Course Cap	
Library	
Text, Reading, and Materials	
Requisites & Advisories	

Topic

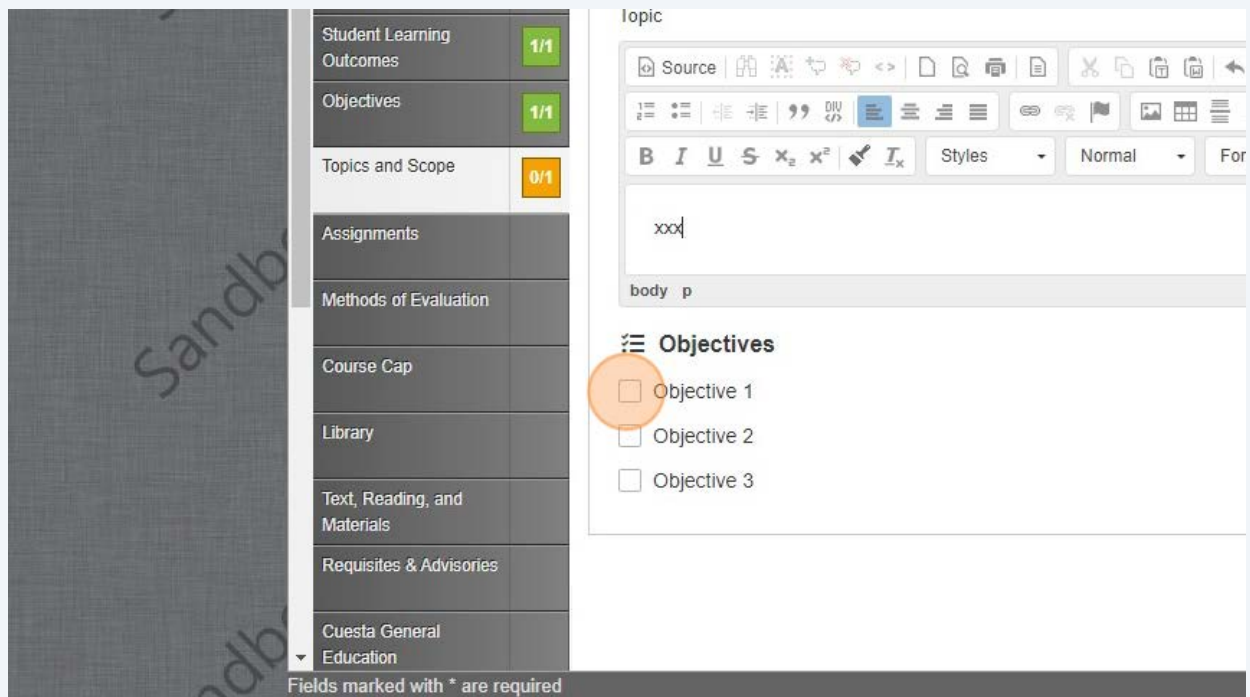
Source

body p

Objectives

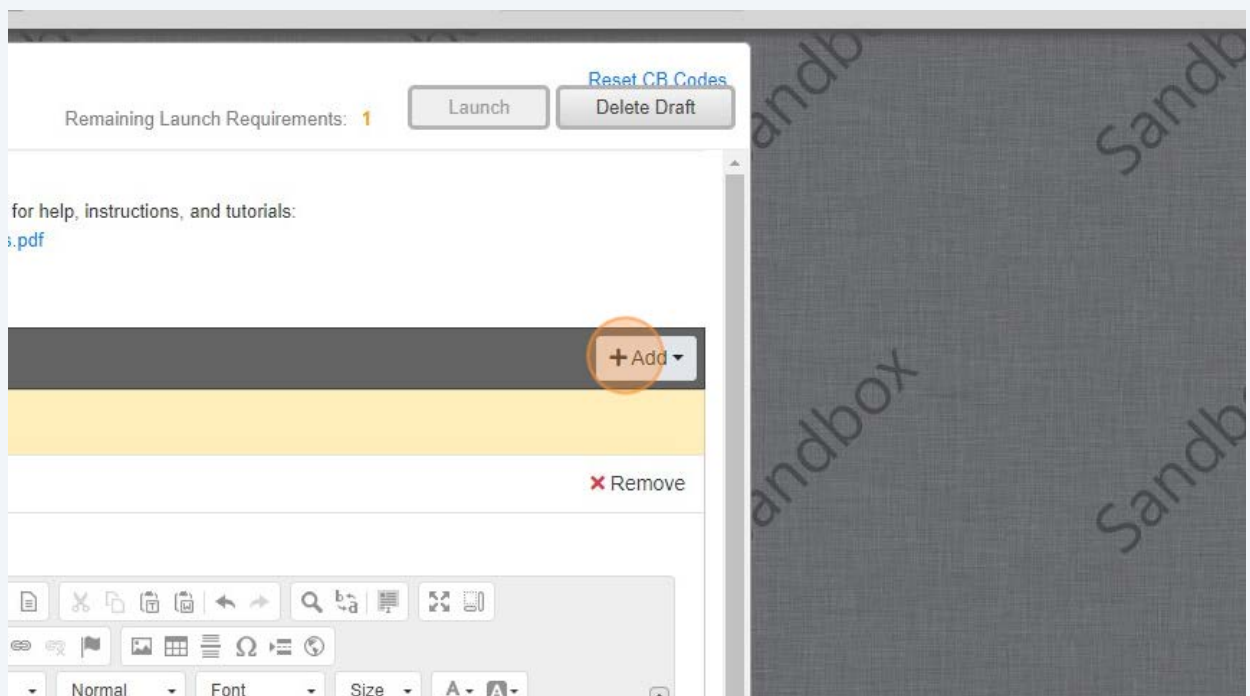
- ☐ Objective 1
- ☐ Objective 2
- ☐ Objective 3

6 Select corresponding Objective



The screenshot shows a course management interface. On the left is a sidebar with a list of course components: Student Learning Outcomes (1/1), Objectives (1/1), Topics and Scope (0/1), Assignments, Methods of Evaluation, Course Cap, Library, Text, Reading, and Materials, Requisites & Advisories, Cuesta General Education, and a dropdown arrow. The main area on the right has a 'Topic' header, a rich text editor with a toolbar, and a section titled 'Objectives' with three checkboxes: Objective 1, Objective 2, and Objective 3. An orange circle highlights the 'Objective 1' checkbox. At the bottom of the sidebar, a note states: 'Fields marked with * are required'.

7 Repeat as necessary



The screenshot shows a course management interface. At the top, there are buttons for 'Launch', 'Reset CB Codes', and 'Delete Draft', along with a 'Remaining Launch Requirements: 1' indicator. Below this is a text area with the text 'for help, instructions, and tutorials:'. Below the text area is a list of launch requirements. The first item is a dark grey bar with a yellow bar below it. An orange circle highlights the '+ Add' button next to the dark grey bar. Below the list is a 'Remove' button with a red 'x' icon. At the bottom is a rich text editor with a toolbar.

8

Use the icon on the left to drag elements into the desired position.

The screenshot displays the Cuesta CurriQunet interface. On the left is a sidebar with a list of course components, each with a status indicator in a green box:

- Basic Course Information (7/7)
- Credits and Hours
- Cross-Listed Courses
- Minimum Qualifications
- Methods of Instruction
- Student Learning Outcomes (1/1)
- Objectives (1/1)
- Topics and Scope (1/1)
- Assignments
- Methods of Evaluation

The main content area on the right is titled "Detailed Topical Outline" and includes the following text:

Please visit the Cuesta CurriQunet Meta Help Page for help, instructions, and https://www.cuesta.edu/meta/docs/Help_Documents.pdf

Detailed Topical Outline

Add topics individually, one at a time.

Below this text is a list of three items, each with a dropdown arrow icon and the text "xxx":

- xxx
- xxx
- xxx

An orange circle highlights the dropdown arrow icon on the third item.