



# FORM C: PHYSICS PREREQUISITE EVALUATION

**PHYSICS COURSE ONLY:** Physics courses completed at other institutions require review by the Physical Science Chair to determine prerequisite course equivalency to Cuesta physics courses. Use Form A for all other subjects.

1. Submit official transcripts and/or AP scores to Cuesta Records Office.
2. Attach supporting documentation:
  - Catalog description of school where prerequisite complete (required)
  - Course outline
  - Other documentation: \_\_\_\_\_
3. Obtain approval by a Cuesta academic counselor.
4. Evaluations will forward Form C to Physical Science Division Chair to review.
5. Check status of prerequisite clearance request in *myCuesta*, Student tab - Check Registration Status.

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CUESTA STUDENT ID NUMBER										LAST NAME		FIRST NAME		M.I.

Are you currently enrolled at Cuesta?  Yes  No Term Registered:  Fall  Spring  Summer YEAR: 20\_\_\_\_  
 Preferred way to contact you if questions:  *myCuesta* student email  Phone Number: (\_\_\_\_)\_\_\_\_\_

Cuesta course you want to enroll:	Term you plan to enroll:	Cuesta's prerequisite course	Name of institution prerequisite completed	Previous institution's Course Title//Number and description OR AP Test Type	*Grade or AP score	Term/date course completed	Approved OR Denied
PHYS 208B	Spring 2009	PHYS 208A	Cal Poly	PHYS 131 & 132, Gen Physics I & II	A	Fall 2006	EXAMPLE

*\*A final grade of C or higher and/or AP score of 3 or higher meets Cuesta's prerequisite requirements.*

I acknowledge the following:

- This request is for the purpose of prerequisite clearance only and does not meet academic credit nor transfer requirements. Other institutions are not obligated to accept Cuesta's evaluation of external coursework.
- An approved clearance request does not guarantee a seat in a course and I may not register or waitlist until approved.
- I understand it will be 5 days processing time before I will be notified via *myCuesta* "Check Registration Status."

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved  Denied Counselor Signature \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

### To be completed by Physical Science Division Chair or Designee:

- Approved for PHYS \_\_\_\_\_ (course number).  
 Pending verification of complete of "in-progress" course with a grade of "C" or higher.
- Approved for PHYS \_\_\_\_\_ one-time for this student only.
- Denied

Physical Science Division Chair/Designee Signature \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

<b>OFFICE USE ONLY</b>	<b>Route to Physical Science:</b> <input type="checkbox"/> Counselor review <input type="checkbox"/> Copy of transcript attached Date sent: _____	<b>Date received from Physical Science:</b> _____ <b>Approved:</b> <input type="checkbox"/> SFASRPO: Type = FORMA + course <b>Denied:</b> <input type="checkbox"/> SFASRPO: Type = DENIED + course
	<b>Processed by Evaluator:</b> _____ <b>Date:</b> _____	

## PREREQUISITE CLEARANCE GUIDELINES

Prerequisites and co-requisites are intended to enhance a student's chance of success in desired course. If a student has not met a prerequisite or co-requisite requirement, as noted in the course schedule, the student may not be allowed to enroll, waitlist, or remain enrolled in the course which requires the prerequisite.

Prerequisites and co-requisites apply to all students, including dual enrollment and personal enrichment students.

Successful completion of a prerequisite or co-requisite course is achieved by earning a final grade of "C" or better in the required prerequisite course.

FORMS AVAILABLE	DESCRIPTION	APPROVAL BY
<b>FORM A: Prerequisite Clearance</b>	All courses, except PHYSICS, completed at another institution.	Cuesta counselor
<b>FORM B: Prerequisite/Co-requisite Challenge</b>	All courses, based on other circumstances, with supporting documentation.	Designated Administrator noted on Form B
<b>FORM C: Physics Prerequisite Clearance</b>	PHYSICS only, completed at another institution.	Physics, Division Chair

1) Submit the following as it applies to how you have met the prerequisite requirement.

- Official high school transcripts by mail:
  - ◊ MATH 229: Completed one year of high school Geometry with a grade of C or higher.
  - ◊ CHEM 201A or CHEM 201P: Completed one year of high school Chemistry with a grade of C or higher.  
*Note: In addition to Chemistry, both courses have a math prerequisite, which requires math assessment or completion of equivalent college/university math course.*
  - ◊ BIO 202: Completed one year of high school AP biology course with a grade of C or higher.
- Official college/university transcripts:
  - ◊ Completed equivalent prerequisite course with a grade of C or higher.
- Official AP scores from [www.collegboard.org](http://www.collegboard.org):
  - ◊ AP English Language or Literature Composition Exam with a score of 3 or higher.
  - ◊ AP Calculus AB exam or AP Statistics exam with a score of 3 or higher.

Mailing Address*	Electronic Transcripts
Cuesta College Records Office PO Box 8106 San Luis Obispo CA 93403-8106	Cuesta accepts official electronic transcripts sent directly to Cuesta Records Office from the other college or university.

*\*USPS regular or priority mail recommended. FedEx, DHL, or UPS express mail goes to Cuesta shipping, not directly to Records Office which delays delivery.*

2) Submit Prerequisite Clearance Forms to be reviewed by a Cuesta counselor.

*Note: Official (sealed school envelope) transcripts or AP scores (sealed envelope from collegeboard.org) may be submitted with Prerequisite Clearance Form but does not expedite processing times.*

- In-person to an academic counselor during Walk-in Counseling at either the San Luis Obispo or North County Campus in Paso Robles.
- By mail: Cuesta College Evaluations Office, PO Box 8106, San Luis Obispo, CA 93403-8106
- By fax: (805) 546-3113
- By email attachment: [prerequisites@cuesta.edu](mailto:prerequisites@cuesta.edu)