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Senate Adopted Minutes

Regular Meeting #9

Room 5402, Cuesta College, San Luis Obispo Campus

N5006, Cuesta College, North County Campus

10:30am–12:00pm, Thursday, October 26, 2017

- Advisory note: The ASCC Senate maintains the right to re-order agenda items; accordingly, items may not be presented during the meeting in the order they appear below.

ASCC Senate Members:

X	Jordan Jantzen – President/Student Trustee (Chair)
X	Gabe Lavezzi – Vice President
X	Alec Valdez – Activities Director
	Vacant – Finance Director
X	Camri Wilson – Outreach Director
	Vacant – Publicity Director
X	Alex Medina – Secretary
X	Selena Heredia – Clubs Director
X	Nicholas Bailey – Senator

X	Molly Lackey – Senator
X	Albert Helmling – Senator
X	Michael McCauley – Senator
X	Walker Subbotin – Senator
A	Aranza Osorio – Senator
A	Clarence Hosey – Senator
X	Allison Phelps – SLL Activities Assistant
X	Dr. Anthony Gutierrez – Advisor/Coordinator

Agenda

AGENDA ITEMS - DOCUMENTS		WHO	INTENT	NOTES
Standing Agenda Items: Public Comment <i>Anyone from the public may address the Senate regarding any issue not on the agenda. The Chair reserves the right to limit the length of public comment. Responses from the Senate are strictly limited.</i>		Public Comment Reports: None at this time		
1. Call to Order			A	Call to order at 10:34 am.
<ul style="list-style-type: none"> • Pledge of Allegiance • Roll Call/Establishment of Quorum 				
2. Approval of Unadopted Minutes for Regular Senate Meeting #8, October 19, 2017.		All	A	Motion to approve Unadopted Minutes for Regular Senate Meeting #8, October 19, 2017. McCauley / Heredia (MSP 9/0/0)
3. Review of Applications for Appointed Positions (ASCC may discuss applications submitted after agenda was printed.)		Dr. Gutierrez	D,A	None at this time.
4. Review of Club Applications (ASCC may discuss applications submitted after agenda was printed.)		Selena Heredia	D,A	Motion to approve club renewal for SAMPE for the 2017-18 academic school year. Heredia / Valdez (MSP 10/0/0)
<ul style="list-style-type: none"> a. SAMPE 				
5. Financial Concerns		Dr. Gutierrez	D,A	None at this time.

<p>6. Activities Calendar</p> <ul style="list-style-type: none"> a) Upcoming Events <ul style="list-style-type: none"> i. NC De-Stress Event ii. Fall-Fest iii. Other 	Alec Valdez	D,A,P	<ul style="list-style-type: none"> i. Going on right now. Going good so far. ii. 31st from 11-1pm. iii. At Promise day, over 800 high school students came to tour the campus.
<p>7. Pending Review</p> <ul style="list-style-type: none"> a) Student Grievance Policy b) Campus Wide Committee Appointment 	<ul style="list-style-type: none"> a. Dr. Mark Sanchez b. Dr. Gutierrez 	D,A,H	a. Motion to support, updates and changes to the Student Grievance Policy as presented McCauley / Helmling (MSP 10/0/0)
<p>8. Executive Cabinet Reports</p> <ul style="list-style-type: none"> a. Clubs Director – Selena Heredia b. Finance Director – Vacant c. Outreach Director- Camri Wilson d. President/Student Trustee – Jordan Jantzen e. Publicity Director – Vacant f. Secretary – Alex Medina g. Vice President – Gabe Lavezzi h. Activities Director – Alec Valdez 	ECAB	I	<ul style="list-style-type: none"> a. Working on ICC stuff c. Resource table last Tuesday. Went well, but it was 108° F. d. Focus group meets Wednesday the 1st. I will be attending a Measure L Citizens Oversight Committee. h. Working on Fall-Fest.
9. Advisor Report	Dr. Gutierrez	I	Will be on NCC today and attending a conference on Friday and Monday. Will be back on Tuesday. The office will be closed on Friday.

*Discussion on any agenda item may lead to Action

<p>10. Committee Reports</p> <ul style="list-style-type: none"> a. Board of Trustees – Jordan Jantzen b. College Council – c. Planning and Budget – d. Equity Action – Selena Heredia e. Distant Education – Gabe Lavezzi f. Enrollment Management – Camri Wilson g. Institutional Program Plan and Review – h. Strategic Planning – Michael McCauley i. Student Support and Success – Alex Medina j. Technology – k. Campus Safety – Albert Helmling l. Employee Wellness – m. Scholarship – Walker Subbotin n. Academic Senate – Alec Valdez o. Book of the Year – p. Curriculum – q. Web – Gabe Lavezzi r. Accreditation Steering – Nicholas Bailey s. Institutional Effectiveness – t. Outreach – Camri Wilson u. ASCC Programming (Activities) – Alec Valdez v. ASCC NCC Task Force – Gabe Lavezzi w. Inter-Club Council – Selena Heredia x. Cultural Center Committee – y. Bylaws Committee – Alex Medina z. President/Superintendent Hiring Committee – Jordan Jantzen 	<ul style="list-style-type: none"> a. November 1st. d. November 22nd. e. See attached paper. f. November 9th. h. Today, and tomorrow is a district wide strategic planning event and plans to go to as well. i. Discussed changing the committee to combine the Student Support and Success Committee and the Equity Action Committee. All seemed in favor and there was discussion on possible names for the combined committee. k. See attached paper. n. Tomorrow. q. See attached paper. r. Nov 8th. w. At ICC we discussed club involvement in Fall Fest and other upcoming events that clubs have been planning. A money proposal was voted on that passed, \$100 to AIAS to pay their chapter dues. Clubs presented reports on their activities recently which will be included in the minutes. 		
11. Future Agenda Items		P	ICC Bylaws, Money proposals, Event Shirts.
12. Pass the Gavel	All	D	Not at this time.

*A Action Item D Discussion P Planning I Information H Handout

AGENDA ITEMS FOR NEXT SENATE MEETING:		
<p>The Senate agreed through consensus to the following agenda items for the next ASCC Regular Senate meeting. <i>All other agenda items must be e-mailed to ascsec@uesta.edu no later than 12:00pm Thursday the week before the meeting</i></p>	Adjourned at 11:36 a.m.	
ADJOURNMENT		
<p><i>Unless otherwise posted the next ASCC Senate Regular Meeting will be held on Thursday, November 2, 2017 at 10:30am in Room 5402 (SLO campus) and via Polycom Rm N5006 (North County campus).</i></p>		

Next Meeting Date: Unless otherwise posted, ASCC Senate Regular Meeting #10 will be held on Thursday, November 2, 2017 at 10:30am in Room 5402 (SLO campus) and via Polycom Rm N5006 (North County campus).

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ASCC Senate Attendance and Voting Record

For Meeting #9

VOTING MEMBERS OF ECAB	X	Time Arrived	Time left	Minutes	Item Number	Item Number	Item Number	Item Number
				#8	4.a	7.a		
President- (CHAIR) Jordan Jantzen	X	10:34	11:36					
Vice President Gabe Lavezzi	X	10:34	11:36	Y	Y	Y		
Activities Director – Alec Valdez	X	10:34	11:36	Y	Y	Y		
Finance Director- Vacant								
Outreach Director- Camri Wilson	X	10:34	11:36	Y	Y	Y		
Publicity Director- Vacant								
Secretary- Alex Medina	X	10:34	11:36	Y	Y	Y		
Clubs Director- Selena Heredia	X	10:34	11:36	Y	Y	Y		
Senator Nicholas Bailey	X	10:34	11:36	Y	Y	Y		
Senator Molly Lackey	X	10:34	11:00	Y	Y	Y		
Senator Albert Helmling	X	10:50	11:36		Y	Y		
Senator Michael McCauley	X	10:34	11:36	Y	Y	Y		
Senator Walker Subbotin	X	10:34	11:36	Y	Y	Y		
Senator Aranza Osorio	A							
Senator Clarence Hosey	A							
				P	P	P		
MOTION PASS / FAIL								

Quorum N Time: _10:34_

YES = Y / NO = N / ABSTAIN = A

PASS = P / FAIL = F

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Good morning Dr. Gutierrez and Mr. Medina:

I am providing the notes that I had shared with the ASCC Senate from yesterday's meeting. Campus Safety Committee met back on Thursday, October 19th, 2017; meeting start time was on-time at 3:00 pm, with ASCC Student Senate Rep (Albert Helmling IV) present.

We first discussed how The Great California Shakeout went in regards to a statewide program to raise awareness in the event of an earthquake. For the most part, the drill at Cuesta College, SLO and NC Campuses went well with a few exceptions to the MyCuesta Alert system, providing Students, Staff and Faculty with timely messages leading up to the drill, during, and after. The first two messages were sent on-time at 8:38 am and at 10:12 am. However, the next two messages were sent off late, at 10:30 and 10:40 am respectively. Those messages were supposed to be sent off at 10:19 am to signal the start of the drill, and at 10:29 am to signal the end of the drill. We discussed how some cell service Networks such as Verizon and Sprint may have contributed to the 10 minute delays in messages. There might be a possibility that the flashing red lights could be changed out to brighter bulbs in case there is an actual earthquake.

The second key part was having 3 workspace incidents: One employee had an accident which caused a breakage of the collarbone, another employee slice his/her finger during a cooking class, and the last being shoulder pain due to years of work at Cuesta College. The incident in regards to the shoulder pain, we will be looking for a follow-up report hopefully soon.

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[Albert Helmling IV](#)

albert_helmling@my.cuesta.edu

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Gabe Lavezzi Committee Reports

Web Committee Report 10/17/2017

- Committee is involved in “cleaning up” the Areas of Study part of the Cuesta website
- ASCC has its own dedicated calendar on the Student Life page (some events show up on multiple calendars, selecting the ASCC calendar will show only our events)
- Some events can be labeled “Featured Events,” which get special display on the Student Life page. It appears that the only thing one needs to do to get their event labeled as such is to contact Richie in marketing and ask him to do it.

Distance Education Report 10/20/2017

- OER (online education resources): it appears there is a possibility that DE courses and perhaps all courses (since they all use Canvas now) could offer completely digital which could mean essentially free textbooks. However, the issue of internet access for all students needs to be addressed.
- Instructors can see when and for how long you are on their Canvas site
- I volunteered to join the subcommittee that will explore how Canvas could be laid out better
- The Committee has proposed to change its name to “Online Education Committee,” and there will be an effort to rename the whole program “Online Education” instead of “Distance Education.”
- There will be an inter-committee meeting to explore the idea of combining the Web and Technology committees, and possibly combining the DE (OE) committee as well. There could also be a joint committee, task force, or the DE (OE) could become a subcommittee of the new combined Web/Tech committee. There will be restructuring involving these 3 closely related committees.

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