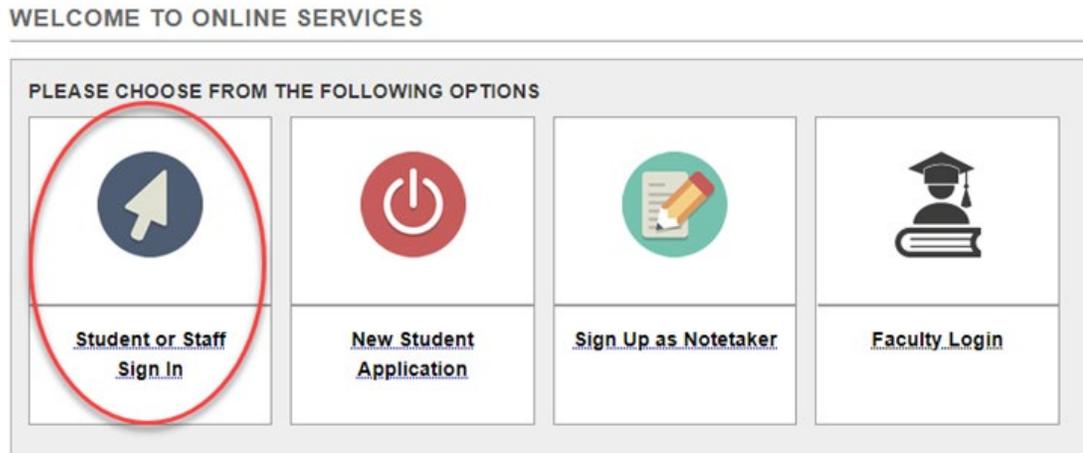


How to send faculty notification letters:

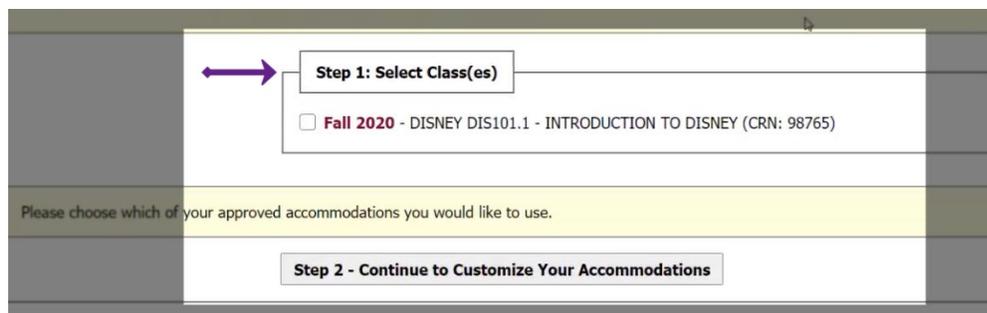
- Visit the [DSPS home page](#) and locate the AIM button or click on the link below to log in.

AIM Login

- Select “**Student Sign-In**” and, if prompted, log into your my.cuesta.edu portal.



- Once in AIM, scroll down, all your classes will be listed. Select which classes you want accommodations for and click on “Continue to Customize Your Accommodations”.



Note: If you don't see your classes right away, you may have a form to read and sign before your classes will be shown.

REQUIRED FORMS

Action Required: System finds the following form(s) for you to read and sign before you can proceed accessing your dashboard. Please click the following link to review and to sign your required form(s):

> [Alternative Testing Policy](#)

- Click on your classes and select accommodations you would like to use for each class then click “**Submit Your Accommodation Requests**”.

Select Accommodation(s) for DISNEY DIS101.1

<input type="checkbox"/> Alternate Media	<input type="checkbox"/> Copy of instructor notes/powerpoint	<input type="checkbox"/> Not to be called on during class
<input type="checkbox"/> Notetaker	<input type="checkbox"/> Public Speaking Alternative	<input type="checkbox"/> Reduced courseload - max 6.0 units
<input type="checkbox"/> Registration Assistance	<input type="checkbox"/> Smartpen	<input type="checkbox"/> Stand/move/leave class periodically
<input type="checkbox"/> Testing Accommodations	<input type="checkbox"/> Text to speech technology	

Modifying your Accommodation Requests

If you already requested your accommodations for a particular class and need to make changes, please navigate to your AIM dashboard and select **“Modify Request”** under the class you want to revise your accommodations for.

[Previous Term](#) **Term: Spring 2022** [Next Term](#)

ANIM 010.1 - Animation In Action (CRN: 00010)
➔
Modify Request
Cancel Request

Instructor(s): **Elmer Fudd**
Days and Time(s): **W at 10:00 AM - 12:00 PM**
Date Range(s): **07/01/2021 - 08/13/2021**
Location(s): **Not Specified (Campus: SLO)**

<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Request Status </div> <div style="display: flex; align-items: center;"> <div style="text-align: center; margin-right: 10px;"> <p>Approved</p> </div> <div> <p>First Entered by: Alexis Delevett First Entered on: 08/02/2021 at 11:02 AM Last Updated by: Alexis Delevett Last Updated on: 08/06/2021 at 01:45 PM</p> </div> </div>	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Notification Letter </div> <p>Status: Emailed Last Emailed: 08/06/2021 at 01:45 PM</p>
<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> List Accommodation(s) Selected for ANIM 010.1 </div> <ul style="list-style-type: none"> ◦ Testing Accommodations 	<div style="border: 1px solid black; padding: 5px; margin-bottom: 5px;"> Other Information </div> <ul style="list-style-type: none"> ◦ View Complete Request History

Select additional accommodations as needed before choosing **“Update Request”** to submit your changes. Note that changes will be reviewed and approved by DSPS.

OVERVIEW

ANIM 010.1 - Animation In Action (CRN: 00010)

[Cancel Request](#)

Instructor(s): **Elmer Fudd**
Days and Time(s): **W at 10:00 AM - 12:00 PM**
Date Range(s): **07/01/2021 - 08/13/2021**
Location(s): **Not Specified (Campus: SLO)**

Request Status



Approved

First Entered by: Alexis Delevett
First Entered on: **08/02/2021 at 11:02 AM**
Last Updated by: Alexis Delevett
Last Updated on: **08/06/2021 at 01:45 PM**

Notification Letter

Status: **Emailed**
Last Emailed: **08/06/2021 at 01:45 PM**

Select Accommodation(s) for ANIM 010.1

- Alternate Media Assistive Listening Device Priority Registration
 Repeat courses as needed (re:memory need) Testing Accommodations

Important Note

Your request for accommodation has been **APPROVED** and any changes to your request will be reviewed by the staff for approval. When the staff makes a decision on your request, you will receive a notification.

To view all pending request submitted for this class, please use the following link: [View Pending Request\(s\)](#).

Please contact our office if you have not received any update regarding your pending request within 3 business days.

[Update Request](#)

[Cancel Request](#)

[Back to List](#)

[View Request History in Detail](#)