

# CANCELLED CLASS FEES REFUND REQUEST\*

*\*Use this form ONLY for Classes CANCELLED by Cuesta*

**CLASS TITLE** \_\_\_\_\_ **CRN** \_\_\_\_\_ has been cancelled by Cuesta College for the **FALL/SPRING/SUMMER 20**\_\_\_\_ semester.

In order to receive a refund, it is the *student's* responsibility to complete a Cancelled Class Refund Request form. (You may also receive a form in the mail from the department of the cancelled class.) Refunds/fee credits for cancelled classes can be used for current term added classes or future semesters. To receive a refund, please submit a Cancelled Class Refund Request to the Cashier's Office on either the San Luis Obispo or North County Campuses or FAX to 805/546-3169 or use the mailing address below:

Cuesta College Cashier  
P.O. Box 8106  
San Luis Obispo, Ca 93403

- *Requested refunds are processed by Bank Mobile, a financial services company. For more information about BankMobile, visit: <https://bankmobiledisbursements.com/refundchoices/>.*

## **\*\*Before You Complete This Form Check Your myCuesta Account Balance \*\***

Only accounts with a credit balance (negative \$ balance) need fill out this form. Seemy.cuesta.edu, then Student tab, My Web Services/Banner Self-Service, Student/Student Account, Account Summary by Term. Credit balances may also be left on account for use toward future registration fees.

***Please Print Clearly***

Student I.D. Number \_\_\_\_\_

Name: \_\_\_\_\_  
Last First M.I.

**Please keep your address current on both your BankMobile account *and* your myCuesta student account. See bankmobilevibe.com for BankMobile log in or myCuesta, the Student tab/Web Services and Personal Information to update your Cuesta contact information.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\*Health fee, ASCC fee, and parking fees are not refundable unless a student has enrolled in only one class and that class has been cancelled by Cuesta College.